



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**

**BIDS AND AWARDS COMMITTEE**  
BAC Resolution No. 024-2023, Series of 2023

**RECOMMENDING THE EXTENSION OF CONTRACT FOR SECURITY SERVICES**

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**WHEREAS**, the National Privacy Commission (NPC) is the agency mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the Security Services is essential, indispensable and necessary for the operations of the NPC, so as not to disrupt the provision of services, to ensure the protection of the employees and the clients, and to safeguard the properties and assets of the Commission;

**WHEREAS**, the Head of the Procuring Entity (HoPE) of the National Privacy Commission (NPC) approved BAC Resolution No. 172-2021 dated 10 December 2021 recommending the award of contract for the procurement of security services to Grand Meritus Security Agency, Inc. covering the period from 1 February 2022 until 31 December 2022;

**WHEREAS**, the Administrative Services Division (ASD), the end-user, requested for the extension of the existing contract under the same terms and conditions of the original contract in order to ensure continuity in the provision of security services while the procurement of the regular contract is still pending;

**WHEREAS**, in this regard, the HoPE approved BAC Resolution No. 160-2022, Series of 2022, approving the extension of contract for security services with Grand Meritus Security Agency, Inc., from 1 January 2023 to 31 March 2023;

**WHEREAS**, GPPB Resolution No. 23-007 authorizes the extension of contracts of general support services which are essential, indispensable, or necessary to support the operations of the procuring entity for the enhancement of the welfare of its personnel, including janitorial and security services;

**WHEREAS**, the same guidelines provide that the extension of the contract may be undertaken if the original contract subject of the extensions was awarded in accordance with the provisions of Republic Act No. 9184 and its revised Implementing Rules and Regulations;

**WHEREAS**, the NPC has substantially undertaken the procurement activities required prior to award of new contract and the second extension of the original contract is merely an emergency measure to maintain status quo in the operations of the NPC and is undertaken due to circumstances beyond the NPC's control;

**WHEREAS**, the current service provider has not violated any of the provisions of the original contract, with the end-user evaluating the performance of the current service provider, and

*The original of this document (containing only the BAC member's signature) is in digital format*

Ref No.: BAC-23-00233

NPC\_BAC\_RESO-V1.0, R0.0, 05 May 2021

5<sup>th</sup> Floor, Philippine International Convention Center, Vicente Sotto Avenue, Pasay City, Metro Manila 1307

URL: <https://www.privacy.gov.ph> Email Add: [info@privacy.gov.ph](mailto:info@privacy.gov.ph) Tel No. 8234-2228

finding the same to be satisfactory and in accordance with the requirements specified in the Terms of Reference and the contract entered between the company and the NPC, a copy of the "Certification of Grand Meritus Security Agency Inc." is herein attached as Annex "A";

**WHEREAS**, the terms and conditions of the original contract shall apply during the extension period of the contract of Security Service;

**WHEREAS**, the NPC Bids and Awards Committee (NPC-BAC) deliberated on the request of the end-user for extension of contract of Security Services in order to maintain orderliness in the NPC offices, and to ensure that NPC property and equipment remain secured, pending the ongoing procurement of the Security Service;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it is hereby RESOLVED, to recommend the extension of the contract for **Security Services** from 01 April 2023 to 30 June 2023 with a total contract price of Php 645,990.90;

**RESOLVED** this 28<sup>th</sup> day of March 2023, via combination of on-site and videoconference meeting.

**ATTEST:**



Digitally signed by  
Fabricante Marlon  
Ruben Natividad

**MR. MARLON RUBEN N. FABRICANTE**  
*Chief, ASD / End-user*  
*BAC Member*

On Leave  
**MR. ERWIN D. ESPENILLA**  
*HEA, OPC*  
*BAC Member*



Digitally signed  
by Milanes  
Rainier Anthony  
Mabias

**ATTY. RAINIER ANTHONY M. MILANES**  
*Chief, CMD*  
*BAC Member*



Digitally signed  
by Mendoza Ma  
Josefina Eusebio

**ATTY. MA. JOSEFINA E. MENDOZA**  
*Attorney IV, LD*  
*BAC Member*



Digitally signed  
by Ivy Grace T.  
Villasoto

**ATTY. IVY GRACE T. VILLASOTO**  
*Attorney V, PDD*  
*BAC Vice Chairperson*



Digitally signed by  
Patula Maria Theresita  
Elnar

**ATTY. MARIA THERESITA E. PATULA**  
*Director IV, LEO*  
*BAC Chairperson*

APPROVED:



