



National Privacy Commission  
Indicative Annual Procurement Plan for FY 2025



As of 04 November 2024

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Internet Subscription Expenses</b>													
2025-0001	Internet Service Provider (ISP)	5020503000	IMISU	Renewal of Contract per Appendix 21 (WETT)	January	January	January	January	Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	-	
<b>ICT Software Subscription</b>													
2025-0002	Microsoft Office 365	5029907001	IMISU	Negotiated Procurement - Agency to Agency (Sec. 53.5)	June	June	June	June	Regular Agency Fund (01000000)	11,000,000.00	11,000,000.00	-	
2025-0003	Cloud Hosting	5029907001	IMISU	Public Bidding	September	September	September	September	Regular Agency Fund (01000000)	10,000,000.00	10,000,000.00	-	
2025-0004	Distributed Denial of Service (DDOS) protection subscription	5029907001	IMISU	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	2,600,000.00	2,600,000.00	-	
2025-0005	Firewall	5029907001	IMISU	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	1,850,000.00	1,850,000.00	-	
2025-0006	End-point Security Solutions (Anti-virus)	5029907001	IMISU	Public Bidding	September	September	September	September	Regular Agency Fund (01000000)	1,800,000.00	1,800,000.00	-	
2025-0007	Adobe Creative Cloud & Adobe Acrobat Professional	5029907001	IMISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	September	September	September	September	Regular Agency Fund (01000000)	530,000.00	530,000.00	-	
<b>ICT Consultancy Services</b>													
2025-0008	Maintenance of existing data center	5021103001	IMISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	800,000.00	800,000.00	-	
2025-0009	VAPT Service	5021103001	IMISU	Public Bidding	October	October	October	October	Regular Agency Fund (01000000)	1,600,000.00	1,600,000.00	-	
<b>ICT Equipment</b>													
2025-0010	Wifi System	5060000000	IMISU	Public Bidding	June	June	June	June	Regular Agency Fund (01000000)	2,331,000.00	-	2,331,000.00	
<b>Infrastructure Outlay</b>													
2025-0011	Structured Cabling	5060403000	IMISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March	March	March	March	Regular Agency Fund (01000000)	1,000,000.00	-	1,000,000.00	
<b>Office Supplies Expenses</b>													
2025-0012	Common-Use Office Supplies Available @ PS-DBM (APP-CSE2025)	502301002	ASD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	January	January	January	January	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	
2025-0013	Common-Use Office Supplies NOT Available @ PS-DBM (APP-CSE2025)	502301002	ASD	Shopping - Others	January	January	January	January	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	
2025-0014	Consumables for Printer Fujixerox ApeosPort C2560 (3 units)	502301002	ASD	Direct Contracting (Sec. 50)	January	January	January	January	Regular Agency Fund (01000000)	800,000.00	800,000.00	-	
2025-0015	Consumables for Printer Fujixerox ApeosPort C2060 (5 units)	502301002	ASD	Direct Contracting (Sec. 50)	January	January	January	January	Regular Agency Fund (01000000)	600,000.00	600,000.00	-	

2025-0016	Consumables for Printer Riso Comcolor FW5230 (2 units)	502301002	ASD	Direct Contracting (Sec. 50)	January	January	January	January	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	
<b>Other Supplies and Materials</b>													
2025-0017	Supply and Delivery of Drinking Water	5020401000	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	
2025-0018	Refill and Replacement of Fire Extinguisher	5020300000	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	30,000.00	30,000.00	-	
2025-0019	Stackable Chair	5020322001	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	150,000.00	150,000.00	-	
<b>Repairs and Maintenance - Transportation Equipment (Motor Vehicles)</b>													
2025-0020	Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories	5021306001	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	850,000.00	850,000.00	-	
<b>Telephone Expenses - Landline</b>													
2025-0021	Telephone - Landline	5020502002	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	330,000.00	330,000.00	-	
<b>Rent - Building and Structures</b>													
2025-0022	Office Rental	5029905001	ASD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	January	January	January	January	Regular Agency Fund (01000000)	30,070,000.00	30,070,000.00	-	
<b>General Services</b>													
2025-0023	Security Services	5021203000	ASD	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	3,931,000.00	3,931,000.00	-	
2025-0024	Janitorial Services	5021202000	ASD	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	2,200,000.00	2,200,000.00	-	
<b>Environment/Sanitary Services</b>													
2025-0025	Pest Control Services	5021201000	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March	March	March	March	Regular Agency Fund (01000000)	168,000.00	168,000.00	-	
<b>Fuel, Oil and Lubricants Expenses</b>													
2025-0026	Petroleum, Oil and Lubricants (POL) Products	5020309000	ASD	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	January	January	January	January	Regular Agency Fund (01000000)	3,000,000.00	3,000,000.00	-	
<b>Other General Services</b>													
2025-0027	Records Disposal Service Provider	5021299099	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	August	August	August	August	Regular Agency Fund (01000000)	250,000.00	250,000.00	-	
<b>Postage and Courier Services</b>													
2025-0028	Postage and Courier thru Philippine Postal Corporation	5020501000	ASD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	July	July	July	July	Regular Agency Fund (01000000)	300,000.00	300,000.00	-	
<b>Training Expenses</b>													
2025-0029	National Women's Month Celebration - Advocacy Tokens	5020201000	GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March	March	March	March	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	
2025-0030	18-Day Campaign to End Violence Against Women and Children - Advocacy Tokens	5020201000	GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	October	October	October	October	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	
2025-0031	18-Day Campaign to End Violence Against Women and Children - Film Showing	5020201000	GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	October	October	October	October	Regular Agency Fund (01000000)	50,000.00	50,000.00	-	
2025-0032	Gender and Development Program - Representation	5020201000	GAD	Direct Contracting (Sec. 50)	March	March	March	March	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	



