



BIDS AND AWARDS COMMITTEE
Resolution No. 054-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT
MANDATORY DRUG TESTING (APP ITEM NO. 2024-0073)**

WHEREAS, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, pursuant to Civil Service Commission Memorandum Circular 13 s. 2017, "Guidelines in the Mandatory Random Drug Test for Public Officials and Employees and for Other Purpose," all Officials and employees as well as Contract of Service Personnel as stated in their contract shall undergo a mandatory, random, and suspicion-less drug testing as a condition for retention in the government service;

WHEREAS, the Human Resources Development Division (HRDD), as the unit responsible for the implementation of the anti-drug abuse policy and programs, proposed the procurement of Drug testing Services to ensure that the NPC continues to be a drug free workplace by preventing and deterring drug use among employees;

WHEREAS, this procurement has a Certification of Availability of Funds (CAF) with APP Item No. 2024-0073 with an Approved Budget for Contract of One Hundred Sixty Four Thousand Five Hundred (Php164,500.00);

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of R.A. 9184 recognizes Alternative Mode (Small Value Procurement) as a method of procuring services where the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR;

WHEREAS, a Request for Quotation was posted in the PhilGEPS website, the NPC website, and NPC bulletin board and was like likewise sent to Four (4) suppliers, namely: Medisense Laboratory Center Inc., Asia Pacific Medical & Diagnostics Inc., Clearbridge Medical Philippines Inc., & Medical Benefit Clearinghouse Inc.;

WHEREAS, four (4) bidders submitted their quotations namely: Medisense Laboratory Center Inc., Asia Pacific Medical & Diagnostics Inc., Clearbridge Medical Philippines Inc., & Medical Benefit Clearinghouse Inc.;

WHEREAS, on 30th of July 2024, NPC-BAC evaluated the submitted quotation of the four (4) bidders. Medisense Laboratory Center Inc. found that it passed the technical, legal, and financial requirements mandated under RA 9184, with a bid price of One Hundred Five Thousand Seven Hundred Fifty Pesos (Php105,750.00) within the ABC;

The original of this document (containing only the BAC member's signature) is in digital format

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of **MANDATORY DRUG TESTING to MEDISENSE LABORATORY CENTER INC.** for being the lowest calculated and responsive quotation with the total amount of **One Hundred Five Thousand Seven Hundred Fifty Pesos (Php105,750)**, subject to the presentation of their original documentary requirements upon signing the Notice of Award (NOA).

RESOLVED this 30th of July 2024 via combination of on-site and videoconference meeting.

ATTEST:


Digitally signed by
Tavora Maria
Donabella Atienza

MS. MARIA DONABELLA A. TAVORA
SAO, HRDD
Provisional BAC Member/End-User


Digitally signed by
Fabricante Marlon
Ruben Natividad

MR. MARLON RUBEN N. FABRICANTE
Division Chief, ASD
BAC Member


Digitally signed by
Cabatu Rodolfo
Serios Jr

ATTY. RODOLFO S CABATU JR.
Division Chief, EnD
BAC Member


Digitally
signed by
Nieva Aubin
Romero

ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson


Digitally signed by
Patula Maria
Theresita Elnar

ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:



ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: AUG 14 2024



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
5th Floor, Philippine International Convention Center,
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



NOTICE OF AWARD


Date Issued: **AUG 14 2024**

[REDACTED]
Medisense Laboratory Center, Inc.
3/F, 4/F, 5/F, BDO Bldg., T.M. Kalaw
Ave. Cor. Churucca St., Ermita, Manila

Dear [REDACTED]

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 054-2024 series of 2024, the contract for **MANDATORY DRUG TESTING** amounting to **ONE HUNDRED FIVE THOUSAND SEVEN HUNDRED FIFTY PESOS (PHP105,750.00)** VAT inclusive, is awarded to **MEDISENSE LABORATORY CENTER, INC.** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity




Digitally
signed by
Merissa
Ma. Josefina
Eusebio

Conforme:

[REDACTED]
Medisense Laboratory Center, Inc.

Date: **AUG 14 2024**

**PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name**

Supplier : MEDISENSE LABORATORY CENTER, INC.		P.O. No. : 2024- <u>08-0031</u>			
Address : 3/F,4/F,5/F, BDO BLDG., T.M. KALAW AVE. COR. CHURUCCA ST., ERMITA, MANILA		Date : <u>20 AUG 2024</u>			
TIN :		Mode of Procurement : <u>Small Value Procurement</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : PASAY CITY		Delivery Term : THE CONTRACT PERIOD WILL BE UNTIL 15 DECEMBER 2024.			
Date of Delivery : THE CONTRACT PERIOD WILL BE UNTIL 15 DECEMBER 2024.		Payment Term : <u>LDDAP-ADA</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	MANDATORY DRUG TESTING for 235 persons @ Php450.00 per procedure (Pursuant to NPC BAC Resolution No. 054-2024 s. 2024)	1	105,750.00	105,750.00
<p>Specifications:</p> <ol style="list-style-type: none"> Drug testing for Methamphetamine(shabu), Tetrahydrocannabinol (Marijuana), Cocaine; Ecstasy, and Opium. The schedule for the drug test shall be any time within the date of effectivity of the contract/agreement with the service provider and NPC. Scheduled days shall be disclosed with the HRDD only. Qualification of Service provider "See attached Scope of Work for the Description" Contract Duration "The Contract period will be until 15 December 2024" <p>PAYMENT AND DELIVERY:</p> <ol style="list-style-type: none"> The result of the drug test shall be forwarded to the NPC through the HRDD in a sealed envelope within 3 working days after the collection of specimens. Payment shall be based on the ACTUAL number of employees who have undergone the drug test and through send-bill arrangement. The NPC-HRDD shall process payment upon receipt of the following documents submitted by the Service Provider: *Statement of Account or Billing Statement *Drug test results All payment shall be subject to existing budgeting, accounting and auditing laws, rules and regulations. <p>PLACE OF DELIVERY:</p> <p>National Privacy Commission, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307</p>					
(Total Amount in Words) ONE HUNDRED FIVE THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY					
NOTICE TO PROCEED:					
<p>Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the provision of the service in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Coordination may be made with Ms. Joan P. Del Mundo at +632 5322 1322 or email at asd@privacy.gov.ph for clarifications relative to delivery.</p>					
Conforme: 		Very truly yours,			
Signature over Printed Name of Supplier		 MS. MARIA DELIA S. PRESQUITO Signature over Printed Name of Authorized Official Director IV, FAO			
<u>23 SEP 2024</u> Date					
Fund Cluster : <u>01</u>		ORS/BURS No. : <u>02-101-2024-08-00555</u>			
Funds Available : <u>₱ 105,750.00</u>		Date of the ORS/BURS: <u>30 AUG. 2024</u>			
 JOHANA CARLA T. GOMEZ as per PCSO No. 01 s. 2023 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit		Amount : <u>₱ 105,750.00</u>			