



BIDS AND AWARDS COMMITTEE
BAC Resolution No. 099-2024, Series of 2024

**RECOMMENDING THE AWARD FOR THE PROCUREMENT OF INKS FOR
PRINTERS AND OTHER COMMONLY-USE OFFICE SUPPLIES NOT AVAILABLE AT
PS-DBM**

WHEREAS, the National Privacy Commission (NPC) is the agency mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, Section 6, III (n) of R.A No. 10844 direct the DICT to ensure and protect the rights and welfare of consumers and business users to privacy, security and confidentiality in matters relating to ICT, in accordance with agencies concerned, the private sector and relevant international bodies;

WHEREAS, the Republic Act. No. 10173 or the "Data Privacy Act of 2012" designates the NPC to administer and implement the provisions of the Data Privacy Act (DPA), and to monitor and ensure compliance of the country with international standards set for data protection, that is hereby created an independent body to be known as the National Privacy Commission;

WHEREAS, to ensure the smooth operations and achieve the utmost objective of the said project the NPC is mandated to provide equipment, supplies and materials required for meeting the objective of the project;

WHEREAS, the NPC approved the Digital Security and Privacy Quick Response (DSPQR) Project FY2023 APP which includes the procurement of Inks for Printers and Other Commonly-Use Office Supplies Not Available at PS-DBM with APP Item No. DSPQR 2023-0029 with an Approved Budget of the Contract of Ninety-Nine Thousand Two Hundred (Php99,200.00) charge against Office Supplies Expenses (OPERATIONS-MOOE);

WHEREAS, Section 53.10 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (2016 RIRR of RA 9184) recognizes Small Value Procurement (SVP) as alternative mode of procurement to promote economy and efficiency;

WHEREAS, on 15 November 2024, the NPC Bids and Awards Committee (NPC-BAC) sent Request for Quotation (RFQ), through electronic email. The RFQ was also posted on the PhilGEPS and NPC websites as well as the NPC bulletin board;

WHEREAS, on 22 November 2024, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate all the submitted quotations and determined that only 347 School Office Supplies, Inc, has passed the technical, legal, and financial requirements mandated under RA 9184;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby **RESOLVED**, to recommend the award for the

procurement of INKS FOR PRINTERS AND OTHER COMMONLY-USE OFFICE SUPPLIES NOT AVAILABLE AT PS-DBM in the total amount of NINETY-EIGHT THOUSAND THREE HUNDRED NINETY PESOS (Php98,390.00) to 347 SCHOOL OFFICE SUPPLIES, INC for being the single calculated and responsive quotation and be subject to the presentation of their original documents upon signing of the Notice of Award (NOA).

RESOLVED this 22nd day of November 2024, via combination on on-site and videoconference meeting.

ATTEST:



Digitally signed
by Sanchez
Loren Quintos

MS. LOREN Q. SANCHEZ

LA II, CID

Provisional BAC Member/End-User



Digitally signed by
Fabricante Marlon
Ruben Natividad

MR. MARLON RUBEN N. FABRICANTE

Chief, ASD

BAC Member



Digitally signed
by 68e726df-
af90-4719-801f-
b1afee0de684

ATTY. RODOLFO S. CABATU, JR.

Chief, EnD

BAC Member

On Official Business

ATTY. AUBIN ARN R. NIEVA

Director IV, DASCO

BAC Vice Chairperson



Digitally signed by
Patula Maria
Theresita Elnar

ATTY. MARIA THERESITA E. PATULA

Director IV, LEO

BAC Chairperson

APPROVED:



ATTY. JOHN HENRY D. NAGA

Privacy Commissioner

Head of the Procuring Entity

Date: 03 DEC 2024



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
5th Floor, Philippine International Convention Center,
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



NOTICE OF AWARD

Date Issued: 3 DEC 2024

[REDACTED]
347 School Office Supplies Inc
347 San Vicente St. Corner Tomas Pinpin,
Binondo, Manila

Dear [REDACTED]