Digitally  
signed by  
Naga John  
Henry Du

ATTY. JOHN HENRY D. NAGA

*Privacy Commissioner*

*Head of the Procuring Entity*

Date: MAR 30 2023





Republic of the Philippines  
NATIONAL PRIVACY COMMISSION

## NOTICE OF AWARD

MAR 30 2023

[REDACTED]  
GRAND MERITUS SECURITY AGENCY, INC.  
#12 Xavierville Avenue, corner Pajo Street,  
Loyola Heights, Quezon City

Dear [REDACTED]

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 024-2023, series of 2023, the contract for **Security Services** amounting to a total of **Six Hundred Forty-Five Thousand Nine Hundred Ninety Pesos and Ninety Cents (Php645,990.90)** is hereby awarded to **Grand Meritus Security Agency, Inc.** for a contract period of three (3) months from 1 April 2023 to 30 June 2023 consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.


Very truly yours,

Digitally  
signed by  
Naga John  
Henry Du

ATTY. JOHN HENRY D. NAGA

Privacy Commissioner  
Head of the Procuring Entity

Date: MAR 30 2023

 Digitally signed  
by Medalla Joan  
Therese Caragay

[REDACTED]  
GRAND MERITUS SECURITY AGENCY, INC.  
#12 Xavierville Avenue, corner Pajo Street,  
Loyola Heights, Quezon City  
Date: MAR 30 2023



## EXTENSION OF CONTRACT FOR SECURITY SERVICES

### KNOW ALL MEN BY THESE PRESENTS:

This EXTENSION OF CONTRACT is made and entered into this **30 March 2023**, in Metro Manila, Philippines, by and between:

The **NATIONAL PRIVACY COMMISSION**, a government agency mandated to administer and implement the Data Privacy Act of 2012, and to ensure compliance of the country with international standards set for data protection, with office address at the 5<sup>th</sup> Floor Delegation Building, PICC Complex, Vicente Sotto Avenue, Pasay City, Metro Manila, Philippines, represented herein by its Privacy Commissioner, **ATTY. JOHN HENRY D. NAGA** (hereinafter referred to as the "NPC"),

- and -

The **GRAND MERITUS SECURITY AGENCY, INC.**, a corporation duly organized and existing under and by virtue of Philippine laws, with principal office at 12 Xavierville Avenue, Quezon City, 1108 Metro Manila, Philippines, herein represented by its [REDACTED] hereinafter referred to as the "SERVICE PROVIDER");

The NPC and the SERVICE PROVIDER shall hereinafter be referred to collectively as the "PARTIES."

### WITNESSETH, that:

**WHEREAS**, on 26 January 2022, NPC and the SERVICE PROVIDER entered into a Security Services Agreement which was in force and effect from 1 March 2022 until 31 December 2022. A copy of the said Original Contract is herein attached as "ANNEX A" and made an integral part of this Agreement;

**WHEREAS**, NPC last renewed the Original Contract on 29 December 2022 and remained effective until 31 March 2023 ("Extension Contract"). Copy of the Extension Contract is herein attached as "ANNEX B" and made an integral part of this Agreement;

**WHEREAS**, on 24 March 2023 the NPC Accountant issued Certificate of Availability of Funds (CAF) amounting to **Six Hundred Forty-Five Thousand Nine Hundred Ninety Pesos and Ninety Centavos** (PHP645,990.90). A Copy of the CAF is herein attached as ANNEX "C" and made an integral part of this Agreement;

**WHEREAS**, the *Revised Guidelines on the Extension of Contracts for General Support Services*<sup>1</sup> provides that procuring entities may extend the duration of an ongoing contract about to expire for a period not to exceed one (1) year, provided that the procuring entity has substantially undertaken the procurement activities required prior to award of the new contract and that the current service provider has not violated any provisions of the original contract. *Provided further*, that the extension is merely an emergency measure to maintain status quo in the operations of the procuring entity and to avoid interruption of service, and that the terms and conditions of the original contract shall not be changed or modified except when advantageous to the government without additional cost to the procuring entity;

