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**BIDS AND AWARDS COMMITTEE**  
BAC Resolution No. 115-2023, Series of 2023

**RECOMMENDING THE AWARD FOR THE PROCUREMENT OF  
VARIOUS OFFICE FURNITURE AND FIXTURES  
(APP Item No. DSPQR 2023-0017)**

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**WHEREAS**, the National Privacy Commission (NPC) is the agency mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, Section 6, III (n) of R.A No. 10844 direct the DICT to ensure and protect the rights and welfare of consumers and business users to privacy, security and confidentiality in matters relating to ICT, in accordance with agencies concerned, the private sector and relevant international bodies;

**WHEREAS**, the Republic Act. No. 10173 or the "Data Privacy Act of 2012" designates the NPC to administer and implement the provisions of the Data Privacy Act (DPA), and to monitor and ensure compliance of the country with international standards set for data protection, that is hereby created an independent body to be known as the National Privacy Commission;

**WHEREAS**, NPC and DICT have agreed to work together on the successful deployment of the Digital Security and Privacy Quick Response (DSPQR) Project pursuant to MOA signed on 25 October 2023 and notarized on 28 October 2023 which will be procured and implemented by the NPC and integrated to current applications of the Government Digital Transformation Bureau;

**WHEREAS**, to ensure the smooth operations and achieve the utmost objective of the said project the NPC is mandated to provide equipment, supplies and materials required for meeting the objective of the project;

**WHEREAS**, the NPC approved the Digital Security and Privacy Quick Response (DSPQR) Project FY2023 APP which includes the procurement of Various Office Furniture and Fixtures with APP Item No. DSPQR 2023-0017 with an Approved Budget of the Contract of FOUR HUNDRED FIVE THOUSAND PESOS (Php405,000.00) charged against Office Supplies Expenses (OPERATIONS-MOOE);

**WHEREAS**, Section 53.9 of the Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" (RA 9184), recognizes Small Value Procurement as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

**WHEREAS**, on 12 December 2023, a Request for Quotation (RFQ) was posted at the PhilGEPs website and at the NPC website. It was likewise sent to five (4) suppliers namely: (1) Gemstone

Enterprise, (2) Peniton Trading, (3) Gophertech Corporation, (4) Suntawood Home and Office Inc.;

**WHEREAS**, on 19 December 2023, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate all the submitted quotations and determined that only Silent Worker Marketing, has passed the technical, legal, and financial requirements mandated under RA 9184;

**WHEREAS**, Gophertech Corporation., Art Johnley Enterprises, Luxenberg Marketing, Inc., Gemstone Enterprise, Elev8 Trading and Marketing Corporation sent their quotations as requested;

**WHEREAS**, upon due evaluation, Elev8 Trading and Marketing Corporation has been determined to have the lowest calculated and responsive quotation with a bid price of Php 342,200.00;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**, to recommend the award for the procurement of **VARIOUS OFFICE FURNITURE AND FIXTURES** in the total amount of **THREE HUNDRED FORTY-TWO THOUSAND TWO HUNDRED PESOS (Php342,200.00)** to **ELEV8 TRADING AND MARKETING CORPORATION** for being the lowest calculated and responsive quotation and be subject to the presentation of their original documents upon signing of the Notice of Award (NOA).

**RESOLVED** this 19<sup>th</sup> day of December 2023, via combination on on-site and videoconference meeting.

**ATTEST:**



**ATTY. MICHAEL R. SANTOS**  
*Project Lead/Focal Person, DSPQR Project*  
*End-User/Provisional Member*

*On Official Business*

**MR. ERWIN D. ESPENILLA**  
*HEA, OPC*  
*BAC Member*

*On Official Business*

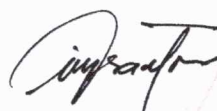
**ATTY. RAINIER ANTHONY M. MILANES**  
*Chief, CMD*  
*BAC Member*



Digitally signed by  
Fabricante Marlon  
Ruben Natividad  
**MR. MARLON RUBEN N. FABRICANTE**  
*Chief, ASD*  
*BAC Member*



Digitally signed by  
Mendoza Ma  
Josefina Eusebio  
**ATTY. MA. JOSEFINA E. MENDOZA**  
*Attorney IV, LD*  
*BAC Member*



Digitally signed by  
Ivy Grace T.  
Villasoto  
**ATTY. IVY GRACE T. VILLASOTO**  
*Attorney V, PDD*  
*BAC Vice Chairperson*



Digitally signed  
by Patula Maria  
Theresita Elnar


**ATTY. MARIA THERESITA E. PATULA**

*Director IV, LEO  
BAC Chairperson*

**APPROVED:**



**ATTY. JOHN HENRY D. NAGA**

*Privacy Commissioner  
Head of the Procuring Entity*   
Date: **DEC 27 2023**





Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5th Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD

Date Issued: DEC 27 2023

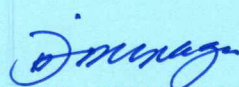




Elev8 Trading and Marketing Corporation  
6/f Vernida IV Bldg., LP Leviste St.,  
Bel-Air, Makati City

