



BIDS AND AWARDS COMMITTEE
Resolution No. 022-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR PRINTING OF FY 2023
ANNUAL REPORT (APP ITEM NO. 2024-0060)**

WHEREAS, the National Privacy Commission (*NPC* or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the NPC has consistently upheld its mandate by fervently manifesting its dedication to safeguarding the fundamental right to privacy while strengthening our resilience amidst the ever-evolving cyber landscape;

WHEREAS, pursuant to Section 40 of the Republic Act No. 10173 or the Data Privacy Act of 2012 (DPA), the Commission shall annually report to the President and Congress on its activities in carrying out the provision in the act. Additionally, to ensure that these functions are carried out efficiently and effectively, and as one of the requirements of the Department of Budget and Management (DBM) for the FY 2025 Budget Call (National Budget Memorandum No. 149), the Commission shall submit an Annual Report for CY2023 which comprises of the accomplishments of each office, division, unit, and committee for the mentioned year;

WHEREAS, the NPC's Financial, Planning, and Management Division (FPMD) as part of the agency's Annual Performance Report Editorial Team, is tasked with preparing and printing the CY 2023 Annual Report;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing as APP Item No. 2024-0060 (Printing of FY 2023 Annual Report), and with an Approved Budget for the Contract (ABC) amounting to Sixty Thousand Pesos (Php 60,000.00);

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the RIRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

WHEREAS, a Request for Quotation (RFQ) was posted in PHILGEPS, the NPC website, and the NPC bulletin board and was likewise sent to seven suppliers, namely: (1) Tribune; (2) Manila Times; (3)Malaya Business Insight; (4) Manila Times; (5) PhilStar; (6)BusinessMirror; and (7) BworldOnline;

WHEREAS, two (2) suppliers submitted their quotation, namely: (1) AG3 Colors Printing Press; and (2)LJB Printing Services, to wit:

Supplier	Bid Price	Remarks
AG3 COLORS PRINTING PRESS	51,200.00	COMPLIANT
LJB PRINTING SERVICES	48,000.00	COMPLIANT

WHEREAS, on 26 March 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) evaluated all the submitted quotations. It was found that **LJB Printing Services** passed the technical, legal, and financial requirements mandated under RA 9184, and was determined to be the lowest calculated and responsive bid quoted with a bid price of **Forty-Eight Thousand Pesos (Php 48,000.00)** within the ABC;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of the contract for the procurement of Printing of FY2023 Annual Report to **LJB PRINTING SERVICES** for having the lowest calculated and responsive quotation in the total amount **FORTY-EIGHT THOUSAND PESOS (Php 48,000.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 26 March 2024 via a combination of on-site and videoconference meeting.

ATTEST:

Digitally signed
by Leelian
Marilou Curie

MS. MARILOU C. LEELIAN
Chief, FPMD
Provisional BAC Member/End-User

Digitally signed by
Fabricante Marlon
Ruben Natividad

MR. MARLON RUBEN N. FABRICANTE
Chief, ASD
BAC Member

Digitally signed
by Cabatu
Rodolfo Serios Jr

ATTY. RODOLFO S. CABATU, JR
Chief, EnD
BAC Member

Digitally signed
by Nieva Aubin
Arn Romero

ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson



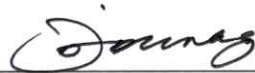
Digitally signed by
Patula Maria
Theresita Elnar

ATTY. MARIA THERESITA E. PATULA

Director IV, LEO

BAC Chairperson

Approved:



ATTY. JOHN HENRY D. NAGA

Privacy Commissioner

Head of the Procuring Entity

Date: APR 11 2024

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-24-00225

NPC_BAC_RESO-V1.0, R2.0, 04 March 2024

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. +632 5322 1322



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
5th Floor, Philippine International Convention Center,
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



NOTICE OF AWARD

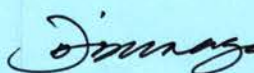
Date Issued: **APR 11 2024**

[REDACTED]
LJB PRINTING SERVICES
[REDACTED]

Dear [REDACTED]

