

Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
Request for Publication of Vacant Positions

Malacañang, Manila  
Electronic copy to be submitted to the CSC I  
MS Excel format

By: [Signature]  
Date: **FEB 11 2020**

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL PRIVACY COMMISSION in the CSC website:

[Signature]  
RAYMUND ENRIQUEZ LIBORO  
Privacy Commissioner  
Date: \_\_\_\_\_

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assi
					Education	Training	Experience	Eligibility		
1	CHIEF ADMINISTRATIVE OFFICER	NPC-DICTB-CADOF-19-2016	24	83406	Masteral Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention	4 years of supervisory management experience	Career Service(Professional) Second Level Eligibility		FINANCIAL, PI AND MANAG DIVISIC

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 27, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ROSALY B. SANTOS**  
CHIEF, HUMAN RESOURCE DEVELOPMENT DIVISION  
Center (PICC) Complex, Roxas Boulevard, Manila 1307  
[hr@privacy.gov.ph](mailto:hr@privacy.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.