

Republic of the Philippines
NATIONAL PRIVACY COMMISSION
Request for Publication of Vacant Positions

Date of Publication
Electronic copy to be submitted to the CSC FO must
be in MS Excel format
MANUEL DV. CASTILLO JR.
Senior Human Resource Specialist

To: CIVIL SERVICE COMMISSION (CSC)

CSC – FO Office of the President

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL PRIVACY COMMISSION in the CSC website:

ROSALY B. SANTOS
Chief, HRDD
Date: **18 NOV 2024**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ATTORNEY III	NPC-DICTB-ATY3-13-2016	21	67,005	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (BAR)	-	COMPLAINTS AND INVESTIGATION DIVISION
2	INFORMATION OFFICER IV	NPC-DICTB-INFO4-19-2016	22	74,836	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	-	PUBLIC INFORMATION AND ASSISTANCE DIVISION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **03 DEC 2024**

1. Fully accomplished and updated **Notarized Personal Data Sheet (PDS)** with recent passport-sized picture (CS Form No. 212, Revised 2017) and **Work Experience Sheet** which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of certificates of trainings attended for the last 5 years

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QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. IVIN RONALD D.M. ALZONA
Executive Director IV
5th Floor Delegation Building, Philippine International Convention Center (PICC) Complex, Roxas Boulevard, Manila 1307
jobs@privacy.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.