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**BIDS AND AWARDS COMMITTEE**

Resolution No. 035-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR PROCUREMENT EMPLOYEE  
WELFARE, RELATIONS, ENGAGEMENT AND DISCIPLINE- BUS RENTAL (TEAM  
BUILDING)  
(APP Item No. 2024-0069)**

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**WHEREAS**, the National Privacy Commission (NPC or *Commission*) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the NPC will be holding its Team Building activities on 06-07 June 2024 with "MOTIVATION" as the key area of interest – motivate the workforce to maintain high productivity and sustain good mental health amid any crisis.

**WHEREAS**, the activity also aims to provide an environment for employees to find their niche aligned with the direction to the Commission's Programs, Activities, and Projects, as well as to strengthen personnel confidence in understanding where the organization's goals, aligned with the issuances/ guidelines from Oversight Agencies specifically the CSC MC No. 04 s. 2020 or the "Mental Health Program in the Public Sector" wherein one of the strategies is the prevention, promotion and information and education campaign on mental health well-being that includes the conduct of team building activities.

**WHEREAS**, for the successful execution of these activities, the NPC would like to rent buses to accommodate a total of 245 NPC personnel or estimated five (5) buses from the PICC, Pasay City going to Cavite or Tagaytay- Nasugbu, Batangas, and vice versa.

**WHEREAS**, this procurement has a Certification of Availability of Funds (CAF) with APP item No. 2024-0069 with an Approved Budget for Contract of Php280,000.00;

**WHEREAS**, a Request for Quotation (RFQ) was posted in PhilGEPS, the NPC website, and the NPC bulletin board and was likewise sent to three (3) suppliers, namely: Haranah Tours Corporation, Smile Educational Tours and NLCC Tours & Transport Services;

**WHEREAS**, on 16 May 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotations and determined that NLCC Tours & Transport Services passed the technical, legal, and financial requirements mandated under RA 9184;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of Employee Welfare, Relations, Engagement, and Discipline – Bus Rental (Team Building) ( APP item No. 2024-0069) to the

*The original of this document (containing only the BAC member's signature) is in digital format*

Ref No.: BAC-24-00349

NPC\_BAC\_RESO-V1.0, R2.0, 04 March 2024

URL: <https://www.privacy.gov.ph> Email Add: [info@privacy.gov.ph](mailto:info@privacy.gov.ph) Tel No. +632 5322 1322

NLCC TOURS & TRANSPORT SERVICES, for being the single calculated and responsive quotation in the total amount of **TWO HUNDRED ONE THOUSAND AND SIX-HUNDRED PESOS (PHP 201,600.00)** subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

**RESOLVED** this 16 day of May 2024, via combination of on-site and videoconference meeting.

**ATTEST:**

  
Digitally signed by  
Santos Rosaly  
Balsote  
**MS. ROSALY B. SANTOS**  
Chief, HRDD  
Provisional BAC Member/End-User

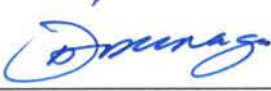
  
**MR. MARLON RUBEN N. FABRICANTE**  
Chief, ASD  
BAC Member

  
Digitally signed  
by Cabatu  
Rodolfo Serios Jr  
**ATTY. RODOLFO S. CABATU, JR**  
Chief, EnD  
BAC Member

*On Official Business*  
**ATTY. AUBIN ARN R. NIEVA**  
Director IV, DASCO  
BAC Vice Chairperson

  
Digitally signed by  
Patula Maria Theresita  
Elnar  
**ATTY. MARIA THERESITA E. PATULA**  
Director IV, LEO  
BAC Chairperson

**APPROVED:**

  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity  
Date MAY 24 2024





Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5<sup>th</sup> Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD

Date Issued: **MAY 24 2024**



NLCC Tours and Transport Services,  
Blk.156 L.47 Imelda Ave. Cor. Katapatan St.  
Karangalan Vill. Cainta, Rizal

Dear 

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 035-2024 series of 2024, the contract for **Employee Welfare, Relations, Engagement and Discipline- Bus Rental (Team Building)** amounting to **TWO HUNDRED ONE THOUSAND AND SIX-HUNDRED PESOS (PHP 201,600.00)** VAT inclusive, is awarded to **NLCC TOURS & TRANSPORT SERVICES** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

**ATTY. JOHN HENRY D. NAGA**

Privacy Commissioner  
Head of the Procuring Entity

Digitally  
signed by  
Mendora  
Ma. Josefina  
Eusebio

Conforme:



NLCC Tours and Transport Services,  
Blk.156 L.47 Imelda Ave. Cor. Katapatan St.  
Karangalan Vill. Cainta, Rizal.