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 099-2024 series of 2024, the contract for **INK FOR PRINTERS AND OTHER COMMONLY-USED SUPPLIES NOT AVAILABLE AT PS-DBM** amounting to **NINETY-EIGHT THOUSAND THREE HUNDRED NINETY PESOS (PHP98,390.00) VAT** inclusive, is awarded to **347 SCHOOL OFFICE SUPPLIES INC** consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity

Digitally signed
by Mercedes Ma.
Josefina Lasebio

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Conforme:

[REDACTED]

Date: 4 DEC 2024

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name

Supplier :	347 SCHOOL OFFICE SUPPLIES, INC.	P.O. No. :	2024- 12-0049
Address :	#347 Paz Onsiangco Bldg., San Vicente Street, corner T. Pinpin, Binondo, City of Manila	Date :	10 DEC 2024
TIN :		Mode of Procurement :	Small Value Procurement

Gentlemen:
Please furnish this Office the subject items subject to the terms and conditions contained herein:

Place of Delivery :	National Privacy Commission, 5th Floor, Delegation Building, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City	Delivery Term :	Delivery shall be completed within 30 calendar days from receipt of Purchase Order/Notice to Proceed.
Date of Delivery :	Delivery shall be completed within 30 calendar days from receipt of Purchase Order/Notice to Proceed.	Payment Term :	LDDAP-ADA

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Unit	Inks for Printers and Other Commonly-Used Supplies Not Available at PS-DBM			98,390.00
		Specifications / Item Descriptions:			
	bottle	Epson L121 Ink T664 Black, at least 65ml	30	250.00	7500.00
	bottle	Epson L121 Ink T664 Cyan, at least 65ml	15	250.00	3750.00
	bottle	Epson L121 Ink T664 Magenta, at least	15	250.00	3750.00
	bottle	Epson L121 Ink T664 Yellow, at least	15	250.00	3750.00
	bottle	Epson L3250 Ink 003 BK- Black, at least	50	250.00	12500.00
	bottle	Epson L3250 Ink 003 C- Cyan, at least	30	250.00	7500.00
	bottle	Epson L3250 Ink 003 M- Magenta, at least	30	250.00	7500.00
	bottle	Epson L3250 Ink 003 Y- Yellow, at least	30	250.00	7500.00
	cart	INK CARTRIDGE for Brother LC3617	3	440.00	1320.00
	cart	INK CARTRIDGE for Brother LC3617	3	440.00	1320.00
	cart	INK CARTRIDGE for Brother LC3617	3	440.00	1320.00
	cart	INK CARTRIDGE for Brother LC3617	5	440.00	2200.00
		PRINTER, 3IN1, COLORED, (print, scan, copy functions; Compact integrated tank design; High yield ink bottles; Spill-free, error-free refilling; Wi-Fi & Wi-Fi Direct; Seamless setup; Borderless printing up to 4R)	3	10,200	30600.00
	unit				
	pack	BATTERY, dry cell, size AAA, Two (2)	80	40	3200.00
	piece	SIGN PEN, Blue, liquid or gel 0.5mm	312	15	4680.00
		Warranties: 1. Warranties against manufacturing defects, as well as parts and service 2. Warranty period/s: One (1) year as applicable 3. Warranty shall commence upon issuance of the Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and End-user			

Basis of Award: BAC Resolution No. 099-2024, Series of 2024 and Notice of Award (NOA) issued on 03 December 2024



(Total Amount in Words) NINETY-EIGHT THOUSAND THREE HUNDRED NINETY PESOS ONLY

NOTICE TO PROCEED:

Notice is hereby given that by conforming to this Purchase Order, the Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Coordination may be made with Ms. Joan P. Del Mundo at +632 5322 1322 or email at asd@privacy.gov.ph for clarifications relative to delivery.

Conforme:		Very truly yours,	
	Signature over Printed Name of Supplier		MARIA DELIA S. PRESQUITO
	18 December 2024		Signature over Printed Name of Authorized Official
	Date		

Fund Cluster : 07	ORS/BURS No. : 02-308-2024-12-00036
Funds Available : ₱ 98,390.00	Date of the ORS/BURS: December 12, 2024
JOHANA CARLA T. GOMEZ as per PCSO No. 017 s.2021	Amount : ₱ 98,390.00
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	