



National Privacy Commission
Indicative Annual Procurement Plan for FY 2025




As of 10 December 2024

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Internet Subscription Expenses													
2025-0001	Internet Service Provider (ISP)	5020503000	IMISU	Renewal of Contract per Appendix 21 (WETI)	January	January	January	January	Regular Agency Fund (01000000)	1,000,000.00	1,000,000.00	-	
ICT Software Subscription													
2025-0002	Microsoft Office 365	5029907001	IMISU	Negotiated Procurement - Agency to Agency (Sec. 53.5)	June	June	June	June	Regular Agency Fund (01000000)	11,000,000.00	11,000,000.00	-	
2025-0003	Cloud Hosting	5029907001	IMISU	Public Bidding	September	September	September	September	Regular Agency Fund (01000000)	10,000,000.00	10,000,000.00	-	
2025-0004	Distributed Denial of Service (DDoS) protection subscription	5029907001	IMISU	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	2,600,000.00	2,600,000.00	-	
2025-0005	Firewall	5029907001	IMISU	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	1,850,000.00	1,850,000.00	-	
2025-0006	End-point Security Solutions (Anti-virus)	5029907001	IMISU	Public Bidding	September	September	September	September	Regular Agency Fund (01000000)	1,800,000.00	1,800,000.00	-	
2025-0007	Adobe Creative Cloud & Adobe Acrobat Professional	5029907001	IMISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	September	September	September	September	Regular Agency Fund (01000000)	530,000.00	530,000.00	-	
ICT Consultancy Services													
2025-0008	Maintenance of existing data center	5021103001	IMISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	800,000.00	800,000.00	-	
2025-0009	VAPT Service	5021103001	IMISU	Public Bidding	October	October	October	October	Regular Agency Fund (01000000)	1,600,000.00	1,600,000.00	-	
ICT Equipment													
2025-0010	Wifi System	5060000000	IMISU	Public Bidding	June	June	June	June	Regular Agency Fund (01000000)	2,331,000.00	-	2,331,000.00	
Infrastructure Outlay													
2025-0011	Structured Cabling	5060403000	IMISU	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March	March	March	March	Regular Agency Fund (01000000)	1,000,000.00	-	1,000,000.00	
Office Supplies Expenses													
2025-0012	Common-Use Office Supplies Available @ PS-DBM (APP-CSE2025)	502301002	ASD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	January	January	January	January	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	
2025-0013	Common-Use Office Supplies NOT Available @ PS-DBM (APP-CSE2025)	502301002	ASD	Shopping - Others	January	January	January	January	Regular Agency Fund (01000000)	500,000.00	500,000.00	-	
2025-0014	Consumables for Printer Fujixerox ApeosPort C2560 (3 units)	502301002	ASD	Direct Contracting (Sec. 50)	January	January	January	January	Regular Agency Fund (01000000)	800,000.00	800,000.00	-	
2025-0015	Consumables for Printer Fujixerox ApeosPort C2060 (5 units)	502301002	ASD	Direct Contracting (Sec. 50)	January	January	January	January	Regular Agency Fund (01000000)	600,000.00	600,000.00	-	
2025-0016	Consumables for Printer Riso Comcolor FW5230 (2 units)	502301002	ASD	Direct Contracting (Sec. 50)	January	January	January	January	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	
Other Supplies and Materials													
2025-0017	Supply and Delivery of Drinking Water	5020401000	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	100,000.00	100,000.00	-	