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 022-2024 series of 2024, the contract for **PRINTING OF FY2023 ANNUAL REPORT** amounting to **FORTY-EIGHT THOUSAND PESOS (Php 48,000.00)** VAT inclusive, is awarded to **LJB PRINTING SERVICES**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity

Digitally
signed by
Mendoza Ma
Josefina
Eusebio

Conforme: [REDACTED]

Sole Proprietor
[REDACTED]

Date: **APR 22 2024**

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name

Supplier : LJB PRINTING SERVICES		P.O. No. : 2024- 06 - 0025																																			
Address : [REDACTED]		Date : 25 JUN 2024																																			
TIN : [REDACTED]		Mode of Procurement : Small Value Procurement																																			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:																																					
Place of Delivery : NPC OFFICE		Delivery Term : Full Delivery should be made not later than or within five (5) calendar days from the receipt of the final version whichever comes first.																																			
Date of Delivery : Full Delivery should be made not later than or within five (5) calendar days from the receipt of the final version whichever comes first.		Payment Term : LDDAP-ADA																																			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																																
	PIECE	PRINTING OF FY 2023 ANNUAL REPORT	25	1,920.00	48,000.00																																
<table><tr><th>Specifications</th><th>Requirements</th></tr><tr><td>Quantity</td><td>25 copies excluding mock-ups</td></tr><tr><td>Total number of pages</td><td>100 pages</td></tr><tr><td>(back-to-back, including the cover and back page) and leaves by size</td><td>A3: 25 leaves A4: 50 leaves</td></tr><tr><td>Size</td><td>A3 (spread) A4 (folded)</td></tr><tr><td>Material/ Paper type</td><td>Cover: C2S 220gsm, matte Inside: C2S 80gsm, glossy</td></tr><tr><td>Page Orientation</td><td>Portrait</td></tr><tr><td>Print type</td><td>Full Color (with images)</td></tr><tr><td>Printing method/ technique</td><td>Offset printing</td></tr><tr><td>Binding</td><td>Primary requirement: Perfect bind Secondary requirement: Saddle stitch/ staple binding</td></tr><tr><td>Other requirements</td><td>Inclusive of Layout</td></tr></table> <table><tr><th>Deliverables</th><th>Timeline</th></tr><tr><td>Provision of raw files, options, design, and/or photo (3 versions based on concept of end-user)</td><td>07 May 2024</td></tr><tr><td>Printing of first mock-up (3 copies)</td><td>No later than 30 June 2024</td></tr><tr><td>Printing of second mock-up (3 copies)</td><td>08 July 2024</td></tr><tr><td>Printing of final version (25 copies)</td><td>15 July 2024</td></tr></table>						Specifications	Requirements	Quantity	25 copies excluding mock-ups	Total number of pages	100 pages	(back-to-back, including the cover and back page) and leaves by size	A3: 25 leaves A4: 50 leaves	Size	A3 (spread) A4 (folded)	Material/ Paper type	Cover: C2S 220gsm, matte Inside: C2S 80gsm, glossy	Page Orientation	Portrait	Print type	Full Color (with images)	Printing method/ technique	Offset printing	Binding	Primary requirement: Perfect bind Secondary requirement: Saddle stitch/ staple binding	Other requirements	Inclusive of Layout	Deliverables	Timeline	Provision of raw files, options, design, and/or photo (3 versions based on concept of end-user)	07 May 2024	Printing of first mock-up (3 copies)	No later than 30 June 2024	Printing of second mock-up (3 copies)	08 July 2024	Printing of final version (25 copies)	15 July 2024
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(Total Amount in Words) FORTY-EIGHT THOUSAND PESOS ONLY																																					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.																																					
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.																																					
Contact Ms. Joan P. Del Mundo at +632 5322 1322 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.																																					
Conforme: [REDACTED]		Very truly yours,																																			
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official																																			
Date		Chief, FPMD																																			
Fund Cluster : 01		ORS/BURS No. : 02101-2024-06-00386																																			
Funds Available : ₱ 48,000.00		Date of the ORS/BURS : JUNE 26, 2024																																			
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit		Amount : ₱ 48,000.00																																			