Dear 

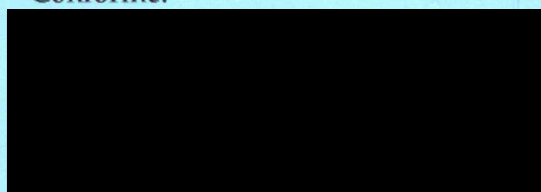
Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 115-2023 series of 2023, the contract for procurement of **VARIOUS OFFICE FURNITURE AND FIXTURES** amounting to **Three Hundred Forty-Two Thousand Two Hundred Pesos (Php 342,200.00)** VAT inclusive, is awarded to **ELEV8 TRADING AND MARKETING CORPORATION** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity  
DEC 27 2023 

 Digitally signed  
by Medalla, Joan  
Theresa Coragey

Conforme:



Elev8 Trading and Marketing Corporation  
Date: DEC 27 2023

# PURCHASE ORDER NATIONAL PRIVACY COMMISSION

Entity Name

Supplier : ELEV8 TRADING AND MARKETING CORPORATION	P.O. No. : <u>DSP62-2023- 12 - 0003</u>
Address : 6/F VERNIDA IV BLDG., 128 L.P. LEVISTE ST., BEL-AIR	Date : <u>27 DEC 2023</u>
TIN : <span style="background-color: black; color: black;">XXXXXXXXXX</span>	Mode of Procurement : <u>Small Value Procurement</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>NPC OFFICE</u>	Delivery Term : Delivery shall be completed on/or before 28 December 2023.
Date of Delivery : Delivery shall be completed on/or before 28 December 2023.	Payment Term : <u>LDDAP-ADA</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																																		
	Lot	Various Office Furnitures and Fixtures	1	342,200.00	342,200.00																																		
		<table><tr><th>Unit</th><th>Item Description</th><th>Quantity</th><th>Unit Price</th><th>Total Price</th></tr><tr><td>unit</td><td><b>4-Layer Filing Cabinet</b> Material: Metal Vertical Thickness: Gauge 20 Central lock Powder Coated Dimension: W90 x D45 x H138cm</td><td>10</td><td>12,510.00</td><td>125,100.00</td></tr><tr><td>unit</td><td><b>Staff Chairs</b> Mat back mesh with lumbar support Adjustable armrest Seat cushion rolling swivel Color: Black</td><td>50</td><td>2,780.00</td><td>139,000.00</td></tr><tr><td>unit</td><td><b>Mobile Pedestal Cabinet</b> Material: Metal Ball bearing roller 3-drawer pedestal with pencil holder Color: off-white color</td><td>10</td><td>3,550.00</td><td>35,500.00</td></tr><tr><td>unit</td><td><b>Foldable Table</b> (1.5m) Laminated wood L150 x W45 x H75cm Color: Gray</td><td>10</td><td>4,260.00</td><td>42,600.00</td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td><b>TOTAL AMOUNT</b></td><td></td><td><b>342,200.00</b></td></tr></table>	Unit	Item Description	Quantity	Unit Price	Total Price	unit	<b>4-Layer Filing Cabinet</b> Material: Metal Vertical Thickness: Gauge 20 Central lock Powder Coated Dimension: W90 x D45 x H138cm	10	12,510.00	125,100.00	unit	<b>Staff Chairs</b> Mat back mesh with lumbar support Adjustable armrest Seat cushion rolling swivel Color: Black	50	2,780.00	139,000.00	unit	<b>Mobile Pedestal Cabinet</b> Material: Metal Ball bearing roller 3-drawer pedestal with pencil holder Color: off-white color	10	3,550.00	35,500.00	unit	<b>Foldable Table</b> (1.5m) Laminated wood L150 x W45 x H75cm Color: Gray	10	4,260.00	42,600.00								<b>TOTAL AMOUNT</b>		<b>342,200.00</b>		
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<p><b>WARRANTY (to applicable items)</b></p> <p>1. Warranties against manufacturing defects, as well as parts and service</p> <p>2. Warranty period/s. One (1) year</p> <p>3. Warranty shall commence upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and end-user</p> <p><b>EVALUATION of the supplies and materials shall include, but not limited to:</b></p> <p>1. Inspection and Acceptance of the product by the end-user, NPC Inspection and Acceptance Committee and Supply Officer, and</p> <p>2. Physical checks on the equipment for any deformation, dents and cracks and the completeness of the equipment for its physical and visual examination</p> <p style="text-align: center;"><b>DELIVERY:</b></p> <p>1. Delivery shall be completed on/or before 28 December 2023</p> <p>2. Place of Delivery: NPC 5th Floor, PICC, Vicente Sotto Ave., Pasay City</p> <p style="text-align: center;"><b>PAYMENT:</b></p> <p>1. Payment shall be processed upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee</p> <p>2. Payment shall be processed upon receipt of the Statement of Account/Sales Invoice/Billing Statement and Delivery Receipt issued by the supplier.</p>																																							

(Total Amount in Words) THREE HUNDRED FORTY TWO THOUSAND TWO HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

**NOTICE TO PROCEED:** Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

Contact Ms. Joan P. Del Mundo at (02)8234-2228 local 203 or email at [asd@privacy.gov.ph](mailto:asd@privacy.gov.ph) for questions delivery and other concerns.

Conforme:

Signature over Printed Name of Supplier

12-28-23

Date

Very truly yours,

ATTY. MANUEL C. SATUITO

Signature over Printed Name of Authorized Official

Director IV, FAOFund Cluster : 07Funds Available : ₱ 342,200.00ORS/BURS No. : 02-308-2023-12-00019Date of the ORS/BURS: DEC 28 2023

JOHANA CARLA T. GOMEZ