2025-0018	Refill and Replacement of Fire Extinguisher	5020300000	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	30,000.00	30,000.00	-	
2025-0019	Stackable Chair	5020322001	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	150,000.00	150,000.00	-	
Repairs and Maintenance - Transportation Equipment (Motor Vehicles)													
2025-0020	Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories	5021306001	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January	January	January	January	Regular Agency Fund (01000000)	850,000.00	850,000.00	-	
Telephone Expenses - Landline													
2025-0021	Telephone - Landline	5020502002	ASD	Renewal of Contract per Appendix 21 (WETT)	January	January	January	January	Regular Agency Fund (01000000)	330,000.00	330,000.00	-	Change mode of Procurement from Small Value Procurement (Sec. 53.9) (12.10.2024)
Rent - Building and Structures													
2025-0022	Office Rental	5029905001	ASD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	January	January	January	January	Regular Agency Fund (01000000)	30,070,000.00	30,070,000.00	-	
General Services													
2025-0023	Security Services	5021203000	ASD	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	3,931,000.00	3,931,000.00	-	
2025-0024	Janitorial Services	5021202000	ASD	Public Bidding	January	January	January	January	Regular Agency Fund (01000000)	2,200,000.00	2,200,000.00	-	
Environment/Sanitary Services													
2025-0025	Pest Control Services	5021201000	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March	March	March	March	Regular Agency Fund (01000000)	168,000.00	168,000.00	-	
Fuel, Oil and Lubricants Expenses													
2025-0026	Petroleum, Oil and Lubricants (POL) Products	5020309000	ASD	Direct Retail Purchase of POL and Airline Tickets (Sec. 53.14)	January	January	January	January	Regular Agency Fund (01000000)	3,000,000.00	3,000,000.00	-	
Other General Services													
2025-0027	Records Disposal Service Provider	5021299099	ASD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	August	August	August	August	Regular Agency Fund (01000000)	250,000.00	250,000.00	-	
Postage and Courier Services													
2025-0028	Postage and Courier thru Philippine Postal Corporation	5020501000	ASD	Negotiated Procurement - Agency to Agency (Sec. 53.5)	July	July	July	July	Regular Agency Fund (01000000)	300,000.00	300,000.00	-	
Training Expenses													
2025-0029	National Women's Month Celebration - Advocacy Tokens	5020201000	GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	March	March	March	March	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	
2025-0030	18-Day Campaign to End Violence Against Women and Children - Advocacy Tokens	5020201000	GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	October	October	October	October	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	
2025-0031	18-Day Campaign to End Violence Against Women and Children - Film Showing	5020201000	GAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	October	October	October	October	Regular Agency Fund (01000000)	50,000.00	50,000.00	-	
2025-0032	Gender and Development Program - Representation	5020201000	GAD	Direct Contracting (Sec. 50)	March	March	March	March	Regular Agency Fund (01000000)	200,000.00	200,000.00	-	
2025-0033	FY 2026 GAD Plans and Budget (GPB) and Annual Operational Planning Workshop	5020201000	GAD	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	September	September	September	September	Regular Agency Fund (01000000)	460,000.00	460,000.00	-	
2025-0034	Highly Technical Consultant- Management Consultant	5021103002	OPC	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	January/July	January/July	January/July	January/July	Regular Agency Fund (01000000)	1,320,000.00	1,320,000.00	-	New Item (11.04.2024)
2025-0035	Highly Technical Consultant- Technical Consultant	5021103002	OED	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	January/July	January/July	January/July	January/July	Regular Agency Fund (01000000)	1,200,000.00	1,200,000.00	-	New Item (12.10.2024)

2025-0036	Highly Technical Consultant- Technical Consultant (Digital Transformation)	5021103002	OED	Negotiated Procurement - Highly Technical Consultants (Sec. 53.7)	January/July	January/July	January/July	January/July	Regular Agency Fund (01000000)	1,200,000.00	1,200,000.00	-	New Item (12.10.2024)
TOTAL										83,220,000.00	79,889,000.00	3,331,000.00	

Prepared by:


 Digitally signed by Mendoza Ma. Josefina Eusebio
 ATTY. MA. JOSEFINA E. MENDOZA
 BAC Secretariat, Head

Recommending Approval:


 Digitally signed by Enriquez Ryan Roncale
 MR. RYAN R. ENRIQUEZ
 Provisional BAC Member/End-User


 Digitally signed by Fabricante Marlon Ruben Natividad
 MR. MARLON RUBEN N. FABRICANTE
 BAC Member


 Digitally signed by Cabatu Rodolfo S. Cabatu, Jr.
 ATTY. RODOLFO S. CABATU, JR.
 BAC Member

