



BIDS AND AWARDS COMMITTEE
Resolution No. 086-2024, Series of 2024

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
DRUM CARTRIDGE FOR FUJIXEROX APEOSPORT C2560
(APP Item No.2024-0094)**

WHEREAS, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the Administrative Service Division (ASD), as a support unit to the operations of the NPC is mandated to ensure that all equipment, supplies and materials required for the daily operations are provided and maintained. In this regard, the ASD intends to purchase the required consumables for three (3) units of multi-function printers (Fuji Xerox Apeosport C2560);

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and is confirmed to be existing under the FY 2024 Annual Procurement Plan with APP Item No. 2024-0094 and with Approved Budget for the Contract (ABC) amounting to P 72,000.00;

WHEREAS, Section 50(b) of R.A 9184 allows Direct Contracting for items when the procurement of critical components from specific supplier is a condition precedent to hold a contractor to guarantee its project performance, in accordance with the provisions of its contract;

WHEREAS, in conformance with the warranty certificate (Attached as Annex "A") of the NPC's Fuji Xerox Apeosport C2560, direct contracting of the consumables with Sonkkens Office Equipment Trading is necessary otherwise the Equipment Service Warranty shall be null and void;

WHEREAS, as stated in the above-mentioned certificate, the validity of the warranty of the is one (1) year per unit;

WHEREAS, the ASD submitted a Justification (attached as Annex "B") stating that all repairs, consumables and spare parts must be from the Sonkkens Office Equipment Trading. Hence, the purchase of the toner/ consumable for the printer (Fujixerox Apeosport C2560) via direct contracting will be more beneficial to the NPC and the government as it will result to savings for at least (1) year of service and monthly preventive maintenance;

WHEREAS, on 06 November 2024 the BAC Secretariat sent the Request for Quotation to Sonkkens Office Equipment Trading;

WHEREAS, on 14 November 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotation from **SONKKENS OFFICE EQUIPMENT TRADING** and identified that it passed the technical, legal and financial requirements mandated under RA 9184 and its IRR;

WHEREAS, the NPC-BAC likewise determined that Sonkkens Office Equipment Trading submitted the single calculated and responsive quotation amounting to Sixty-Nine Thousand Three Hundred Thousand pesos (Php69,300.00).

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the procurement of **DRUM CARTRIDGE FOR FUJIXEROX APEOSPORT C2560** to **SONKKENS OFFICE EQUIPMENT TRADING** for being the single calculated and responsive quotation with the total amount of Sixty Nine Thousand Three Hundred Pesos (**PHP69,300.00**), subject to the presentation of their original documentary requirements upon the signing of the Notice of Award (NOA).

RESOLVED via combination of on-site and videoconference meeting.

November 14, 2024, Pasay City, Philippines.

ATTEST:



Digitally signed
by Del Mundo
Joan Perez

MS. JOAN P. DEL MUNDO
Administrative Officer I, ASD
Provisional BAC Member/End-User



Digitally signed by
Fabricante Marlon
Ruben Natividad

MR. MARLON RUBEN N. FABRICANTE
Division Chief, ASD
BAC Member



Digitally signed
by Cabatu
Rodolfo Serios Jr

ATTY. RODOLFO S. CABATU, JR.
Division Chief, EnD
BAC Member

On Official Business

ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Vice Chairperson



Digitally signed by
Patula Maria Theresita
Elnar

ATTY. MARIA THERESITA E. PATULA
Director IV, LEO
BAC Chairperson

Approved:



ATTY. JOHN HENRY D. NAGA
Privacy Commissioner

Head of the Procuring Entity

Date: 22 NOV 2024



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
5th Floor, Philippine International Convention Center,
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



NOTICE OF AWARD

Date Issued: 22 NOV 2024

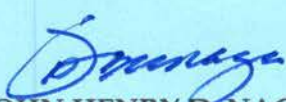


Sonkkens Office Equipment Trading
1 Lot 2 Gladiola St. City Park, Brg. Sapang,
Lipa City, Philippines


Dear 

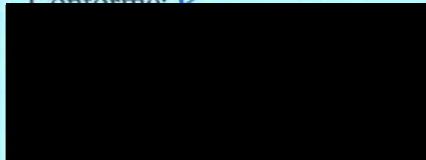
Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 086 series of 2024, the contract for **DRUM CARTRIDGE FOR FUJIXEROX APEOSPORT C2560** amounting to **SIXTY-NINE THOUSAND THREE HUNDRED THOUSAND PESOS (PHP69,300.00)** VAT inclusive, is awarded to **Sonkkens Office Equipment Trading**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


JOHN HENRY B. NAGA
Privacy Commissioner
Head of the Procuring Entity

Digitally
signed by
Mendoza
Ma. Josefina
Eusebio

Conformed: 



Sonkkens Office Equipment Trading
1 Lot 2 Gladiola St. City Park, Brg. Sapang,
Lipa City, Philippines
Date: 25 NOV 2024

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name

Supplier :	SONKKENS OFFICE EQUIPMENT TRADING	P.O. No. :	2024- 12-0042
Address :	1 LOT 2 GLODIOLA ST. CITY PARK, BRG. SAPANG,LIPA CITY, PHILIPPINES	Date :	03 DEC 2024
TIN :		Mode of Procurement :	Direct Contracting

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	National Privacy Commission, 5th Floor, Delegation Bldg., PICC Complex, Vicente Sotto Avenue, Pasay City	Delivery Term :	Delivery shall be completed within 30 calendar days form receipt of Purchase Order/NTP
Date of Delivery :	Within 30 calendar days form receipt of Purchase Order/NTP	Payment Term :	LDDAP-ADA



Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Lot	DRUM CARTRIDGE FOR FUJIXEROX APEOSPORT C2560	1		69,300.00
	pcs	DRUMS	4	17,325.00	
		Warranty: A. Warranties against manufacturing defects, as well as parts and service. B. Warranty period/s: One Year C. Warranty Shall Commence upon issuance of the Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and End-user. Payment: 1.Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice and delivery receipt; and upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee.			

(Total Amount in Words) SIXTY-NINE THOUSAND THREE HUNDRED PESOS ONLY

NOTICE TO PROCEED:
Notice is hereby given that by conforming to this Purchase Order, the Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Contact Ms. Joan P. Del Mundo at +6323322 1322 local 203 or email at asd@privacy.gov.ph for questions/delivery and other concerns.

Conforme:		Very truly yours,	
	Signature over Printed Name of Supplier		MARIA DELIA S. PRESQUITO
	12/10/24 Date		Signature over Printed Name of Authorized Official Director IV, FAO

Fund Cluster : 01	ORS/BURS No. : 02-101-2024-12-00708
Funds Available : 69,300.00	Date of the ORS/BURS: 04 DEC 2024
JOHANA CARLA T. GOMEZ as per PCSO No. 017 s.2023	Amount : 69,300.00
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	