

## JANITORIAL SERVICES AGREEMENT

### KNOWN ALL MEN BY THESE PRESENTS:

This AGREEMENT made and entered into this 01 FEBRUARY 2021 by and between:

**NATIONAL PRIVACY COMMISSION**, a national government agency created by virtue of Republic Act No. 10173 or the Data Privacy Act of 2012, with office address at the 5th Floor, Delegation Building Philippine International Convention Center, Vicente Sotto Street, Pasay City, Metro Manila, Philippines, herein represented by its Privacy Commissioner **RAYMUND ENRIQUEZ LIBORO** (hereinafter referred to as the "NPC" or the "COMMISSION");

and

**One Merit Global Janitorial Services, Inc.**, a corporation duly registered with the Securities and Exchange Commission with principal office and place of business at 12 Xavierville Ave, Quezon City, 1108 Metro Manila, herein represented by its Marketing Manager, DENNIS MESCALLADO, and hereinafter referred to as the "Service Provider".

The NPC and the SERVICES PROVIDER shall hereinafter be referred to collectively as the "PARTIES."

### WITNESSETH, that:

**WHEREAS**, NPC has expressed their requirement for janitorial services provider to maintain the sanitation and cleanliness of its office premises, through the Philippine Government Electronic Procurement System (PhilGEPS);

**WHEREAS**, SERVICES PROVIDER has participated in the Public bidding process for the abovementioned project by submitting its Legal, Technical and Financial Eligibility Requirements;

**WHEREAS**, NPC has awarded above-mentioned project to the SERVICES PROVIDER and has confirmed award amounting to One Million Eighty-Two Thousand Five Hundred Seventy-Two and 80/100 PESOS (Php1,082,572.80) inclusive of all applicable taxes, duties, fees, levies and other charges imposed under applicable laws. A copy of the Notice of Award<sup>1</sup> is hereto attached and made an integral part of this Agreement;

**WHEREAS**, SERVICES PROVIDER will provide services set forth in below and in the Terms of Reference<sup>2</sup>, which are to be herein collectively referred to as the "SERVICES";

**WHEREAS**, SERVICES PROVIDER has presented itself to NPC as having the knowledge, competence and skill which are necessary and indispensable in carrying out the SERVICES set forth herein;

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<sup>1</sup> Annex A

<sup>2</sup> Annex B

**NOW, THEREFORE,** SERVICES PROVIDER and NPC, in consideration of the mutual covenants hereinafter set forth agree as follows:

- I. **SCOPE OF WORK:** The Service Provider shall perform and provide any and all that is necessary to carry out the Services, including, manpower, supervision and management, tools, equipment, supplies, and other materials necessary to complete the same. The details of the services, scope of work, duties and responsibilities, among others, appear in the attached Terms of Reference, herein attached as Annex "B", which forms an integral part hereof.

To accomplish the work described in herein, the Service Provider obligates itself to undertake the following general operation plan:

A. DAILY ROUTINE OPERATIONS

1. Sweeping, mopping, spot scrubbing and polishing of all floors of NPC offices but not limited to the main lobby, entrance/ exit areas, hallways/ corridors, stairways, and comfort rooms, shall be serviced continuously to guarantee cleanliness.
2. Dusting, damp wiping, polishing and cleaning of surfaces of all glass tops, inside windows, pieces of furniture, sills, walls, and other partitions of the building that require daily attention
3. Collecting and disposing of all trash, waste and debris from the general area of responsibility;
4. Cleaning of trash receptacles in all rooms/ offices;
5. Cleaning, sanitizing of toilets and restrooms with the use of effective disinfecting chemicals/ cleaning materials on the wash basins, urinals and toilet bowls;
6. Cleaning of electric fans, refrigerators, lighting casings, window blinds, drinking water dispensers, shelves or filing cabinet
7. Reporting of all breakage and electrical malfunctions, Plumbing, necessary repairs works, etc.
8. Other services within NPC offices and main road areas which may be assigned by the NPC management from time to time within the scope of janitorial services;

B. WEEKLY/ PERIODIC OPERATIONS

1. Washing, stripping of floors, re waxing and polishing of floors;
2. Washing of windows, doors, screens, window panels, ledges and all vents;
3. Removing of cobwebs and washing of walls;
4. General cleaning of premises, waxing and polishing of office furniture and fixtures, counters and others, except items or equipment that require specialized maintenance services; and
5. Shampooing and vacuum cleaning of rugs and carpets

