



BIDS AND AWARDS COMMITTEE
Resolution No. 016-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
TONER FOR PRINTER FUJIXEROX APEOSPORT-IV 3065 (1 UNIT)
(APP ITEM NO. 2024-0020)**

WHEREAS, the National Privacy Commission (*NPC* or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the Administrative Services Division (*ASD*) of the NPC is tasked to support, maintain, and ensure that the operation of the NPC is functioning as efficiently as possible;

WHEREAS, in order not to disrupt the operation and provision of services of the different units/offices of the NPC, the consumables for the multi-function must be procured;

WHEREAS, this procurement has a Certificate of Availability of Funds (*CAF*) and has been confirmed to be existing as APP Item No. 2024-0020 (One (1) Lot Toner for Printer Fujixerox Apeosport-IV 3065 (1 unit)) programmed under NPC CY 2024, and with an Approved Budget for the Contract (*ABC*) amounting to Sixty Thousand Pesos (Php 60,000.00);

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (*RIRR*) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the *RIRR*, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

WHEREAS, a Request for Quotation (*RFQ*) was posted in PHILGEPS, the NPC website, and the NPC bulletin board and was likewise sent to six suppliers, namely: (1) Otus Copy Systems, Inc.; (2) Isource Asia Business Solutions Corp.; (3) Sonkkens Office Equipment Trading; (4) Metrospeed; (5) ENJ Corp. Asia Inc; and (6) AgelesCopy;

WHEREAS, five suppliers submitted their quotation, namely: (1) Sonkkens Office Equipment Trading; (2) MCFC Printing Services; (3) Printcore Office System; (4) Otus Copy Systems, Inc.; and (5) and Doña Alejandra Incorporated, to wit:

Supplier	Bid Price	Remarks
SONKKENS OFFICE EQUIPMENT TRADING	57,000.00	COMPLIANT
MCFC PRINTING SERVICES	29,320.00	COMPLIANT
PRINTCORE OFFICE SYSTEMS INC.	30,800.00	NOT COMPLIANT
OTUS COPY SYSTEMS, INC.	33,834.00	COMPLIANT
DOÑA ALEJANDRA, INC.	32,500.00	NOT COMPLIANT


WHEREAS, on 26 March 2024, the National Privacy Commission - Bids and Awards Committee (NPC-BAC) evaluated all the submitted quotations. It was found that **MCFC Printing Services** passed the technical, legal, and financial requirements mandated under RA 9184, and was determined to be the lowest calculated and responsive bid quoted with a bid price of **Twenty-Nine Thousand Three Hundred Twenty Pesos (Php 29,320.00)** within the ABC;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of the contract for the procurement of One (1) Lot Toner for Printer Fujixerox Apeosport-IV 3065 (1 unit) to **MCFC PRINTING SERVICES** for having the lowest calculated and responsive quotation in the total amount **TWENTY-NINE THOUSAND THREE HUNDRED TWENTY PESOS (Php 29,320.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).


RESOLVED this 26 March 2024 via a combination of on-site and videoconference meeting.

ATTEST:



MR. JOEL T. PAGTULINGAN, JR.
Administrative Officer III, ASD
Provisional BAC Member/End-User


MR. MARLON RUBEN N. FABRICANTE
Chief, ASD
BAC Member


Digitally signed by
Fabricante Marlon
Ruben Natividad


ATTY. RODOLFO S. CABATU, JR
Chief, EnD
BAC Member

Digitally signed by
Cabatu Rodolfo
Serios Jr

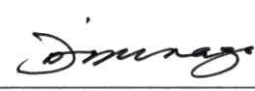

ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson

Digitally
signed by
Nieva Aubin
Arn Romero


ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Digitally signed
by Patula Maria
Theresita Elnar

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: APR 11 2024



NOTICE OF AWARD

Date Issued: APR 11 2024

MS. TINY O. IRADIEL
Authorized Representative
MCFC Printing Services
84A Amang Rodriquez St. Ext. Summergreen Subd.
Brgy. San Roque, Cainta, Rizal

