



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
TERMS OF REFERENCE
FOR THE PROCUREMENT OF PRINTING SERVICES OF THE
NPC COMPENDIUM 2017

I. Background

The National Privacy Commission (NPC) is tasked to inform and educate the public about data privacy, data protection, and fair information rights and responsibilities, as provided in Section 9.c of the Implementing Rules and Regulations of R.A. 10173 or the Data Privacy Act of 2012. As it continues to inform the public about the law, the Commission has released numbers of memorandum circulars, advisories, advisory opinions, and case decisions. To cater to all PICs and PIPs, the Public Information and Assistance Division (PIAD) proposes the printing of the NPC Compendium to give PICs and PIPs the information they need in order to comply with the law and the mandates of the Commission.

II. Objectives

The materials aim to:

- introduce the commission's vision and mission and its mandate
- provide personal information controllers a manual for an effective compliance with Data Privacy Act of 2012
- help personal information controllers and personal information processors uphold citizens' data privacy rights

III. Specifications

A. Technical Specifications

Quantity: 1 job

Total No. of Pages: 600 ± 20 pages

Size: B5

Inside pages:

Black text, 80gsm book paper

10-15 spreads with colored images

Binding: Perfect bind

Matte finish laminated with spot UV varnish on the graphics or similar to the supplier's available material

Inclusion: Provision of proofing copies

B. Qualifications Requirements

- The supplier must previously have the same transaction with any government agency
- The supplier must provide a proof copy subject for approval of the Commission
- Must accept 'send bill' payment terms

IV. Approved Budget for the Contract

ABC = P 990,000.00

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