



REQUEST FOR QUOTATION

RENEWAL OF PHILIPPINE JURISPRUDENCE ONLINE ACCESS SUBSCRIPTION (APP Item No. 2024-0048)

10 September 2024

CD TECHNOLOGIES ASIA, INC.
No. 66 A & B, San Rafael St., Brgy. Kapitolyo 1603
Pasig City, Metro Manila

The National Privacy Commission intends to procure **RENEWAL OF PHILIPPINE JURISPRUDENCE ONLINE ACCESS SUBSCRIPTION (APP Item No. 2024-0048)**. As such, we would like to request for a quotation for the said procurement, signed by your authorized representative not later than **05:00 PM., 17 September 2024**.

The service providers/suppliers must also submit the following requirements:

1. Copy of the current Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located;
2. Current PhilGEPS Registration Number;
3. Certificate of Sole Distributorship;
4. Manifestation of compliance to the attached technical specification signed by your authorized representative.

Please submit your quotation together with the required documents via e-mail to bacsecretariat@privacy.gov.ph or via mail or courier in a sealed envelope to:

BIDS AND AWARDS COMMITTEE
5th Floor, Ang Kiukok Hall,
PICC Delegation Building, PICC Complex,
Roxas Boulevard Manila 1307

Sincerely,

Digitally signed by
Mendoza Ma. Josefina
Eusebio

ATTY. MA. JOSEFINA E. MENDOZA
BAC Secretariat Head
National Privacy Commission

**TECHNICAL SPECIFICATION
RENEWAL OF PHILIPPINE JURISPRUDENCE ONLINE ACCESS SUBSCRIPTION
(APP Item No. 2024-0048)**

Item	Unit	Qty	Description/Specifications	Approved Budget of the Contract (Php 150,000.00)		Compliance (Manifest your compliance by <u>writing</u> "COMPLY" in <u>every item</u>)
				Unit Price	Total	
1	Lot	1	<p><i>"See attached Technical Specification for description"</i></p> <p>A. Technical Specification</p>			
			<p>1. Technical Requirements</p> <p><i>"See attached Technical Specification for description"</i></p>			
			<p>2. Payment and Delivery</p> <p><i>Accounts shall be delivered 15days after receipt of Notice to Proceed (Effectivity date: December 18, 2024)</i></p> <p><i>"See attached Technical Specification for description"</i></p>			
TOTAL						

Instruction to bidders (as applicable):

- I. All prices shall be VAT inclusive.
- II. Compliance must be stated by writing "COMPLY" in EVERY requirement mentioned above, failure to do so shall be a ground for disqualification.
- III. Present the original Mayor's permit and submit Certified True Copy of the eligibility documents and signed Quotation upon the schedule signing of Notice to Award for inspection and verification.
- IV. Acknowledgement of the Notice of Award shall be within five business (5) days from its issuance.
- V. Delivery shall be made to NPC, 5th Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307.

CONFORME:

(Name of Supplier/Provider/Date)

BY: _____
(Name/Position/Signature of Representative/Date)



TECHNICAL SPECIFICATIONS

RENEWAL OF PHILIPPINE JURISPRUDENCE ONLINE ACCESS SUBSCRIPTION (APP Item No. 2024 - 0048)

I. BACKGROUND

The Legal Division (LD) is the general counsel of the National Privacy Commission (NPC). As such, the LD is regularly consulted about legal matters and requested to review contracts, issue legal opinions, draft pleadings and inter-agency agreements, and develop circulars and policies by the NPC. Given these, the LD requires the acquisition of an online library of laws, jurisprudence, and other issuances, through the renewal of the Philippine Jurisprudence Online Access Subscription, to effectively fulfill its duties to the NPC.

Additionally, an online library is also essential to the rest of the NPC lawyers as this allows them to efficiently perform their duties in their respective divisions. This enables them to stay updated with developments in the legal field and continuously empower people by providing knowledge on data privacy and developing policies on alternative dispute resolution and data privacy. The acquisition of an online library through the renewal of the Philippine Jurisprudence Online Access Subscription is crucial to the efficient legal research and delivery of services of the NPC lawyers to the Commission.

II. OBJECTIVES

The Philippine Jurisprudence Online Access Subscription will provide the following:

- A. Complete and up-to-date database of Philippine laws, jurisprudence, and executive issuances;
- B. Search engine with comprehensive filtering options;
- C. Laws and jurisprudence citators; and
- D. Automatic cross-referencing of cited laws and jurisprudence within and across databases.

III. TECHNICAL REQUIREMENTS/SPECIFICATIONS

- A. The supplier shall be able to provide a Certificate of Sole Distributorship.
- B. The supplier shall be able to provide a comprehensive compilation of Philippine laws and jurisprudence (1901 to present).
- C. Ten (10) to twenty (20) user IDs shall be created for the NPC employees.

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- D. The contents must come from official sources only to ensure their accuracy and reliability.
- E. The online database must be capable of being updated on a regular basis (i.e. monthly or annually) and/or whenever necessary.
- F. It must have a search and retrieval software that will facilitate easy access and cross-referencing.
- G. The product must be internet-based and can be accessed from any device (e.g. laptop, tablet, mobile phone).
- H. The supplier shall be able to provide corporate rates for multiple subscriptions.
- I. An after-sales customer support must be available for products and services issues.

IV. PAYMENT AND DELIVERY

Activity	Target Date
Renewal of Philippine Jurisprudence Online Access Subscription	Accounts shall be delivered fifteen (15) days after receipt of Notice to Proceed Effectivity date: 18 December 2024 (Expiration date of current subscription: 17 December 2024)

V. MODE AND NATURE OF PROCUREMENT

- A. Mode of Procurement: Direct Contracting
- B. Nature of Procurement: Procurement of Goods

VI. FUND SOURCE AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Source of Fund : NPC Annual Procurement Plan for FY 2024 (APP Item No. (APP Item No. 2024-0048)

Approved Budget for the Contract : One Hundred Fifty Pesos Only (Php 150,000.00)

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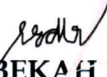
Prepared by:



Digitally signed by
Ferrer Camil Ram
Martin

ATTY. CAMIL RAM M. FERRER
Legal Assistant II, Legal Division

Recommending Approval:



Digitally
signed by
Rellosa-
Saguiguit
Rasiele
Rebekeah D.

ATTY. RASIELE REBEKAH D. RELLOSA-SAGUIGUIT
Attorney V, Chief, Legal Division

Approved by:



Digitally signed by
Patula Maria
Theresita Elnar

ATTY. MARIA THERESITA E. PATULA
Director IV, Legal and Enforcement Division

9/17/24