2025-0033	FY 2026 GAD Plans and Budget (GPB) and Annual Operational Planning Workshop	5020201000	GAD	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	September	September	September	September	Regular Agency Fund (01000000)	460,000.00	460,000.00	-	
2025-0034	Highly Technical Consultant- Management Consultant	5021103002	OPC	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	January/July	January/July	January/July	January/July	Regular Agency Fund (01000000)	1,320,000.00	1,320,000.00	-	New Item (11.04.2024)
<b>TOTAL</b>										<b>80,820,000.00</b>	<b>77,489,000.00</b>	<b>3,331,000.00</b>	

Prepared by:  Digitally signed by Mendoza Ma. Josefina Eusebio  
**ATTY. MA. JOSEFINA E. MENDOZA**  
 BAC Secretariat, Head


Recommending Approval:   
**MR. TARAK BRAHMA M. CABRIDO**  
 Provisional BAC Member/End-User

 Digitally signed by Fabricante Marlon Ruben Natividad  
**MR. MARLON RUBEN N. FABRICANTE**  
 BAC Member

 Digitally signed by Cabatu Rodolfo Serios Jr.  
**ATTY. RODOLFO S. CABATU, JR.**  
 BAC Member

 Digitally signed by Nieva Aubin Romero  
**ATTY. AUBIN ARN R. NIEVA**  
 BAC Vice Chairperson

 Digitally signed by Patula Maria Theresita Einar  
**ATTY. MARIA THERESITA E. PATULA**  
 BAC Chairperson

Approved by:   
**ATTY. JOHN HENRY D. NAGA**  
 PRIVACY COMMISSIONER  
 Head of the Procuring Entity



**BIDS AND AWARDS COMMITTEE**  
BAC Resolution No. 076-2024, Series of 2024

**RECOMMENDING THE APPROVAL OF THE AMENDMENT TO THE INDICATIVE ANNUAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2025 OF THE NATIONAL PRIVACY COMMISSION**

**WHEREAS**, the National Privacy Commission (NPC) is a Procuring Entity (PE) mandated by law to meticulously and judiciously plan its budget consistent with government fiscal discipline measures;

**WHEREAS**, Section 7.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the Government Procurement Act, states that all procurement shall be within the approved budget of the PE;

**WHEREAS**, pursuant to the Government Procurement Policy Board (GPPB) Circular No. 06-2019, the PE shall undertake Early Procurement Activities (EPA) for procurement for goods, infrastructure projects, and consulting services funded out of or by the General Appropriations Act (GAA) and complete all the appropriate preparation activities such as, but not limited to, cost-benefit analysis, feasibility studies and market research, among others, prior to the approval of the indicative APP;

**WHEREAS**, pursuant to the Department of Budget Management (DBM) Memorandum Circular No. 2022-1, departments or agencies with budget support from the national government as provided in the National Expenditure Program (NEP) shall undertake to conduct EPA for at least 50% of the total value of eligible Procurement Projects, as outlined in its Indicative FY2025 APP-Non CSE consistent with FY 2025 NEP;

**WHEREAS**, pursuant to R.A. 9184 and its IRR, GPPB Circular No. 06-2019 and DBM Circular 2022-1, the different offices and divisions of the NPC has prepared their respective Project Procurement Management Plan (PPMP) determining the procurements of Calendar Year 2025 (CY 2025) that are considered crucial to the efficient discharge of government functions;

**WHEREAS**, the following revision to the existing Indicative APP FY2025 have been proposed by Office of the Privacy Commissioner (OPC):

Procurement Program/Project	APP Item No.	Mode of Procurement	Amount	Remarks
Highly Technical Consultant	2025-0034	Negotiated Procurement - Highly Technical Consultant (Sec. 53.7)	1,320,000.00	New Item

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the approval of the Indicative APP for FY 2025, a copy of which is herein attached as "Annex A."

RESOLVED this 04<sup>th</sup> day of November 2024 via combination of on-site and videoconference meeting.

ATTEST:



**MR. TARAK BRAHMA M. CABRIDO**  
*Legal Assistant II, OPC*  
*End-User/Provisional Member*



Digitally signed by  
Fabricante Marlon  
Ruben Natividad  
**MR. MARLON RUBEN N. FABRICANTE**  
*Chief, ASD*  
*BAC Member*



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**ATTY. RODOLFO S. CABATU, JR.**  
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*BAC Vice Chairperson*



Digitally signed by  
Patula Maria  
Theresita Elnar  
**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

APPROVED:



**ATTY. JOHN HENRY D. NAGA**  
*Privacy Commissioner*  
*Head of the Procuring Entity*  
Date: 08 NOV 2024