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**BIDS AND AWARDS COMMITTEE**  
Resolution No. 028-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR PROCUREMENT OF PAW  
AVP RENTAL  
(APP Item No. 2024-0036)**

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**WHEREAS**, the National Privacy Commission (*NPC* or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the NPC, through the Office of the President (OP), institutionalized the Privacy Awareness Week (PAW) in the Philippines. In retrospect, the PAW was organized to gather thousands of privacy professionals, advocates, and academic experts to explore the latest developments in the field of data privacy, as well as pertinent innovations, insight, and best practices, in anticipation of emerging challenges and opportunities;

**WHEREAS**, for the successful execution of these activities, the NPC requires Audio Visual Production services. These services are crucial in ensuring that the events are professionally managed and that they reach a wider audience;

**WHEREAS**, the services include but are not limited to ingress/egress, sound systems, lighting, video recording, live streaming, hosting and post-production editing;


**WHEREAS**, this procurement has a Certification of Availability of Funds (CAF) with APP item No. 2024-0036 with an Approved Budget for Contract of Php700,000.00 chargeable under the General Appropriations Act of 2024 (RA 11975);

**WHEREAS**, on 06 May 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotations by **Kleal Entertainment Production** and determined that it passed the technical, legal, and financial requirements mandated under RA 9184;

**NOW, THEREFORE**, for and in consideration of the foregoing, **WE**, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the procurement of PAW AVP Rental (APP item No. 2024-0036) to **KLEAL ENTERTAINMENT PRODUCTION**, for being the lowest calculated and responsive quotation in the total amount of **SIX HUNDRED THIRTY THOUSAND (PHP 630,000.00)** subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

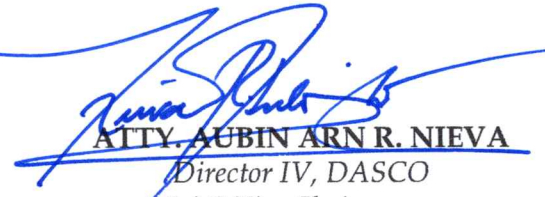
**RESOLVED** this 06 day of May 2024, via combination of on-site and videoconference meeting.


**ATTEST:**

  
**MS. SUSANA O. ABADA**  
Information Officer IV  
Provisional BAC Member/End-User

  
**MR. MARLON RUBEN N. FABRICANTE**  
Chief, ASD  
BAC Member

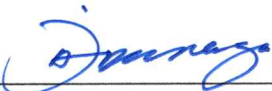

  
Digitally signed  
by Cabatu  
Rodolfo Serios Jr  
**ATTY. RODOLFO S. CABATU, JR**  
Chief, EnD  
BAC Member

  
**ATTY. AUBIN ARN R. NIEVA**  
Director IV, DASCO  
BAC Vice Chairperson

  
Digitally signed  
by Patula Maria  
Theresita Elnar

**ATTY. MARIA THERESITA E. PATULA**  
Director IV, LEO  
BAC Chairperson

**APPROVED:**

  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity  
Date: MAY 21 2024 





Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5<sup>th</sup> Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD

Date Issued: **MAY 21 2024**

**MS. ATHENA JON A. OLAEZ**  
*Authorized Representative*  
Kleal Entertainment Production,  
B15 L20 San Francisco St. Cortijos De San Rafael, Brgy.  
San Rafael Rodriguez, Rizal.

Dear **MS. OLAEZ**,

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 028-2024 series of 2024, the contract for **PRIVACY AWARENESS WEEK (PAW)- AVP Rental** amounting to **SIX HUNDRED THIRTY THOUSAND PESOS (Php630,000)** VAT inclusive, is awarded to **KLEAL ENTERTAINMENT PRODUCTION**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity

Digitally  
signed by  
Mendoza Ma.  
Josefina  
Eusebio

Conformer

**MS. ATHENA JON A. OLAEZ**  
*Authorized Representative*  
Kleal Entertainment Production,  
B15 L20 San Francisco St. Cortijos De San Rafael, Brgy.  
San Rafael Rodriguez, Rizal.  
Date: **MAY 22 2024**

## PURCHASE ORDER NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : <u>KLEAL ENTERTAINMENT PRODUCTION</u> Address : <u>B15 L20 San Francisco St. Cortijos Desan Rafael, Brg San Rafael Rodriguez, Rizal.</u> TIN : <span style="background-color: black; color: black;">XXXXXXXXXX</span>	P.O. No. : <u>2024- 05 - 0020</u> Date : <u>29 MAY 2024</u> Mode of Procurement : <u>Small Value Procurement</u>
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>SURESTE PROPERTIES, INC. (SOLAIRE RESORT &amp; CASINO)</u>	Delivery Term : <u>Full delivery shall be on the day of the PAW Event 30 May 2024</u>
Date of Delivery : <u>Full delivery shall be on the day of the PAW Event 30 May 2024</u>	Payment Term : <u>LDDAP-ADA</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	<b>PRIVACY AWARENESS WEEK (PAW) - AVP RENTAL</b>  <b>Specifications:</b> A. Event/Production Manager-See attached Description in the attached Scope of Work "ANNEX A" Date of Event 30 May 2024 B. 45 Technical Staff and Operator 1 Male and 1 Female Event Host	1	630,000.00	630,000.00

Deliverables	Scheduled Date
a. Coordinate and provide debriefs/briefings and/or meetings with the venue representatives/s and NPC technical committee for the technicalities and other related concerns.	3-5 days before the event
b. Provide a detailed floor plan of the event for the approval of the NPC Planning Committee.	1 day before the event at 2200H
c. Provide, manage, and execute the ingress / egress and technical dry run of the event to ensure that all technical requirements are met.	Ingress / day of the event at 0300H
d. Manage and ensure fully functioning on-site technical equipment, including the use of mirror teleprompters for the event.	Ingress / day of the event
e. Ensure placement of operations and technical personnel in charge for live streaming (YouTube, Facebook).	Day of the event
f. Act as the technical head in charge of staging and technical set-up and actual event operations of audio, video, and lighting equipment. Ensure seamless technical coordination throughout the program to optimize its execution.	
g. Scriptwriting - to be approved by the procuring entity.	
h. Stage Design - 3D model must be submitted and to be approved by the procuring entity.	
i. Stage Design - 3D model must be submitted and to be approved by the procuring entity.	

<b>Payment:</b> * Payment shall be processed upon receipt of the billing invoice o SOA, submission of deliverable	
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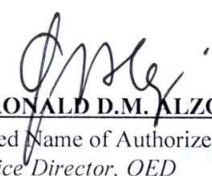
**(Total Amount in Words)** SIX HUNDRED THIRTY THOUSAND PESOS ONLY

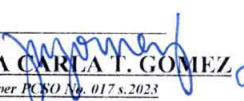
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

**NOTICE TO PROCEED:** Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at : 632 5322 1322 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.

Conforme:  
  
  
**MS. ATHENA JON A. OLAEZ**  
 Signature over Printed Name of Supplier  
05-29-24  
 Date

Very truly yours,  
  
  
**ATTY. IVIN RONALD D.M. ALZONA**  
 Signature over Printed Name of Authorized Official  
Executive Director, OED

Fund Cluster : <u>01</u> Funds Available : <u>₱ 630,000.00</u>  <b>JOHANA CARLA T. GOMEZ</b> <small>as per PCSO No. 017 s. 2023</small> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No. : <u>02-101-2024-05-00310</u> Date of the ORS/BURS: <u>MAY 29, 2024</u> Amount : <u>₱ 630,000.00</u>
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