C. MONTHLY PERIODIC OPERATIONS



1. Thorough and/ or general cleaning, sanitizing and disinfecting of all offices of NPC.

## II. SPECIFIC UNDERTAKINGS:

- a. The Service Provider shall provide a total of four (4) qualified and skilled personnel experienced in general cleaning and maintenance of public office with the specified qualifications indicated in Annex "B".
- b. The Service Provider shall render eight (8)-hour work per day, six (6) days a week (Monday to Saturday) in accordance with the scope of service/work, standards, approved janitorial plan and manpower compliment and deployment plan.
- c. In the event of resignation, absence with or without authorized leave of the janitor, the Service Provider undertakes to deploy a substitute/replacement immediately, without need of demand from the NPC. In case of failure of the Service Provider to comply with this term, the NPC has the right to deduct the corresponding payment from the monthly billing.
- d. The Service Provider shall endorse and submit the names and information of the four (4) utility personnel that will be deployed in NPC and two (2) utility substitutes/replacement.
- e. The Service Provider shall be responsible in supervising and monitoring its employees to ensure that they efficiently perform their duties and responsibilities as herein indicated;
- f. The Service Provider shall always ensure that all the tools and equipment as required in the contract be available for use and that there will be no delays in the provision of general cleaning, maintenance and other related services.
- g. The Service Provider shall ensure that the utility personnel shall be properly uniformed and recognizable with ID cards within the office premises.
- h. Provision of janitorial works and other related services shall include all cleaning and sanitizing supplies as listed in Annex "B" Table 1. Schedule of Requirements.
- i. Provide and deliver, at its own expense all the required services such as: personnel; cleaning and sanitizing supplies/materials; equipment and tools as indicated in Table 1 - Schedule of Requirements to the NPC at the start of operations, without need for demand.
- j. The Service Provider shall provide supplies and materials good for two-weeks consumption to be turned-over to the NPC Supply Officer for recording and proper storing and should be made available for use and 100% operational at all times, with the withdrawal of each item to be monitored by NPC through the issuance of duly approved request.



- k. In case of breakdown/malfunction of any delivered tools and equipment, the Service Provider shall provide the immediate replacement of the same.
- l. After proper investigation, the Service Provider shall be held responsible for any damage/destruction to any office furniture and fixtures, equipment, and plumbing fixtures due to the fault or negligence of its personnel.
- m. Observe office rules and regulations prescribed by the NPC including subjecting all janitors to appropriate security inspection every time they enter and leave the premises.
- n. Require their employees to always wear the prescribed uniform, identification card and safety gadgets.
- o. The Service Provider must provide all necessary equipment and/or transportation services, if necessary, to its personnel in case of community emergencies or calamities to continuously provide its service to NPC.

## II. REPRESENTATIONS

- a. The Service Provider represents and warrants that it has the necessary permits and licenses to operate and perform its undertaking herein and that it shall comply with all laws, ordinances, or rules and regulations which are or may be issued by competent authorities. The Service Provider likewise represents and warrants that it shall comply with existing applicable labor laws, rules and regulations and warrant the payment of salaries and allowances of its personnel assigned to NPC, within legal rates provided under DOLE Department Order No. 150-16 and other related laws.
- b. The Service Provider warrants that it is an independent contractor with substantial capitalization to undertake the Services. The Service Provider undertakes the completion of the Services on its own account and under its own responsibility, according to its own manner and method, and free to control and direct the performance of such work or activity under the Contract, NPC being interested only in the results thereof.
- c. As an independent contractor, the Service Provider is not to be considered an agent or employee of NPC and the janitorial staff or all persons acting under the authority or for and in behalf of the Service Provider shall not be considered as employees or agents of NPC and shall not be entitled to any wages or benefits from NPC.
- d. Likewise, NPC shall not in any way be held liable and/or responsible for any personal injury or damage, including death, sustained or caused by any of the janitors assigned pursuant to this contract. The Service Provider agrees and binds itself to save and hold NPC free and harmless from any and all liabilities with respect thereto and/or arising therefrom.

## III. PERFORMANCE ASSESSMENT

- a. The Service Provider shall maintain satisfactory level of performance throughout the duration of the contract as prescribed in GPPB

Resolution No. 24-2007 dated September 28, 2007. The performance assessment shall be done every six (6) months.

