

Republic of the Philippines
NATIONAL PRIVACY COMMISSION

3RD floor, Core G, GSIS Headquarters Building, Financial Center Area, Roxas Blvd., Pasay City

REQUEST FOR QUOTATION (Printer, Laser, Monochrome)

Date: 17 May 2017

Purchase Request No.:

NOTICE TO ALL PROVIDERS/SUPPLIERS:

The National Privacy Commission intends to procure Monochrome Printer.

As such, the provider or supplier of known qualifications is hereby invited to submit their quotations/price proposals not later than **22 May 2017**.

The service provider must submit the following requirements:

1. Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. Income/ Business Tax Return;
3. PhilGEPS Registration Certificate; and
4. Omnibus Sworn Statement

Please submit your formal proposal duly signed by your representative through email, [c- joel.pagtulingan@privacy.gov.ph](mailto:joel.pagtulingan@privacy.gov.ph) or via sealed envelope or the option of the supplier, attention to:

Joy M. Lazcano

BAC Secretariat Head

National Privacy Commission

0917-7927-459

Item	Unit	QTY	Description/Specifications	Unit Price	Total Amount
			TECHNICAL SPECIFICATIONS		
1	unit	52	<ul style="list-style-type: none">• Print Speed: 24ppm (A4) @ normal mode• Monthly Duty Cycle: 15,000 pages• Print Resolution: 1200 x 1200dpi• Cassette Capacity, standard: One (1) 250-sheet input tray• Multi-purpose Tray Capacity: 1-sheet manual tray• Media Sizes, standard: A4, A5, A6, B5, letter, legal• Media Types: Paper (copy, bond), postcard, pre-printed, envelope, transparencies, etc.• Memory, standard: 32MB• Processor Speed: Manufacturer's Standard• Connectivity, standard: High-speed USB 2.0, Ethernet 10/100 basetx• With standard-capacity toner included• Product Warranty: One (1) year on parts and service		

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			For other information, please see attached Technical Specifications		
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All prices shall be VAT inclusive.

Approved Budget for the Contract (ABC): P64,355.2

Submitted by: _____

Designation: _____

Company Name: _____

Date: _____

Telephone No.: _____