



COMPLAINTS AND INVESTIGATION DIVISION

TEMPORARY BAN APPLICATION FORM

REMINDERS:

1. Always fill out the Temporary Ban Application Form **legibly, completely, and accurately**.
2. Do not forget to **attach all your supporting documents**.
3. Attach the application for temporary ban to the complaint or file at any time before the decision of the NPC becomes final.
4. File a bond with the NPC executed to the party or person so banned from processing personal data in an amount to be fixed by the investigating officer, unless exempted from payment of filing fees.
5. Submit **judicial affidavits** in accordance with Sections 3 and 4 of A.M. No. 12-8-8-SC dated 4 September 2012 (Judicial Affidavit Rule) discussing the reason for the application of a temporary ban on the processing of personal data.

Docket No.: _____

COMPLAINANT

Name: _____

RESPONDENT

Name: _____

GROUNDS FOR APPLICATION OF TEMPORARY BAN

- Preserve the rights of complainant
- Protect national security
- Preserve public interest

Narration of Facts: (Explain the acts or processing of respondents sought to be temporarily banned)

Effects of respondent’s continued processing: (Explain the damages to be suffered if respondent’s processing of personal data would not be temporarily banned)

Supporting documents attached (*Please list and properly identify all the attached documents*):

- 1.
- 2.
- 3.
- 4.
- 5.

Witness/es to be presented during the summary hearing (Please list the complete name/s of the witness/es):

1. _____
2. _____
3. _____
4. _____
5. _____

I accomplished and reread the foregoing complaint and hereby attest that all the allegations contained therein are true and correct of my own personal knowledge and based on authentic records.

Complainant
(Signature over Printed Name)

SUBSCRIBED AND SWORN to before me on this day of _____, affiant exhibiting to me his/her _____ I.D. with No. _____ issued on _____ at _____ bearing his/her photo and signature.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.