- b. The NPC, through its Administrative Services Division shall monitor the implementation of the utility services in accordance with the specifications and conditions of the contract.
- c. In case of violation of any of the provisions of this Contract, the NPC shall issue written notice to the Service Provider of the violation on the provisions of this Contract with corresponding penalties:
  - 1<sup>st</sup> offense:** Verbal warning thru head utility personnel
  - 2<sup>nd</sup> offense:** Written warning
  - 3<sup>rd</sup> offense:** Termination of Contract and liquidated damages in accordance to government rules and regulations

#### IV. TERM

The term of the contract shall commence from 01 February 2021 until 31 DECEMBER 2021 unless the same is terminated in accordance to this agreement or for any legitimate cause provided for by law.

NPC may, by written notice of suspension to the SERVICES PROVIDER, suspend this Agreement if the SERVICES PROVIDER fails to perform any of its obligations whether it be due to its own fault, force majeure or circumstances beyond the control of either party.

The SERVICES PROVIDER may be allowed by NPC to remedy any such failure within a period not exceeding thirty (30) days after receipt of such notice.

NPC may order the resumption of work if the ground for the suspension no longer exists and the continuation of the work is found practicable.

NPC, by written notice sent to the SERVICES PROVIDER, may terminate the contract, in whole or in part in accordance with IRR of RA No. 9184. The notice of termination shall specify the cause of termination in accordance IRR of RA No. 9184, the extent to which performance of the contractor under the contract is terminated, and the date upon which such termination becomes effective. NPC may also terminate the contract in case it is determined prima facie that the SERVICES PROVIDER has engaged, before or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation.

NPC may also terminate a contract for default when any of the following conditions attend its implementation: a) Outside of force majeure, the SERVICES PROVIDER fails to deliver or perform the Outputs and Deliverables within the period(s) specified in the contract, or within any extension thereof granted by the NPC pursuant to a request made by the SERVICES PROVIDER prior to the delay; b) As a result of force majeure, the SERVICES PROVIDER is unable to deliver or perform a material portion of the outputs and deliverables for a period of not less than sixty (60) calendar days after the SERVICES PROVIDER's receipt of the notice from NPC stating that the circumstance of force majeure is deemed to have ceased; or c) The SERVICES PROVIDER fails to perform any other obligation under the contract

In no instance shall the term of the contract be extended without undergoing the necessary procurement process as prescribed by Republic Act No. 9184 otherwise known as "The Government Procurement Reform Act" and without the express agreement of the parties.

## V. CONSIDERATION

- a. As consideration for the full and faithful performance by Service Provider of its obligations under this Agreement and the completion of the Services in accordance with the terms and conditions herein set forth, NPC shall pay the Service Provider the sum of One Million Eighty-Two Thousand Five Hundred Seventy-Two and 80/100(Php1,082,572.80).
- b. The Contract Price shall constitute the entire remuneration payable to the Service Provider under this Agreement. It shall be deemed inclusive of all expenses, fees, charges and other costs incurred by the Service Provider incidental to the performance of the Services under this Agreement under normal and ordinary circumstances. Likewise, the Contract Price is inclusive of and subject to all applicable national and local taxes, fees and charges such as, but not limited to value added tax, withholding tax, permits, personal income, and any other taxes that may arise on account hereof.
- c. Payment by NPC to the Service Provider shall be on a monthly basis upon submission of billing statement and acceptance of output of the Service Provider in compliance with the provision of labor laws, rules and regulations.
- d. The Service Provider shall comply with existing applicable labor laws, rules and regulations and warrant the payment of, to its personnel, salaries and allowances within the legal rates, benefits under SSS, PhilHealth, and Pag-ibig, and other statutory benefits provided under applicable laws, rules and regulations and should provide proof of the same as attachment to their billing.
- e. Statutory increase in salaries, allowances, benefits, additional compensation shall be borne by NPC but the agency fee shall not be included in the computation of the increase.

## VI. CONFIDENTIALITY

In the course of the undertaking between NPC and SERVICES PROVIDER, any data received by latter from the NPC shall be treated as confidential information, which may not be disclosed to any person without authority from the NPC or the relevant Government department or agency. Further, should there be any data containing personal and sensitive personal information received by CONSULTANCY SERVICES PROVIDER from the NPC, the processing of such, if any, shall comply with the provisions of the Data Privacy Act of 2012 and its Implementing Rules and Regulations (IRR).

**VII. SETTLEMENT OF DISPUTES AND VENUE OF ACTION**

In the event of any dispute or difference of any kind whatsoever arising, out of or relating to this Agreement, both parties shall exercise their best efforts to resolve the dispute or difference by mutual consultation as soon as possible. In case best efforts fail, the dispute or difference shall be submitted to alternative dispute resolution, including arbitration, in accordance with the rules provided in Republic Act No. 9285 or the "Alternative Dispute Resolution Law".

