

POSITION : ATTORNEY III
SALARY : P60,901
STATUS OF EMPLOYMENT: PERMANENT
AREA OF ASSIGNMENT: POLICY DEVELOPMENT DIVISION

QUALIFICATION STANDARDS

EDUCATION: Bachelor of Laws
TRAINING: 4 hours of relevant training
WORK EXPERIENCE: 1 year of relevant experience
ELIGIBILITY: RA 1080 (BAR)

JOB SUMMARY

Under general supervision and with some latitude for the exercise of independent judgement, engaged in varied and difficult professional work requiring moderate training and considerable experience on policy review and research, case analysis and policy standards formulation. Responsible for the research and development of policies relating to data privacy in information and communication systems and coordination and consultation with relevant regulatory agencies and other stakeholders for the formulation of policies and organizational standards for the protection of personal information and the effective implementation of the Data Privacy Act of 2012.

DUTIES AND RESPONSIBILITIES

- Drafts and Proposes legislation, amendments or modifications to Philippine Laws on Privacy or data protection in information and communication systems as may be necessary;
- Recommends and develops standards for organizational, physical, and technical security measures for the protection of personal information;
- Consults and coordinates with relevant regulatory agencies and other stake holders towards the development and implementation of sound data privacy or data protection policies in information and communication systems;
- Analyzes news and reports on information and communication technology issues and provides advice on their anticipated impact on privacy or data protection;
- Liaises with privacy or data protection authorities in other countries in the conduct of research and preparation of reports, best practice models and manuals, as well as in facilitating cross-border enforcement of privacy or data protection laws;
- Act as resource speaker on topics involving data privacy in trainings and seminars;
- Contributes to the establishment of data privacy protocols and mechanisms in information and communication systems that enhance inter-agency and public-private relations;
- Undertakes research and prepares responses, submissions, briefings, and reports on matters relating to privacy or data protection;
- Attend meetings, hearings, conferences, and other similar work-related events;
- Perform other tasks as may be assigned by the Chief, PDD and Office of the Privacy Commissioner.