

Republic of the Philippines
NATIONAL PRIVACY COMMISSION
Request for Publication of Vacant Positions

1 JUN 2024

To: CIVIL SERVICE COMMISSION (CSC)

CSC – FO Office of the President

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL PRIVACY COMMISSION in the CSC website:

[Signature]
MARIA DONABELLA A. TAVORA
OIC-Chief, HRDD

Date: 14 June 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ATTORNEY III	NPC-DICTB-ATY3-8-2016	21	63,997	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (BAR)	-	POLICY REVIEW DIVISION
2	ATTORNEY III	NPC-DICTB-ATY3-106-2020	21	63,997	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (BAR)	-	POLICY REVIEW DIVISION
3	ATTORNEY III	NPC-DICTB-ATY3-9-2022	21	63,997	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (BAR)	-	POLICY DEVELOPMENT DIVISION
4	ADMINISTRATIVE OFFICER IV	NPC-DICTB-ADOF4-16-2016	15	36,619	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service Professional/ Second Level Eligibility	-	FINANCIAL PLANNING AND MANAGEMENT DIVISION
5	ACCOUNTANT II	NPC-DICTB-A2-17-2016	16	39,672	Bachelor's degree in Commerce/Business Administration major in Accounting	4 hours of relevant training	1 year of relevant experience	RA 1080	-	FINANCIAL PLANNING AND MANAGEMENT DIVISION

6	INFORMATION SYSTEMS ANALYST II	NPC-DICTB-INFOA2-5-2016	16	39,672	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	-	COMPLAINTS AND INVESTIGATION DIVISION
7	INFORMATION OFFICER I	NPC-DICTB-INFO1-18-2016	11	27,000	Bachelor's degree	None Required	None Required	Career Service (Professional)/ Second Level Eligibility	-	PUBLIC INFORMATION AND ASSISTANCE DIVISION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than *29 June 2024*.

1. Fully accomplished and updated **Notarized Personal Data Sheet (PDS)** with recent passport-sized picture (CS Form No. 212, Revised 2017) and **Work Experience Sheet** which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of certificates of trainings attended for the last 5 years

Publication Request # 10

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. IVIN RONALD D.M. ALZONA

Executive Director IV

5th Floor Delegation Building, Philippine International
Convention Center (PICC) Complex, Roxas Boulevard,
Manila 1307

jobs@privacy.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.