If any party contends that a claim cannot be submitted to alternative dispute resolution, that party shall be limited to filing a lawsuit in the appropriate courts in Pasay City, Philippines, to the exclusion of all other courts.

**VIII. OTHER PROVISIONS**

- a. The PARTIES agreed that duly approved Terms of Reference, Financial Proposals, and all the bidding documents in relation to this procurement are deemed integral part if this Agreement. In the event of conflict between the terms of this Agreement and those in the Annexes or related documents, the former shall prevail.
- b. This Agreement is governed by the laws of the Republic of the Philippines and interpretation of the provisions of this Agreement shall be pursuant to RA 9184 and its IRR, and all other pertinent laws, rules, and regulations.

IN WITNESS WHEREOF, the parties have hereunto set their hand this 1st day of February, 2021 at Pasay City, Philippines.

**NATIONAL PRIVACY  
COMMISSION**

By:



**RAYMUND ENRIQUEZ LIBORO  
PRIVACY COMMISSIONER**

**ONE MERIT GLOBAL JANITORIAL  
SERVICES, INC.**

By:



**DENNIS R. MESCALLADO  
MARKETING MANAGER**

WITNESS:



John Alben Mayo

REPUBLIC OF THE PHILIPPINES)

) S.S.

ACKNOWLEDGEMENT

BEFORE ME, a Notary Public in and for \_\_\_\_\_, Philippines, this \_\_\_\_\_ day of \_\_\_\_\_, 21\_\_\_\_, personally appeared before me the following:

Government Issued ID

Date & Place of Issue

RAYMUND ENRIQUEZ  
LIBORO

[REDACTED]

DENNIS R.  
MESCALLADO

[REDACTED]

All known to me and to me known to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their own free and voluntary act and deed.

IN WITNESS WHEREOF the parties have hereunto set their hand and affixed my notarial seal at \_\_\_\_\_, Philippines on this \_\_\_\_\_ day of FEB 01 2021, 2021.

ATTY. JOAN THERESE C. MEDALLA

Notary Public for Pasay City  
Commission Order No. 20-35  
(Until December 31, 2021)  
Roll of Attorneys No. 73558

IBP OR No. 142932 / 01-07-2021 / Quezon City  
PTR No. 7075049 / 01-07-2021 / Pasay City  
Admitted to the Philippine BAR on June 19, 2019  
SF Delegation Building, PICC, Roxas Boulevard, Pasay City

Doc. No. 78  
Page No. 17  
Book No. 1  
Series of 2021.

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Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

**TERMS OF REFERENCE**

Procurement of Janitorial Service for NPC

**1.0 RATIONALE**

In the past years, the NPC has procured a service provider for a term of one (1) year to supply labor, the needed tools, equipment, materials and supplies and other related services to undertake general cleaning/ maintenance of NPC office. This proposal covers the procurement of outsourced janitorial services for 2021. Outsourcing is resorted to allow the NPC to choose professional cleaning company that have the necessary knowledge and experience to get the job done and provide an office environment that is conducive, clean and healthy for NPC personnel.

**2.0 PROJECT DESCRIPTION**

Area Coverage: Janitorial services shall be provided specifically to the NPC Offices (East and West Wing) at the 5<sup>th</sup> Floor Delegation Building, Philippine International Convention Center (PICC).

Duration: January 2021 to 31 December 2021

**3.0 SCOPE OF UNDERTAKING**

The Service Provider shall provide a total of four (4) qualified and skilled personnel with sufficient experience in general cleaning/maintenance of public office.

**3.1. Qualifications of Janitors/Utilities**

- i) Filipino citizen;
- ii) Male or female;
- iii) Not less than 18 years old;
- iv) At least high school graduate;
- v) Well-trained, physically and mentally fit, of good moral character and covered by appropriate clearances from DOH-accredited health centers, NBI, Police and Barangay;

