## Republic of the Philippines NATIONAL PRIVACY COMMISSION Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL PRIVACY COMMISSION in the CSC website: Office of the President

ROSALY B. SANTOS Chief, HRDD 2 h .14N 2075 Date:

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary						
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	CHIEF ADMINISTRATIVE OFFICER	NPC-DICTB- CADOF-19- 2016	24	94,132	Masteral Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention	4 years of supervisory/ management experience	Career Service (Professional)/ Second Level Eligibility	-	FINANCIAL PLANNING AND MANAGEMENT DIVISION
2	ADMINISTRATIVE OFFICER IV	NPC-DICTB- ADOF4-15- 2016	15	38,413	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	-	FINANCIAL PLANNING AND MANAGEMENT DIVISION
3	ADMINISTRATIVE OFFICER IV	NPC-DICTB- ADOF4-16- 2016	15	38,413	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	<u>-</u>	FINANCIAL PLANNING AND MANAGEMENT DIVISION
4	ATTORNEY III	NPC-DICTB- ATY3-103- 2020	21	67,005	Bachelor of Laws	4 hours of relevant training	1 year of relevant experience	RA 1080 (BAR)	<u>-</u>	POLICY REVIEW DIVISION
9	<b>%</b>	<u> </u>	Q.	<b>&amp;</b>	<b>Q</b>	<u> </u>	<b>Q</b>		-	

6	INTERNAL AUDITOR III	NPC-DICTB- IAUD3-2- 2023	18	49,015	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional)/ Second Level Eligibility	-	INTERNAL AUDIT DIVISION
7	INTERNAL AUDITOR II	NPC-DICTB- IAUD2-3- 2023	15	38,413	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional)/ Second Level Eligibility	-	INTERNAL AUDIT DIVISION
8	INFORMATION OFFICER I	NPC-DICTB- INFO1-18- 2016	11	28,512	Bachelor's degree	None Required	None Required	Career Service (Professional)/ Second Level Eligibility	-	PUBLIC INFORMATION AND ASSISTANCE DIVISION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 125 125

- 1. Fully accomplished and updated Notarized Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. Photocopy of certificates of trainings

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. IVIN RONALD D.M. ALZONA

Executive Director IV

Sth Floor Delegation Building, Philippine International
Convention Center (PICC) Complex, Roxas Boulevard,
Manifa 1307

jobs@privacy.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Publication Request # 01