Absent
 ATTY. AUBIN ARN R. NIEVA
 BAC Vice Chairperson


 Digitally signed by Patula Maria Theresita Elnar
 ATTY. MARIA THERESITA E. PATULA
 BAC Chairperson

Approved by:


 ATTY. JOHN HENRY D. NAGA
 PRIVACY COMMISSIONER
 Head of the Procuring Entity




BIDS AND AWARDS COMMITTEE
BAC Resolution No. 106-2024, Series of 2024

**RECOMMENDING THE APPROVAL OF THE INDICATIVE ANNUAL
PROCUREMENT PLAN FOR THE FISCAL YEAR 2025 OF THE NATIONAL PRIVACY
COMMISSION**

WHEREAS, the National Privacy Commission (NPC) is a Procuring Entity (PE) mandated by law to meticulously and judiciously plan its budget consistent with government fiscal discipline measures;

WHEREAS, Section 7.1 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the Government Procurement Act, states that all procurement shall be within the approved budget of the PE;

WHEREAS, pursuant to the Government Procurement Policy Board (GPPB) Circular No. 06-2019, the PE shall undertake Early Procurement Activities (EPA) for procurement for goods, infrastructure projects, and consulting services funded out of or by the General Appropriations Act (GAA) and complete all the appropriate preparation activities such as, but not limited to, cost-benefit analysis, feasibility studies and market research, among others, prior to the approval of the indicative APP;

WHEREAS, pursuant to the Department of Budget Management (DBM) Memorandum Circular No. 2022-1, departments or agencies with budget support from the national government as provided in the National Expenditure Program (NEP) shall undertake to conduct EPA for at least 50% of the total value of eligible Procurement Projects, as outlined in its Indicative FY2025 APP-Non CSE consistent with FY 2025 NEP;

WHEREAS, pursuant to R.A. 9184 and its IRR, GPPB Circular No. 06-2019 and DBM Circular 2022-1, the different offices and divisions of the NPC has prepared their respective Project Procurement Management Plan (PPMP) determining the procurements of Fiscal Year 2025 (FY 2025) that are considered crucial to the efficient discharge of government functions;

WHEREAS, the different PPMPs of the various offices and divisions of the NPC were consolidated to arrive at the Indicative Annual Procurement Plan (APP) for FY 2025;

For Office of the Executive Director:

APP Item No.	APP Item Name	Amount	Mode of Procurement	Remarks
2025-0035	Highly Technical Consultant - Technical Consultant	1,200,000.00	Negotiated Procurement- Highly Technical Consultants (Sec. 53.7)	New Item

The original of this document (containing only the BAC member's signature) is in digital format.

2025-0036	Highly Technical Consultant – Technical Consultant (Digital Transformation)	1,200,000.00	Negotiated Procurement- Highly Technical Consultants (Sec. 53.7)	New Item
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For Administrative Services Division

APP Item No.	APP Item Name	From	To	Remarks
2024-0021	Telephone-Landline	Negotiated Procurement-Small Value Procurement	Renewal (Appendix 21-WETI)	Change Mode of Procurement

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the approval of the Indicative APP for FY 2025, a copy of which is herein attached as “Annex A.”

RESOLVED on 10 December 2024 via combination of on-site and videoconference meeting.

ATTEST:


 Digitally signed by Enriquez Ryan Roncale
MR. RYAN R. ENRIQUEZ
 EA III, OED
 End-User/Provisional Member



 Digitally signed by Fabricante Marlon Ruben Natividad
MR. MARLON RUBEN N. FABRICANTE
 Chief, ASD
 BAC Member


 Digitally signed by 66e726df-af90-4719-8c1f-b1a1ee0de084
ATTY. RODOLFO S. CABATU, JR.
 Division Chief, EnD
 BAC Member

Absent
ATTY. AUBIN ARN R. NIEVA
 Director IV, DSCO
 BAC Vice Chairperson


 Digitally signed by Patula Maria Theresita Elnar
ATTY. MARIA THERESITA E. PATULA
 Director IV, LEO
 BAC Chairperson

APPROVED:


ATTY. JOHN HENRY D. NAGA
 Privacy Commissioner
 Head of the Procuring Entity
 Date: 11 DEC 2024