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- vi) Agency training on proper housekeeping, cleaning and use of janitorial equipment
- 3.2. Janitorial services shall render eight (8)-hour work per day, six (6) days a week (Monday to Saturday) in accordance with the scope of service/work, standards, approved janitorial plan and manpower compliment and deployment plan.
- 3.3. In the event of resignation, absence with or without authorized leave of the janitor, the Service Provider undertakes to deploy a substitute/replacement immediately, without need of demand from the NPC. In case of failure of the Service Provider to comply with this term, the NPC has the right to deduct the corresponding payment from the monthly billing.
- 3.4. The Service Provider shall endorse and submit the names and information of the four (4) utility personnel that will be deployed in NPC and two (2) utility substitutes/replacement.
- 3.5. The Service Provider shall be responsible in supervising and monitoring its employees to ensure that they efficiently perform their duties and responsibilities as herein indicated;
- 3.6. The Service Provider shall always ensure that all the tools and equipment as required in the contract be available for use and that there will be no delays in the provision of general cleaning, maintenance and other related services.
- 3.7. Provision of janitorial works and other related services shall include all cleaning and sanitizing supplies as listed in Table 1- Schedule of Requirements. The following scope of work shall be observed by the Service Provider:

ITEM	SERVICES	ITEMS/AREAS TO BE CLEANED	FREQUENCY	(Min. Requirements)
<b>A.</b>	<b>JANITORIAL SERVICES</b>			
1.	Sweeping, mopping, spot scrubbing	Floor areas of the office building		Daily
2.	Dusting/damp wiping and polishing	Vertical and horizontal surfaces; tables; chairs; cabinets; racks; computers /printers and other furniture/ equipment		Daily

3.	Trash removal: emptying and cleaning of waste cans/baskets and proper disposal of garbage	Waste cans and baskets	Daily/at the end of the day
4.	Cleaning, deodorizing and disinfecting	Comfort rooms; washrooms and pantries	Daily
5.	Shampooing / Vacuuming	Carpeted floor areas; fabric upholstery	Once a week
6.	Cleaning	Electric fans; refrigerators; lighting casings; window blinds; drinking water dispensers; shelves or filing cabinet	Daily
7.	General cleaning	All areas	Every Saturday
<b>B.</b>	<b>MISCELLANEOUS SERVICES</b>		
1.	Carrying or hauling of furniture and fixtures, supplies, records, etc.		As Needed
2.	Other janitorial activities and related services that maybe assigned from time to time by NPC officials and employees.		As Needed
3.	Reporting of all breakage and electrical malfunctions, plumbing, necessary repair works, etc.		Immediately

#### 4. PERFORMANCE ASSESSMENT

The Service Provider shall maintain satisfactory level of performance throughout the six (6) months term of the contract as prescribed in GPPB Resolution No. 24-2007 dated September 28, 2007. The performance assessment shall be done every six (6) months.

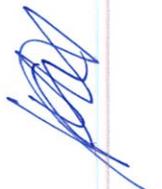
#### 5. TECHNICAL CAPABILITIES

The Technical Proposal of prospective bidders shall also be evaluated in terms of the Bidders' technical competence to deliver efficient and quality janitorial services

to the PROCURING ENTITY prescribed in the GPPB Resolution No. 24-2007 (September 28, 2007).

## 6. DUTIES AND RESPONSIBILITIES OF THE SERVICE PROVIDER

- 6.1. Provide and deliver, at its own expense all the required services such as: personnel; cleaning and sanitizing supplies/materials; equipment and tools as indicated in Table 1 - Schedule of Requirements to the NPC at the start of operations, without need for demand.
- 6.2. The Service Provider shall provide supplies and materials good for two-weeks consumption to be turned-over to the NPC Supply Officer for recording and proper storing and should be made available for use and 100% operational at all times, with the withdrawal of each item to be monitored by NPC through the issuance of duly approved request.
- 6.3. In case of breakdown/malfunction of any delivered tools and equipment, the Service Provider shall provide the immediate replacement of the same.
- 6.4. The Service Provider shall be held responsible for any damage/destruction to any office furniture and fixtures, equipment, and plumbing fixtures due to the fault or negligence of its personnel.
- 6.5. Observe office rules and regulations prescribed by the NPC including subjecting all janitors to appropriate security inspection every time they enter and leave the premises.
- 6.6. The Service Provider shall comply with existing applicable labor laws, rules and regulations and warrant the payment of salaries and allowances to its personnel within legal rates provided under DOLE Department Order No. 150-16 other related laws.
- 6.7. Statutory increase in salaries, allowances, benefits, additional compensation shall be borne by NPC but the agency fee shall not be included in the computation of the increase.
- 6.8. Require their employees to always wear the prescribed uniform, identification card and safety gadgets.
- 6.9. The Service Provider must provide all necessary equipment and/or transportation services, if necessary, to its personnel in case of community emergencies or calamities to continuously provide its service to NPC.



