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**BIDS AND AWARDS COMMITTEE**  
Resolution No. 103-2024, Series of 2024

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**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF NPC  
GENERAL ASSEMBLY AND EMPLOYEES APPRECIATION- OTHER SUPPLIES -  
TOKENS/ GIFT PASS (APP Item No.2024-0101)**

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**WHEREAS**, the National Privacy Commission (NPC or Commission) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, in pursuit of achieving its vision as the world-class regulatory and enforcement agency upholding the right to privacy and data protection while ensuring the free flow of information and commitment to excellence, its workforce have been working hard with dedication and serve as the backbone of the NPC in providing their time and support in realizing its goal;

**WHEREAS**, the General Assembly and Employees Appreciation will be held on 05 December 2024 at 2:00 P.M. to 10:00 P.M. with the theme "NPC Beyond Borders: From Local to Global" which reflects the NPC's journey and exploration of the data privacy in the local and international landscape. This program shall be attended by all NPC officials and personnel, and stakeholders of NPC;

**WHEREAS**, the NPC approved its FY 2024 Annual Procurement Plan (APP), which includes the procurement of NPC General Assembly and Employees Appreciation- Other Supplies – Tokens/ Gift Pass under APP Item No. 2024-0101 with the Approved Budget for the Contract (ABC) of One Million Nine Hundred Seventy Eight Thousand Pesos (PHP 1,978,000.00);

**WHEREAS**, the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (2016 RIRR of RA 9184) recognizes the use of Direct Contracting as a mode of procurement to promote economy and efficiency as justified by the end-user;

**WHEREAS**, on 02 December 2024, the NPC Bids and Awards Committee (NPC-BAC), through its Secretariat, sent Requests for Quotation (RFQ) through electronic mail to PLUXEE PHILIPPINES INCORPORATED. The Request for Quotation was also posted on NPC websites as well as the NPC bulletin board;

**WHEREAS**, on 03 December 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate the submitted quotation from **PLUXEE PHILIPPINES INCORPORATED** and identified that it passed the technical, legal and financial requirements mandated under RA 9184 and its IRR;

WHEREAS, the NPC-BAC likewise determined that **PLUXEE PHILIPPINES INCORPORATED** submitted the single calculated and responsive quotation amounting to One Million Nine Hundred Seventy Eight Thousand Pesos (Php1,978,000.00).

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award of contract for the procurement of **NPC GENERAL ASSEMBLY AND EMPLOYEES APPRECIATION- OTHER SUPPLIES - TOKENS/ GIFT PASS** to **PLUXEE PHILIPPINES INCORPORATED** for being the single calculated and responsive quotation with the total amount of One Million Nine Hundred Seventy Eight Thousand Pesos (**PHP1,978,000.00**), subject to the presentation of their original documentary requirements upon the signing of the Notice of Award (NOA).

**RESOLVED** this of 03<sup>rd</sup> December 2024, via combination of on-site and videoconference meeting.

**ATTEST:**



Digitally signed by  
Tavora Maria  
Donabella Atienza

**MS. MARIA DONABELLA A. TAVORA**  
*Supervising Administrative Officer, HRDD*  
*Provisional BAC Member/End-User*




Digitally signed by  
Fabricante Marlon  
Ruben Natividad

**MR. MARLON RUBEN N. FABRICANTE**  
*Division Chief, ASD*  
*BAC Member*



**ATTY. RODOLFO S. CABATU, JR.**  
*Division Chief, EnD*  
*BAC Member*

*on official business*  
**ATTY. AUBIN ARN R. NIEVA**  
*Director IV, DASCO*  
*BAC Vice Chairperson*



**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

**Approved:**



**ATTY. JOHN HENRY D. NAGA**  
*Privacy Commissioner*  
*Head of the Procuring Entity*

Date: 03 DEC 2024



## NOTICE OF AWARD

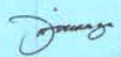
Date Issued: **03 DEC 2024**

[REDACTED]  
Pluxee Philippines Incorporated  
11F B.A Lepanto Bldg., 8747 Paseo  
De Roxas, Makati City, Philippines