Dear **MS. IRADIEL**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 016-2024 series of 2024, the contract for **TONER FOR PRINTER FUJIXEROX APEOSPORT-IV 3065 (1 Unit)** amounting to **Twenty-Nine Thousand Three Hundred Twenty Pesos (Php 29,320.00)** VAT inclusive, is awarded to **MCFC PRINTING SERVICES**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity

Digitally
signed by
Mendoza
Ma Josefina
Eusebio

Conforme:

MS. TINY O. IRADIEL
Authorized Representative
MCFC Printing Services
Date: APR 12 2024

**PURCHASE ORDER
NATIONAL PRIVACY COMMISSION**

Entity Name

Supplier : MCFC PRINTING SERVICES	P.O. No. : 2024- <u>04-0014</u>
Address : 84 A. RODRIGUEZ ST. EXT. SUMMERGREEN SUBD., CAINTA,RIZAL	Date : <u>24 APR 2024</u>
TIN : _____	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : Delivery shall be completed within 45 calendar days from receipt of Purchase Order
Date of Delivery : Delivery shall be completed within 45 calendar days from receipt of Purchase Order	Payment Term : <u>LDDAP-ADA</u>


Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount												
	LOT	TONER FOR PRINTER FUJIXEROX APEOSPORT-IV 3065 (1 UNIT)	1	29,320.00	29,320.00												
		Specifications:															
		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:10%;">Unit</th> <th style="width:60%;">Item Description</th> <th style="width:10%;">Quantity</th> </tr> </thead> <tbody> <tr> <td></td> <td align="center">TONER FOR PRINTER FUJIXEROX APEOSPORT-IV 3065 (1 UNIT)</td> <td></td> </tr> <tr> <td>Cart</td> <td>Black Toner, approximate yield of at least 22,000</td> <td align="center">3</td> </tr> <tr> <td>Piece</td> <td>Drum Cartridge, approximate yield of at least 80,000</td> <td align="center">1</td> </tr> </tbody> </table>	Unit	Item Description	Quantity		TONER FOR PRINTER FUJIXEROX APEOSPORT-IV 3065 (1 UNIT)		Cart	Black Toner, approximate yield of at least 22,000	3	Piece	Drum Cartridge, approximate yield of at least 80,000	1			
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Cart	Black Toner, approximate yield of at least 22,000	3															
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		Warranty: 1. Warranties against manufacturing defects, as well as parts and service. The evaluation of the equipment shall include, but not limited to: a. Inspection and Acceptance of the product by the end-user, NPC Inspection and Acceptance Committee and Property Officer; and b. Physical checks on the item for any deformation, dents and cracks and the completeness of the equipment for its physical and visual examination. 2. Warranty period/s: One (1) Year 3. Warranty shall commence upon issuance of the Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and end-user. 4. Service Warranty: Lifetime free services provided Delivery: 1. Place of Delivery: NPC, 5th Floor, Philippine International Convention Center, Vicente Sotto Ave. Pasay City 2. Delivery shall be completed within 45 calendar days from receipt of Purchase Order Payment: 1. Payment shall be processed upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee 2. Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice and delivery receipt.															


(Total Amount in Words) TWENTY-NINE THOUSAND THREE HUNDRED TWENTY PESOS ONLY

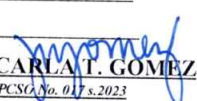
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions/delivery and other concerns.

Conforme:

TINOY TRINIDAD
 Signature over Printed Name of Supplier
30 APR 2024
 Date

Very truly yours,

MARILOU C. LEELIAN
 Signature over Printed Name of Authorized Official
 Chief, FPMD

Fund Cluster : 01
 Funds Available : 29,320.00

JOHANA CARLA T. GOMEZ
as per PCSA No. 017 s.2023
 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101-2024-04-00204
 Date of the ORS/BURS: April 30, 2024
 Amount : 29,320.00