7. The NPC, through its Administrative Services Division shall monitor the implementation of the utility services in accordance with the specifications and conditions of the contract.
8. Payment by NPC to the Service Provider shall be on a monthly basis upon submission of billing statement and acceptance of output of the Service Provider in compliance with the provision of labor laws, rules and regulations.
9. In case of violation of any of the provisions of this Contract, the NPC shall issue written notice to the Service Provider of the violation on the provisions of this Contract with corresponding penalties:
  - **1<sup>st</sup> offense:** Verbal warning thru head utility personnel
  - **2<sup>nd</sup> offense:** Written warning
  - **3<sup>rd</sup> offense:** Termination of Contract and liquidated damages in accordance to government rules and regulations

#### 10. DOCUMENTARY REQUIREMENTS

- Mayor's/Business permit
- PhilGEPS registration Number
- Income/Business Tax Return
- Omnibus Sworn Statement (Notarized)
- Submission of the following documents/certificates for each utility personnel will be required prior to deployment to NPC:
  - Curriculum vitae/Biodata
  - Certificate of Agency Training on proper housekeeping, cleaning and use of janitorial equipment for each utility personnel
  - Certificates from DOH-accredited health centers, NBI Clearance, Police Clearance and Barangay;

The following shall be provided by the Service Provider:

**Table 1. Schedule of Requirements**

DESCRIPTION	QUANTITY
Janitorial Service	Four (4) utility/janitor that will provide services from Monday to Saturday
Equipment/Tools	
a. Heavy Duty Wet and Dry Vacuum Cleaner with blower	2units
b. Mop Squeezer	1pc
c. Step Ladder, (5ft)	2pcs
d. Floor Signage	2pcs

Cleaning Supplies and Materials	Six (6) Month Supply
a. Toilet Bowl Cleaner	72 gals
b. Disinfectant (Lysol)	72 gals
c. Powdered Soap	10 kgs
d. Pranela Rugs	100 pcs
e. Mop Head	20 pcs
f. Mop Handle, Stainless steel	5 pcs
g. Round Rugs	100 pcs
h. Trash bag, XXL, Black	600 pcs
i. Trash bag, small, Black	3,600 pcs
j. Carpet Shampoo	48 gals
k. Soft Broom	5 pcs
l. Furniture Polish (Pledge, 300ml)	18 cans 1 pc
m. Ceiling Broom	2pcs
n. Dustpan, Plastic	2pcs
o. Plastic Pail and Water Dipper	2pcs
p. Toilet Bowl Pump	2pcs
q. Toilet Bowl Brush	2pcs
r. Feather Duster	5 gals
s. Liquid Declogger	6 liters
t. Carpet Stain Remover	5 pcs
u. Electric Mosquito Repelant	500packs (170 pulls/pack)
v. Interfolded tissue (Paper towel)	3 pcs 4 pcs
w. Magic Towel	10 gals
x. Soft Glass Scraper Wiper	4 pcs
y. Liquid Glass cleaner/washer	
z. Spray Bottle	

Prepared by:

Sgd.

**JOEL T. PAGTULINGAN JR.**  
AO III, Administrative Services Division

Approved by:

Sgd.

**MARIA DELIA PRESQUITO**  
Chief, Administrative Services Division



Annex A



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**

**NOTICE OF AWARD**

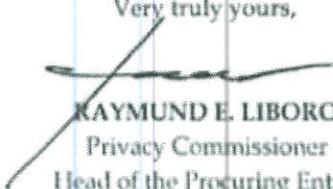
28 JAN 2021

**Mr. Dennis R. Mescallado**  
*Marketing Manager*  
One Merit Global Janitorial Services, Incorporated  
12 Navierville Avenue corner Pajo Street,  
Loyola Heights, Quezon City

Dear Mr. Mescallado:

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 012-2021 series of 2021, the contract for the procurement of janitorial services amounting to ONE MILLION EIGHTY-TWO THOUSAND FIVE HUNDRED SEVENTY-TWO AND 80/100 PESOS (Php1,082,572.80), VAT inclusive, is awarded to One Merit Global Janitorial Services, Inc., consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

  
**KAYMUNDE E. LIBORO**  
Privacy Commissioner  
Head of the Procuring Entity

28 JAN 2021

Conforme:

  
**Mr. Dennis R. Mescallado**  
*Marketing Manager*  
One Merit Global Janitorial Services, Inc.  
Date: 29 January 2021

