



BIDS AND AWARDS COMMITTEE
Resolution No. 032-2024, Series of 2024

RECOMMENDING THE AWARD OF CONTRACT FOR THE FIRE EXTINGUISHER

WHEREAS, The Administrative Services Division of the National Privacy Commission (NPC) is tasked to support, maintain, and ensure the operations of the National Privacy Commission which includes provision of supplies and materials in compliance with relevant guidelines and issuances that covers the operational functions of the Commission. In this regard, the Administrative Services Division proposes to procure the refill of Fire Extinguisher to ensure the Commission's compliance and preparedness for any fire/ disasters/ emergency situations that require the use of the subject items;

WHEREAS, This shall be procurement of Goods and the mode of procurement shall be Alternative Mode through Negotiated Procurement- Small Value Procurement;

WHEREAS, this procurement has a Certification of Availability of Funds (CAF) with APP Item No. 2024-0089 with an Approved Budget for Contract of Php80,000.00;

WHEREAS, a Request for Quotation was posted in the PhilGEPs and NPC website, as well as the NPC bulletin board on 01 May 2024;

WHEREAS, eight (8) bidders submitted their quotations, namely: (1) SAFPS Enterprise; (2) ESantos Fire Safety Enterprises; (3) Figlio Safety Equipment and Electrical Supply; (4) PEPSAN Enterprises; (5) E.S. Castro Trading; (6) GPL Trading OPC; (7) Metdrie Trading; (8) RES. QPH Trading;

WHEREAS, on May 10, 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) evaluated the submitted quotations and found that Metdrie Trading has the lowest calculated and responsive quotation, with a bid price of Twenty-Five Thousand Five Hundred Thirty Pesos (Php25,530.00).

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby RESOLVE, as it is hereby RESOLVED, to recommend the award of contract for the procurement of FIRE EXTINGUISHER (APP item No. 2024-0089) **METDRIE TRADING**, for being the lowest calculated and responsive quotation in the total amount of **TWENTY FIVE THOUSAND FIVE HUNDRED THIRTY PESOS (PHP 25,530)** subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 10 May 2024 via a combination of on-site and videoconference meetings.

ATTEST:


JOEL T. PAGTULINGAN
Administrative Officer III
Provisional BAC Member/End-User



MARLON RUBEN N. FABRICANTE
Chief, ASD
BAC Member



Digitally signed
by Cabatu
Rodolfo Serios Jr
ATTY. RODOLFO S CABATU JR.
Chief, EnD
BAC Member

On Leave
ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson


Digitally signed
by Patula Maria
Theresita Elnar
ATTY MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:



ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: MAY 21 2024 



NOTICE OF AWARD


Date Issued: **MAY 21 2024**

[REDACTED]
Metdrie Trading
Unit 1 F. Raymundo St., Pandayan Zone 1
Meycauayan, Bulacan

Dear [REDACTED]

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 032-2024 series of 2024, the contract for procurement of the **Fire Extinguisher** amounting to **TWENTY-FIVE THOUSAND FIVE HUNDRED THIRTY (Php25,530.00)**, VAT inclusive, is awarded to **METDRIE TRADING**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity

Digitally
signed by
Ma.
Josefina
Eusebio

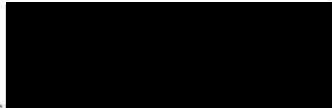

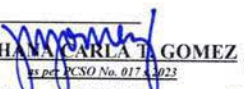


Conforme:

[REDACTED]
Metdrie Trading
Unit 1 F. Raymundo St., Pandayan Zone 1
Meycauayan, Bulacan
Date: **MAY 28 2024**

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : METDRIE TRADING		P.O. No. : 2024- 06-0026																	
Address : Unit 1 F. Raymund St., Pandayan Zone 1 Meycauayan, Bulacan		Date : 25 JUN 2024																	
TIN : _____		Mode of Procurement : <u>Small Value Procurement</u>																	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:																			
Place of Delivery : NPC OFFICE		Delivery Term : DELIVERY SHALL BE COMPLETED ON 13 DECEMBER 2024.																	
Date of Delivery : DELIVERY SHALL BE COMPLETED ON 13 DECEMBER 2024.		Payment Term : <u>LDDAP-ADA</u>																	
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount														
	LOT	FIRE EXTINGUISHER	1	25,530.00	25,530.00														
		Specifications:																	
		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>QTY</th> <th>UNIT</th> <th>ITEM DESCRIPTION</th> <th>UNIT PRICE</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">27</td> <td style="text-align: center;">TANK</td> <td>REFILL OF FIRE EXTINGUISHER DRY</td> <td style="text-align: right;">390.00</td> <td style="text-align: right;">10,530.00</td> </tr> <tr> <td style="text-align: center;">5</td> <td style="text-align: center;">TANK</td> <td>REFILL OF FIRE EXTINGUISHER HCFC, 10</td> <td style="text-align: right;">3,000.00</td> <td style="text-align: right;">15,000.00</td> </tr> </tbody> </table>	QTY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL	27	TANK	REFILL OF FIRE EXTINGUISHER DRY	390.00	10,530.00	5	TANK	REFILL OF FIRE EXTINGUISHER HCFC, 10	3,000.00	15,000.00		
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		<p>Warranty</p> <p>*Warranties against inaccurate and / or inferior product / chemical.</p> <p>*Warranties period/s: One Year.</p> <p>*Warranties shall commence upon issuance of the Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and end-user.</p>																	
		<p>Payment:</p> <p>*Payment shall be made when the Goods have been delivered in accordance with the signed contract/purchase order and instructions and upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee</p> <p>*The evaluation of the equipment shall include, but not limited to"</p> <p>a. Inspection and Acceptance of the product by the End-User,NPC Inspection and Acceptance Committee and Property Officer,and</p> <p>b. Physical checks on the item for any inferiorities based on physical and visual examination.</p>																	
(Total Amount in Words)		TWENTY-FIVE THOUSAND FIVE HUNDRED THIRTY PESOS ONLY																	
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p>NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.</p> <p>Contact Ms. Joan P. Del Mundo at +632 5322 1322 local 203 or email at asd@privacy.gov.ph for questions delivery and other concerns.</p>																			
Conforme:		Very truly yours,																	
 Signature over Printed Name of Supplier <u>JUNE 28, 2024</u> Date		 MARILOU C. LEELIAN Signature over Printed Name of Authorized Official Chief, FPMD																	
Fund Cluster : <u>01</u>		ORS/BURS No. : <u>02-101-2024-06-00393</u>																	
Funds Available : <u>₱ 25,530.00</u>		Date of the ORS/BURS: <u>JUNE 27, 2024</u>																	
 JOHANA CARLA T. GOMEZ <small>as per PCSO No. 017-2023</small> Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit		Amount : <u>₱ 25,530.00</u> <i>OK</i>																	