Dear [REDACTED]

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 103-2024 series of 2024, the contract for **NPC GENERAL ASSEMBLY AND EMPLOYEES APPRECIATION- OTHER SUPPLIES - TOKENS/ GIFT PASS** amounting to **ONE MILLION NINE HUNDRED SEVENTY-EIGHT THOUSAND PESOS (PHP1,978,000.00)** VAT inclusive, is awarded to **PLUXEE PHILIPPINES INCORPORATED**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,



  
Digitally signed  
by Naga John  
Henry Du  
**JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity

Digitally  
signed by  
Naga John  
Henry Du

Conforme:

[REDACTED]  
Pluxee Philippines Incorporated  
11F B.A Lepanto Bldg., 8747 Paseo  
De Roxas, Makati City, Philippines  
Date: **03 DEC 2024**

PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION  
Entity Name

Supplier :	PLUXEE PHILIPPINES INCORPORATED	P.O. No. :	2024- 12 - 0043								
Address :	11th Floor BA Lepanto Condominium, #8747 Paseo de Roxas, Bel-Air, Makati City	Date:	03 DEC 2024								
TIN :		Mode of Procurement :	Direct Contracting								
Ladies / Gentlemen: Please furnish this Office the subject items subject to the terms and conditions contained herein:											
Place of Delivery : National Privacy Commission, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City		Delivery Term : Delivery shall be completed from issuance and acknowledgement of Purchase Order or until 05 December 2024.									
Date of Delivery : Delivery shall be completed from issuance and acknowledgement of Purchase Order or until 05 December 2024.		Payment Term : Cheque									
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount						
	Lot	NPC General Assembly and Employees Appreciation – Other Supplies – Tokens/Gift Pass	1	1,978,000.00	1,978,000.00						
		<p><b>Specifications:</b></p> <p>Functionality:</p> <ul style="list-style-type: none"><li>* The gift card that can be used with various merchants</li><li>* With denominations of Php1000 or Php500</li><li>* Physical gift card made of paper with scratch strip covering the digital voucher code</li><li>* Convertible to credits that can be used on different online selling platforms</li></ul> <table><tr><td>Card denominations</td><td>No. of pieces</td></tr><tr><td>Php 1000.00</td><td>1,785</td></tr><tr><td>Php 500.00</td><td>193</td></tr></table> <p><b>Warranties:</b></p> <p>a. Warranty period/s: the cards should not have expiration dates in compliance with the Gift Check Act of 2017 which prohibits the issuance of gift cards with expiration dates, regardless of form</p> <p>b. Supplier must have accredited/authorized distributor in Metro Manila</p> <p><b>Payment:</b></p> <p>1. Payment shall be processed when the goods have been delivered in accordance with the signed Purchase Order and upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee.</p> <p>2. Payment shall be made within fifteen (15) calendar days after delivery and issuance of IAR by the Inspection and Acceptance Committee.</p>	Card denominations	No. of pieces	Php 1000.00	1,785	Php 500.00	193			
Card denominations	No. of pieces										
Php 1000.00	1,785										
Php 500.00	193										
Basis of Award: BAC Resolution No. 103-2024, Series of 2024 and Notice of Award (NOA) issued on 03 December 2024											
(Total Amount in Words) ONE MILLION NINE HUNDRED SEVENTY-EIGHT THOUSAND PESOS ONLY											
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.  In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.  Coordination may be made with Ms. Joan P. Del Mundo at +632 5322 1322 or email at asd@privacy.gov.ph for clarifications relative to delivery.											
Conforme:		Very truly yours,									
											
Signature over Printed Name of Supplier		ATTY. JOHN HENRY D. NAGA									
03 DEC 2024		Signature over Printed Name of Authorized Official									
Date											
Fund Cluster : 01	Funds Available : 1,978,000.00		ORS/BURS No. : 02-101-2024-12-00763								
JOHANA CARLA T. GOMEZ			Date of the ORS/BURS: 04 DEC 2024								
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit			Amount : 1,978,000.00								