



BIDS AND AWARDS COMMITTEE
Resolution No. 006-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
PUBLICATION OF REPEAL OF NPC CIRCULAR 16-01 (APP Item No. 2023-0077)**

WHEREAS, the National Privacy Commission (NPC) is an independent regulatory body responsible for the enforcement and implementation of Republic Act No. 10173, known as the Data Privacy Act of 2012. It is also tasked with monitoring and ensuring the Philippines' compliance with international data protection standards;

WHEREAS, the NPC-Data Security and Technology Standards Division (DSTSD) is responsible for developing and issuing guidelines on physical and technical security measures for data protection using the most appropriate standards recognized by the information and communications technology industry;

WHEREAS, the NPC Circular 16-01, published in 2016, provides guidelines for securing personal data within government entities. Its purpose is to aid government agencies that handle personal data in ensuring its security;

WHEREAS, the Repeal of NPC Circular 16-01 was created with the everchanging advancement of technologies that handle personal data and with the necessity to assist the private sector engaged in the processing of personal data;

WHEREAS, Section 53.6 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Alternative Mode (**Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services**) as a method of procuring goods and services, and can be contracted to a particular supplier if the requirement is for media, documentation, advertisement, or announcement through television, radio, newspaper, internet, and other communications media;

WHEREAS, this procurement has a Certification of Availability of Funds (CAF) with APP Item No. 2023-0077 with an Approved Budget for Contract of Php120,000.00;

WHEREAS, a Request for Quotation was posted in the PhilGEPs and NPC website, as well as the NPC bulletin board on 14 February 2024;

WHEREAS, a Request for Quotation was posted in PhilGEPs, and NPC website and bulletin board, and was likewise sent to three suppliers namely Philippine Daily Inquirer, Inc., Concept and Information Group, Inc., The Manila Times Publishing Corp., Malaya Business Insight, Philstar, Daily Tribune, & Business Mirror, Business World;

WHEREAS, on February 20, 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) evaluated the submitted quotations and found that Concept and


Information Group, Inc. had the lowest calculated and responsive quotation, with a bid price of Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00).

WHEREAS, on 20 February 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotations and determined that Concept and Information Group, Inc. has the lowest calculated and responsive quotation with a bid price amounting to Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00)

NOW, THEREFORE, for and in consideration of the foregoing, **WE**, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of **PUBLICATION OF REPEAL OF NPC CIRCULAR 16-01 to CONCEPT AND INFORMATION GROUP, INC.**, in the total amount of Twenty-Seven Thousand Two Hundred Sixteen Pesos (Php27,216.00), subject to the presentation of their original documentary requirements upon signing the Notice of Award (NOA).

RESOLVED this 20 February 2024 via a combination of on-site and videoconference meetings.

ATTEST:


Digitally signed by
Ragsag Jonathan
Rudolph Yandan
MR. JONATHAN RUDOLPH Y RAGSAG
Information Technology Officer II
Provisional BAC Member/End-User



Digitally signed by
Fabricante Marlon
Ruben Natividad
MARLON RUBEN N. FABRICANTE
Chief, ASD
BAC Member


Digitally signed
by Cabatu
Rodolfo Serios Jr
ATTY. RODOLFO S CABATU JR.
Chief, EnD
BAC Member

(On Official Business)
ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson


Digitally signed
by Patula Maria
Theresita Elnar
ATTY MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: **FEB 27 2024**



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
5th Floor, Philippine International Convention Center,
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



NOTICE OF AWARD

Date Issued: FEB 20 2024



Concept and Information Group, Inc.,
Concept Building
3450 Florida Street, Makati City.

Dear 

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 006-2024 series of 2024, the contract for procurement of the **Publication of Repeal of NPC Circular 16-01** amounting to **Twenty-Seven Thousand Two Hundred Sixteen (Php27,216.00)**, VAT inclusive, is awarded to **CONCEPT AND INFORMATION GROUP, INC.**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity

Digitally signed
by Mercedes Ma
Josefine
Eusebio

Conforme:



Concept and Information Group, Inc.,
Concept Building
3450 Florida Street, Makati City
Date: FEB 26 2024

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name

Supplier :	CONCEPT AND INFORMATION GROUP, INC.	P.O. No. :	2024- 03 - 0005		
Address :	3450 Florida St., Makati City	Date :	07 MAR 2024		
TIN :		Mode of Procurement :	Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : NPC OFFICE		Delivery Term : Publication of the Circular shall be on or before 15 March 2024			
Date of Delivery : Publication of the Circular shall be on or before 15 March 2024		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Job	PUBLICATION OF REPEAL OF NPC CIRCULAR 16-01	1	27,216.00	27,216.00
		Specifications:			
		1. Specification of publication of the Circular			
		a. Text color: black			
		b. Font Style: Arial			
		c. Font Size: 8pt (necessary adjustment should not be smaller than 6pt)			
		2. The duration of publication is one (1) day only			
		3. The space allotted for the Circular is one (1) full newspaper page			
		4. The readership of the newspaper is any newspaper with the widest circulation nationwide			
		5. A provider should be of general circulation, meaning:			
		a. They publish for dissemination of local news and general information			
		b. They have a bonafide subscription list of paying subscribers; and			
		c. They have been established, printed, and published at regular intervals			
		Delivery:			
		Place of delivery: NPC, 5th Floor, Philippine International Convention Center, Pasay City			
Item	Quantity	Date of Delivery	Supporting Documents		
Newspaper Publication	1 Job	Publication of the Circular shall be on or before 15 March 2024	Affidavit of Publication		
		Delivery of complimentary copy of the printed Circular should be within three (3) calendar days after the publication	Statement of Account/Official receipt/Billing Invoice		
		Payment:			
		1. Payment shall be processed upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance by the end-user (DSTSD)			
		2. Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice/delivery receipt and other documents such as Affidavit of Publication issued by the supplier.			
(Total Amount in Words) TWENTY SEVEN THOUSAND TWO HUNDRED SIXTEEN PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.					
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.					
Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at asd@privacy.gov.ph for questions/delivery and other concerns.					
Conforme:		Very truly yours,			
		MARILOU C. LEELIAN			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official			
Date		Chief, FPMD			
Fund Cluster :	01	ORS/BURS No. : 02-102-2024-03-00008			
Funds Available	₱ 27,216.00	Date of the ORS/BURS: march 08, 2024			
JOHANN CARLA T. GOMEZ		Amount ₱ 27,216.00			
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit					