


Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
Request for Publication of Vacant Positions

22 MAY 2024

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL PRIVACY COMMISSION in the CSC website:

**CSC – FO Office of the President**  
  
**ROSALY B. SANTOS**  
Chief Administrative Officer  
Date: 22 May 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	<b>ATTORNEY III</b>	NPC-DICTB-ATY3-7-2016	21	63,997	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (BAR)	-	POLICY REVIEW DIVISION
2	<b>ADMINISTRATIVE OFFICER V</b>	NPC-DICTB-ADOF5-17-2016	18	46,725	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	-	FINANCIAL PLANNING AND MANAGEMENT DIVISION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 05 June 2024.

1. Fully accomplished and updated **Notarized Personal Data Sheet (PDS)** with recent passport-sized picture (CS Form No. 212, Revised 2017) and **Work Experience Sheet** which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of certificates of trainings attended for the last 5 years

Publication Request # 8

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ATTY. IVIN RONALD D.M. ALZONA**

Executive Director IV

5th Floor Delegation Building, Philippine International Convention Center (PICC)  
Complex, Roxas Boulevard, Manila 1307  
[jobs@privacy.gov.ph](mailto:jobs@privacy.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**