**WHEREAS**, on 28 March 2023, the NPC BAC deliberated on and resolved to approve the request of the end-user for an extension of aforementioned Security Services Agreement from **1 April to 30 June 2023** as an emergency measure, given that the services rendered by the SERVICE PROVIDER are essential, indispensable, and necessary for the daily operation of the NPC, and

<sup>1</sup> Revised Implementing Rules and Regulations of RA 9184, [October 13, 2022].

that the extension of the contract with the **SERVICE PROVIDER** is vital to maintain security and orderly office environment in the Commission.

**WHEREAS**, the terms and conditions of the Security Services Agreement dated 26 January 2022 shall be read and construed as part of this Agreement, and all terms and conditions of the Original Contract which are not inconsistent with this Agreement shall remain unchanged and in full force and effect.

**WHEREAS**, the following modifications is hereby adopted which redounds to the advantage of the government at no additional cost to the **NPC**:

**NPC** may immediately terminate this Security Service Agreement upon service and delivery of a notice of the termination to the **SERVICE PROVIDER** on any of the following grounds: (1) failure to perform or materially breach, any of its obligations, covenants, or representations as set forth in the Security Services Agreement; (2) failure to produce a result that meets the specifications of provided for in the Security Services Agreement; and, (3) when the failure or breach is serious enough to materially harm or otherwise reduce the value of the Security Services Agreement.

In the event of termination, payment of the contract price will be made to the **SERVICE PROVIDER** only for services rendered up to the date of termination.

**NPC** shall pay the **SERVICE PROVIDER** a monthly rate of **Two Hundred Fifteen Thousand Three Hundred Thirty Pesos and Thirty Centavos (Php215,330.30)** equivalent to a total rate of **Six Hundred Forty-Five Thousand Nine Hundred Ninety Pesos and Ninety Centavos (PHP645,990.90)** for three months inclusive of all applicable taxes.

**NOW, THEREFORE**, for and in consideration of the foregoing premises, the **PARTIES** hereby agree to extend aforementioned Security Services Agreement from 1 April 2023 to 30 June 2023.

**IN WITNESS WHEREOF**, the **PARTIES** hereto have signed this Extension of Contract this 30<sup>th</sup> day of March 2023 at Pasay City.

**NATIONAL PRIVACY COMMISSION**

**GRAND MERITUS SECURITY SERVICES, INC.**

By:

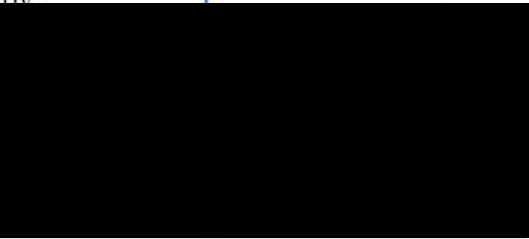


**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner



**JENSEN JOY L. BALLICUD**  
Accountant III

By:



Signed in the Presence of:



**MARLON RUBEN N. FABRICANTE**

Signature over Printed Name

Signature over Printed Name



### ACKNOWLEDGMENT

BERORE ME, a Notary Public for and in the City of Pasay, Philippines, personally appeared the following:

NAME	GOVERNMENT-ISSUED ID/ Date issued/ Expiring Date
ATTY. JOHN HENRY D. NAGA	

Known to me to be the same persons who executed the foregoing extension to the Security Services Agreement. They acknowledged that the same is their true act and voluntary will and deed as well as the true will and deed of the entities they represent. The foregoing instrument consists of \_\_\_\_\_ ( ) pages, including this page where the acknowledgment is written, and has been signed by the authorized representatives of the parties on the space above their names and on all pages at their margins, including their witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal this \_\_\_\_\_ day of APR 28 2023 20\_\_ at the City of Pasay, Metro Manila, Philippines.

### NOTARY PUBLIC

Doc. No. 486;  
Page No. 99;  
Book No. 1;  
Series of 2023.

