



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

BIDS AND AWARDS COMMITTEE
BAC Resolution No. 100-2022, Series of 2022

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
MULTI-FUNCTION PRINTER (PRINT, COPY, ETC.) (APP ITEM No. 2021-0065)**

WHEREAS, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the purchase of Multi-function Printer (print, copy, etc.) was recognized as essential to the performance of daily tasks of NPC employees. It is used for reproducing important records and files for submission and compliance to oversight agencies and inter-office requirements;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing as APP Item No. 2021-0065 in the FY 2021 Continuing Annual Procurement Plan (2021 Continuing APP) and with an Approved Budget for the Contract (ABC) amounting to Php 646,000.00;

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" (RA 9184), recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

WHEREAS, a Request for Quotation (RFQ) was posted in PHILGEPS, the NPC website, and the NPC bulletin board and was likewise sent to six (6) suppliers, namely: CopierOnLine Philippines Inc., Printcore Office Systems Inc., American Technologies, Inc., E-Copy Corporation, Metro Speedcom Corp., and Philcopy Corporation;

WHEREAS, the following four (4) entities submitted their quotations: Metro Speedcom Corp., E-Copy Corporation, Sonkkens Office Equipment Trading, and Philcopy Corporation;

WHEREAS, on 19 October 2022, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate all the submitted quotations and determined that only two (2) bids, Sonkkens Office Equipment Trading, and Philcopy Corporation, have passed the technical, legal, and financial requirements mandated under RA 9184.

WHEREAS, Sonkkens Office Equipment Trading was determined to have submitted the lowest calculated and responsive bid at a bid price of Php 536,400.00;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of Multi-function Printer (print, copy, etc.) to **SONKKENS OFFICE EQUIPMENT TRADING** for having the lowest calculated and responsive quotation in the total amount of **Five Hundred Thirty-Six Thousand Four Hundred Pesos (Php 536,400.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).


RESOLVED this 19th day of October 2022 via combination of on-site and videoconference meeting.

ATTEST:


Digitally signed
by Milanes
Rainier Anthony
Mabias
**ATTY. RAINIER ANTHONY M.
MILANES**
Chief, CMD
BAC Member



Digitally signed
by Mendoza Ma
Josefina Eusebio
ATTY. MA. JOSEFINA E. MENDOZA
Attorney IV, LD
BAC Member

On official business
JONATHAN RUDOLPH Y. RAGSAG
Information Technology Officer II, DSTSD
BAC Member


Digitally signed
by Ivy Grace T.
Villasoto
ATTY. IVY GRACE T. VILLASOTO
Attorney V, PDD
BAC Vice Chairperson


Digitally signed by Patula
Maria Theresita Elnar
ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: 12 1 OCT 2022



Republic of the Philippines
NATIONAL PRIVACY COMMISSION

NOTICE OF AWARD


OCT 21 2022

[REDACTED]
Sonkkens Office Equipment Trading
140 Mataas na Lupa, Lipa City, Batangas

Dear [REDACTED]

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 100-2022, series of 2022, the contract for the **Multi-function Printer (print, copy, etc.)** amounting to **Five Hundred Thirty-Six Thousand Four Hundred Pesos (Php 536,400.00) VAT inclusive**, is awarded to **Sonkkens Office Equipment Trading** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,




ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: 21 OCT 2022

Digitally signed by Atty. John Henry D. Naga

Conforme:

[REDACTED]
Date: OCT 25 2022

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name

Supplier : SONKKENS OFFICE EQUIPMENT TRADING		P.O. No. : 2022- <u>11-00412</u>																														
Address : 140 Mataas Na Lupa, Lipa City, Batangas, Region IV-A		Date : <u>NOV 03 2022</u>																														
TIN : XXXXXXXXXX		Mode of Procurement : <u>Small Value Procurement</u>																														
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:																																
Place of Delivery : <u>NPC OFFICE</u>		Delivery Term : Full delivery shall be completed on before 30 November 2022																														
Date of Delivery : Full delivery shall be completed on before 30 November 2022		Payment Term : <u>LDDAP-ADA</u>																														
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																											
	Lot	MULTI-FUNCTION PRINTER (PRINT, COPY, ETC.)	1	536,400.00	536,400.00																											
		Specifications: The specifications shall be in accordance with the attached Technical Requirements Specifications "Annex A"																														
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Quantity</th> <th>Item</th> <th>Unit Price</th> <th>Total Price</th> </tr> </thead> <tbody> <tr> <td>3 units</td> <td>Multi-function Printer (print, copy, etc.)</td> <td>135,000.00</td> <td>405,000.00</td> </tr> <tr> <td></td> <td colspan="3">with 1 set of replacement consumables: toners each unit</td> </tr> <tr> <td>3 pcs</td> <td>Toner Cartridge, Bk, Standard (22,000 pages)</td> <td>6,300.00</td> <td>18,900.00</td> </tr> <tr> <td>3 pcs</td> <td>Toner Cartridge, C, Standard (15,000 pages)</td> <td>12,500.00</td> <td>37,500.00</td> </tr> <tr> <td>3 pcs</td> <td>Toner Cartridge, M, Standard (15,000 pages)</td> <td>12,500.00</td> <td>37,500.00</td> </tr> <tr> <td>3 pcs</td> <td>Toner Cartridge, Y, Standard (15,000 pages)</td> <td>12,500.00</td> <td>37,500.00</td> </tr> </tbody> </table>	Quantity	Item	Unit Price	Total Price	3 units	Multi-function Printer (print, copy, etc.)	135,000.00	405,000.00		with 1 set of replacement consumables: toners each unit			3 pcs	Toner Cartridge, Bk, Standard (22,000 pages)	6,300.00	18,900.00	3 pcs	Toner Cartridge, C, Standard (15,000 pages)	12,500.00	37,500.00	3 pcs	Toner Cartridge, M, Standard (15,000 pages)	12,500.00	37,500.00	3 pcs	Toner Cartridge, Y, Standard (15,000 pages)	12,500.00	37,500.00		
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		WARRANTY: A. Warranties against manufacturing defects, as well as parts and service B. Warranty period • With 1 lifetime free service for each unit • One (1) year warranty on spare parts replacement for each Free of Charge and/or parts if it are found defective C. Warranty shall commence upon issuance of the Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and end-user Delivery: Full delivery shall be completed on before 30 November 2022 Payment: 1. Payment shall be processed upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee. 2. Payment shall be made through send bill arrangement and shall be processed upon receipt of the Statement of Account Billing statement Invoice and Delivery Receipt issued by the supplier.																														
(Total Amount in Words)		FIVE HUNDRED THIRTY SIX THOUSAND FOUR HUNDRED PESOS ONLY																														
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.																																
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.																																
Contact Mr. Joel Pagulangan Jr. at 09218234-2228 local 123 or email at joel@privacy.gov.ph for questions delivery and other concerns																																
Conforme:		<div style="text-align: right;">  ATTY. IVIN RONALD M. ALZONA Signature over Printed Name of Authorized Official Executive Director, OED Designation </div>																														
<div style="text-align: center;">  Signature over Printed Name of Supplier 11/16/2022 Date </div>																																
Fund Cluster : <u>01</u>		ORS/BURS No. : <u>06-102-2022-11-0142</u>																														
Funds Available : <u>P536,400.00</u>		Date of the ORS/BURS: <u>NOVEMBER 03, 2022</u>																														
<div style="text-align: center;"> JENSEN JOY L. BALLICUD Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit </div>		Amount : <u>P536,400.00</u>																														