Date: **MAY 28 2024**

Ref No.: BAC-24-00411

NPC\_BAC\_NOA-V1.0, R2.0, 04 March 2024

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PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION  
Entity Name

Supplier : NLCC TOURS AND TRANSPORT SERVICES		P.O. No. : 2024-05-0021																		
Address : Blk. 156 L.47 Imelda Ave. Cor. Katapatan St. Karangalan Vill. Cainta Rizal		Date : 31 May, 2024																		
TIN : _____		Mode of Procurement : <u>Small Value Procurement</u>																		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:																				
Place of Delivery : ABAGATAN HOTELS INC., Alfonso, Cavite		Delivery Term : <u>Send bill arrangement</u>																		
Date of Delivery : 6 TO 7 JUNE 2024		Payment Term : <u>LDDAP-ADA</u>																		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount															
	LOT	EMPLOYEE WELFARE, RELATIONS, ENGAGEMENT AND DISCIPLINE - BUS RENTAL (TEAM BUILDING)	1	201,600.00	201,600.00															
		Specifications:																		
		<table><tr><td>ITEM</td><td>QUANTITY</td><td>AMOUNT PER BUS</td><td>TOTAL</td></tr><tr><td>BUS RENTAL</td><td>5</td><td>36,000.00</td><td>180,000.00</td></tr><tr><td>12%VAT</td><td></td><td></td><td>21,600.00</td></tr><tr><td colspan="3">TOTAL AMOUNT:</td><td>201,600.00</td></tr></table>	ITEM	QUANTITY	AMOUNT PER BUS	TOTAL	BUS RENTAL	5	36,000.00	180,000.00	12%VAT			21,600.00	TOTAL AMOUNT:			201,600.00		
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12%VAT			21,600.00																	
TOTAL AMOUNT:			201,600.00																	
		The NPC would like to rent buses to ferry approximately 245 NPC personnel accordingly:																		
		<table><tr><td>Date</td><td>Departure time</td><td>From</td><td>To</td></tr><tr><td>06-Jun-24</td><td>7:30 am</td><td>PICC Pasay City</td><td>Alfonso, Cavite(Abagan Hotels INC.)</td></tr><tr><td>07-Jun-24</td><td>1:00 pm</td><td>Alfonso, Cavite(Abagan Hotels INC.)</td><td>PICC Pasay City</td></tr></table>	Date	Departure time	From	To	06-Jun-24	7:30 am	PICC Pasay City	Alfonso, Cavite(Abagan Hotels INC.)	07-Jun-24	1:00 pm	Alfonso, Cavite(Abagan Hotels INC.)	PICC Pasay City						
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		Payment: *Supplier must be amendable to send-bill arrangement. The total amount to be paid should be based on the actual number of buss used. * Payment shall be made upon issuance of the Certificate of Acceptance of Output upon recommendation by the end-user.																		
(Total Amount in Words) TWO HUNDRED ONE THOUSAND AND SIX HUNDRED PESOS ONLY																				
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.																				
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.																				
Contact Ms. Joan P. Del Mundo at +632 5322 1322 local 203 or email at <a href="mailto:joan.delmundo@npsc.gov.ph">joan.delmundo@npsc.gov.ph</a> for questions delivery and other concerns.																				
Conforme:		Very truly yours,																		
<div>Signature over Printed Name of Supplier</div> <div>04 JUN 2024 Date</div>		<div>MR. MARLON RUBEN N. FABRICANTE</div> <div>Signature over Printed Name of Authorized Official</div> <div>OIC-Director IV FAO</div> <div>As per PCSO No. 046 s. 2024</div>																		
Fund Cluster : 01		ORS/BURS No. : 02-101-2024-06-00315																		
Funds Available : ₱ 201,600.00		Date of the ORS/BURS: JUN 03 2024																		
JOHANA CARINA T. GOMEZ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit		Amount : ₱ 201,600.00																		