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**BIDS AND AWARDS COMMITTEE**  
Resolution No. 101-2024, Series of 2024

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**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF NPC  
GENERAL ASSEMBLY AND EMPLOYEES APPRECIATION - PLAQUES**

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**WHEREAS**, the National Privacy Commission (NPC or Commission) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the National Privacy Commission (NPC) is educated to educating the public about data privacy, data protection, and fair information rights and responsibilities, as mandated by the Data Privacy Act of 2012 and its implementing rules and regulations;

**WHEREAS**, the Annual Employees Appreciation and General Assembly will be held on 05 December 2024 at 2:00 to 10:00 P.M. with the theme "NPC Beyond Borders: From Local to Global" which reflects the NPC's journey and exploration of data privacy in the local and international landscape;

**WHEREAS**, as part of the event, the NPC will recognize and honor employees who have demonstrated exceptional performance throughout the year. To commemorate their achievements, the NPC will award plaques of recognition to deserving employees;

**WHEREAS**, the NPC approved its FY 2024 Annual Procurement Plan (APP), which includes the procurement of NPC General Assembly And Employees Appreciation - Plaques under APP Item No. 2024-0078 with the Approved Budget for the Contract (ABC) of Fifty Thousand Pesos (PHP 50,000.00);

**WHEREAS**, on 14 November 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC), through its Secretariat, sent Requests for Quotation (RFQ) through electronic mail and the same was also posted on the PhilGEPS, NPC website as well as the NPC bulletin board;

**WHEREAS**, on 22 November 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotation from two (2) prospective bidders based on requirements mandated under RA 9184 and its IRR;

**WHEREAS**, the NPC-BAC likewise determined that Gilcor Printing Press submitted the Single Calculated and Responsive Quotation amounting to Forty-Nine Thousand Seven Hundred Sixty Thousand Pesos (Php49,760.00).

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the procurement of **NPC GENERAL ASSEMBLY AND**

**EMPLOYEES APPRECIATION - PLAQUES** to **GILCOR PRINTING PRESS** for being the Single Calculated and Responsive Quotation with the total amount of **FORTY-NINE THOUSAND SEVEN HUNDRED SIXTY THOUSAND PESOS (PHP49,760.00)**, subject to the presentation of their original documentary requirements upon the signing of the Notice of Award (NOA).

**RESOLVED** this of 22<sup>nd</sup> November 2024, via combination of on-site and videoconference meeting.

**ATTEST:**



Digitally signed by Tavora  
Maria Donabella Atienza

**MS. MARIA DONABELLA A. TAVORA**  
*Supervising Administrative Officer, HRDD*  
*Provisional BAC Member/End-User*



Digitally signed  
by Fabricante  
Marlon Ruben  
Natividad

**MR. MARLON RUBEN N. FABRICANTE**  
*Division Chief, ASD*  
*BAC Member*



Digitally signed by  
65c776df-  
a990-4719-801f-  
b1afe0de684

**ATTY. RODOLFO S. CABATU, JR.**  
*Division Chief, EnD*  
*BAC Member*

*On Official Business*

**ATTY. AUBIN ARN R. NIEVA**  
*Director IV, DASCO*  
*BAC Vice Chairperson*



Digitally signed by  
Patula Maria  
Theresita Elnar

**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

**Approved:**



**ATTY. JOHN HENRY D. NAGA**  
*Privacy Commissioner*  
*Head of the Procuring Entity*  
Date: 03 DEC 2024





Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5<sup>th</sup> Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD

Date Issued: 03 DEC 2024




GILCOR PRINTING PRESS  
#15 San Ponciano St., San Antonio Homes,  
Culiat, Quezon City

Dear [REDACTED]

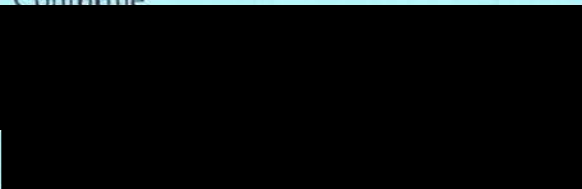
Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 101 series of 2024, the contract for **NPC GENERAL ASSEMBLY AND EMPLOYEES APPRECIATION - PLAQUES** amounting to **FORTY-NINE THOUSAND SEVEN HUNDRED SIXTY PESOS (PHP49,760.00)** VAT inclusive, is awarded to **GILCOR PRINTING PRESS**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

  
**JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity


Digitally signed  
by Mendoza  
Ma. Josefina  
Eusebio

Conforme:



Date: 12-A-2024

PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION  
Entity Name

Supplier : GILCOR PRINTING PRESS		P.O. No. : 2024- 12 - 0045			
Address : #16 San Ponciano Street, San Antonio Homes, Culiat, Quezon City		Date: 05 DEC 2024			
TIN :		Mode of Procurement : Small Value Procurement			
Gentlemen: Please furnish this Office the subject items subject to the terms and conditions contained herein:					
Place of Delivery : National Privacy Commission, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City		Delivery Term : Full Delivery shall be on or before 05 December 2024			
Date of Delivery : Full Delivery shall be on or before 05 December 2024		Payment Term : LDDAP-ADA			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	NPC General Assembly and Employees Appreciation - Plaques	1	49,760.00	49,760.00
	Pcs		20	2,488.00	
		<p><b>Specifications:</b></p> <p>Item Description (color, size, unit of measurement, weight)</p> <p>*Premium glass material with sublimation print</p> <p>*Wooden base</p> <p>*Approximate size: 8" width x 9" height x 3" depth</p> <p>(Shape indicated in the photo)</p> <p><b>Warranties:</b></p> <p>1. Warranties against manufacturing defects, as well as parts and service</p> <p>2. Warranty period/s: 30 days to cover for damage or broken parts</p> <p>3. Warranty shall commence upon issuance of the Certificate of Acceptance by the End-user and Inspection Committee</p> <p><b>Payment:</b></p> <p>1. Payment shall be based on the actual number of plaques that will be delivered. Final Billing shall be sent after complete delivery.</p> <p>2. Payment shall be made when the goods have been delivered in accordance with the signed Purchase Request and upon issuance of Inspection and Acceptance Report by the Inspection and Acceptance Committee.</p> <p><b>Basis of Award:</b> BAC Resolution No. 101-2024, Series of 2024 and Notice of Award (NOA) issued on 22 November 2024</p>			
(Total Amount in Words)		FORTY-NINE THOUSAND SEVEN HUNDRED SIXTY PESOS ONLY			
<p><b>NOTICE TO PROCEED:</b></p> <p>Notice is hereby given that by conforming to this Purchase Order, the Supplier shall proceed with the delivery of the item in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>Coordination may be made with Ms. Joan P. Del Mundo at +632 5322 1322 or email at asd@privacy.gov.ph for clarifications relative to delivery.</p> <div><div>Conforme</div><div><div></div><div>Signature over Printed Name of Supplier</div><div>12-5-2024</div><div>Date</div></div></div> <div><div>Very truly yours,</div><div><div></div><div>MARILOU C. LEELIAN</div><div>Signature over Printed Name of Authorized Official</div></div></div>					