



BIDS AND AWARDS COMMITTEE
Resolution No. 013-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
PREVENTIVE MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT
OF PARTS AND ACCESSORIES (APP ITEM NO. 2024-0022)**

WHEREAS, the National Privacy Commission (*NPC* or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, it is the policy of the State that all resources of the government shall be managed, expended, or utilized in accordance with law and regulations, and safeguarded against loss or wastage, with the aim of ensuring economy, efficiency, and effectiveness in the operations of the government;

WHEREAS, the engagement of a service provider duly authorized with the necessary expertise, experience, and capacity to maintain and repair and/or replace worn-out parts/accessories of the twelve (12) NPC motor vehicles is necessary: (1) to prolong the service life of the motor vehicles; (2) to increase the safety of the drivers and passengers while on the road; and (3) to prevent parts from breaking as well as and larger issues that may arise which may cause road accidents;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing as APP Item No. 2024-0022 (Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories) programmed under NPC CY 2024, and with an Approved Budget for the Contract (ABC) amounting to Eight Hundred Thousand Pesos (Php 800,000.00);

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the RIRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

WHEREAS, a Request for Quotation (RFQ) was posted in PHILGEPS, the NPC website, and the NPC bulletin board and was likewise sent to three suppliers, namely: (1) Man-Ar Auto Repair Shop; (2) Golance Car Care Center Corporation; and (3) JIGA;

WHEREAS, only Man-Ar Auto Repair Shop submitted its quotation;

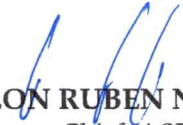
WHEREAS, on 08 March 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate **Man-Ar Auto Repair Shop's** submitted quotation. It was found that it passed the technical, legal, and financial requirements mandated under RA 9184, and was determined to have submitted the single calculated and responsive bid quoted with a bid price of **Seven Hundred Ninety Thousand Pesos (Php790,000.00)** within the ABC;


NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of the contract for the procurement of Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories to **MAN-AR AUTO REPAIR SHOP** for having the single calculated and responsive quotation in the total amount of **SEVEN HUNDRED NINETY THOUSAND PESOS (Php790,000.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

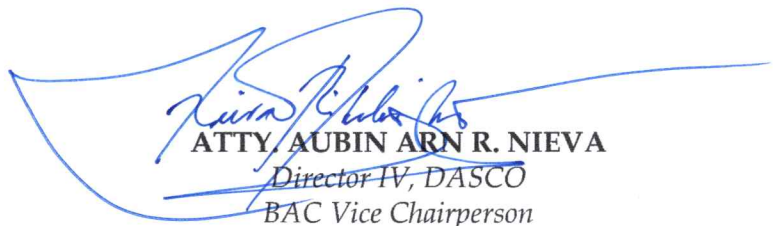
RESOLVED this 08 March 2024 via combination of on-site and videoconference meeting.


ATTEST:


MR. JOEL T. PACTULINGAN JR.
Provisional BAC Member/End-User

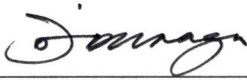

MR. MARLON RUBEN N. FABRICANTE
Chief, ASD
BAC Member


Digitally signed
by Cabatu
Rodolfo Serios Jr
ATTY. RODOLFO S. CABATU, JR
Chief, EnD
BAC Member


ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson


Digitally signed
by Patula Maria
Theresita Elnar
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: MAR 19 2024



NOTICE OF AWARD

Date Issued: **MAR 19 2024**

MR. MANUEL L. FERRER

General Manager

Man-Ar Auto Repair Shop

2332 Brgy. 13, Zone 4, Roxas Blvd., Pasay City

Dear **MR. FERRER**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 013-2024 series of 2024, the contract for **PREVENTIVE MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT OF PARTS AND ACCESSORIES** amounting to **Seven Hundred Ninety Thousand Pesos (Php790,000.00)** VAT inclusive, is awarded to **MAN-AR AUTO REPAIR SHOP**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY D. NAGA

Privacy Commissioner

Head of the Procuring Entity

Digitally
signed by
Mendoza Ma
Josefina
Eusebio

MAR 19 2024

Conforme:

MR. MANUEL L. FERRER

General Manager

Man-Ar Auto Repair Shop

Date: **MAR 22 2024**

PURCHASE ORDER NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : <u>MAN-AR AUTO REPAIR SHOP</u>	P.O. No. : <u>2024- 04 - 0009</u>
Address : <u>2332 Brgy. 13, Zone 4, Roxas Boulevard, Pasay City</u>	Date : <u>17 APR 2024</u>
TIN : XXXXXXXXXX	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : _____
Date of Delivery :	Payment Term : <u>LDDAP-ADA</u>



Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																																																				
	Job	PREVENTIVE MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT OF PARTS AND ACCESSORIES Specifications: The specification of the services shall be in accordance with the attached Scope of Work "Annex A".	1	790,000.00	790,000.00																																																				
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;">No.</th> <th style="width: 35%;">ITEM</th> <th style="width: 20%;">Plate No.</th> <th style="width: 40%;">Odo Meter Reading</th> </tr> </thead> <tbody> <tr><td>1</td><td>Mitsubishi L-300</td><td>B7-C761</td><td>78,003 kms</td></tr> <tr><td>2</td><td>Hyundai Starex</td><td>KO-V029</td><td>88,886 kms</td></tr> <tr><td>3</td><td>Toyota Hi Ace</td><td>SAB-4184</td><td>127,425 kms</td></tr> <tr><td>4</td><td>Toyota Innova</td><td>SAB-4183</td><td>41,892 kms</td></tr> <tr><td>5</td><td>Toyota Innova</td><td>SAB-4186</td><td>122,986 kms</td></tr> <tr><td>6</td><td>Toyota Avanza</td><td>SAB-4189</td><td>65,103 kms</td></tr> <tr><td>7</td><td>Toyota Avanza</td><td>SAB-4193</td><td>45,621 kms</td></tr> <tr><td>8</td><td>Toyota Avanza</td><td>SAB-4188</td><td>33,570 kms</td></tr> <tr><td>9</td><td>Toyota Avanza</td><td>SAB-4187</td><td>50,043 kms</td></tr> <tr><td>10</td><td>Toyota Avanza</td><td>SAB-4191</td><td>24,501 kms</td></tr> <tr><td>11</td><td>Toyota Avanza</td><td>SAB-4192</td><td>39,679 kms</td></tr> <tr><td>12</td><td>Toyota Avanza</td><td>SAB-4190</td><td>73,345 kms</td></tr> </tbody> </table>	No.	ITEM	Plate No.	Odo Meter Reading	1	Mitsubishi L-300	B7-C761	78,003 kms	2	Hyundai Starex	KO-V029	88,886 kms	3	Toyota Hi Ace	SAB-4184	127,425 kms	4	Toyota Innova	SAB-4183	41,892 kms	5	Toyota Innova	SAB-4186	122,986 kms	6	Toyota Avanza	SAB-4189	65,103 kms	7	Toyota Avanza	SAB-4193	45,621 kms	8	Toyota Avanza	SAB-4188	33,570 kms	9	Toyota Avanza	SAB-4187	50,043 kms	10	Toyota Avanza	SAB-4191	24,501 kms	11	Toyota Avanza	SAB-4192	39,679 kms	12	Toyota Avanza	SAB-4190	73,345 kms			
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		Delivery: Delivery of Services shall be from receipt of Purchase Order/Notice to Proceed until 31 December 2024 or until exhaustion of funds. Payment: 1. Payment shall be processed upon issuance of Pre and Post Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance of Output by the end-user (ASD) 2. Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice/delivery receipt and other supporting documents required by the end-user.																																																							

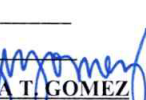

(Total Amount in Words) SEVEN HUNDRED NINETY THOUSAND PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asdf@privacy.gov.ph for questions/delivery and other concerns.

Conforme: <div style="text-align: center;">  MR. MANUEL L. FERRER Signature over Printed Name of Supplier <u>22 APR 2024</u> Date </div>	Very truly yours, <div style="text-align: center;">  ATTY. IVIN RONALD D.M. ALZONA Signature over Printed Name of Authorized Official Executive Director, OED </div>
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Fund Cluster : <u>01</u> Funds Available : <u>790,000.00</u>  <div style="text-align: center;"> JOHANA CARLA T. GOMEZ <small>as per PCSO No. 017 s. 2023</small> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>	ORS/BURS No. : <u>02-101-2024-04-00177</u> Date of the ORS/BURS: <u>April 22, 2024</u> Amount : <u>790,000.00</u> 
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