



BIDS AND AWARDS COMMITTEE
Resolution No. 026-2025, Series of 2025

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF
CONSUMABLES FOR PRINTERS FUJIXEROX APEOSPORT C2560 (3 UNITS)
(APP Item No. 2025-0014)**

WHEREAS, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, the NPC – Administrative Services Division (ASD) is tasked to support, maintain, and ensure that the operation of NPC is functioning as efficiently as possible;

WHEREAS, in this regard, the ASD proposes the purchase of consumables for the three (3) units of the multifunction and high-volume printers (Fujixerox Apeosport APC 2560) to ensure continuous provision of functional equipments and avoid possible disruption of the operation and delivery of public service;

WHEREAS, these printers are widely used by the different offices in producing physical output requested by oversight agencies, production of documents officially requested by NPC clients, as well as paper materials used for the campaigns and projects;

WHEREAS, Section 50 of the Implementing Rules and Regulations of R.A. No. 9184 allows Direct Contracting as the alternative mode if when the procurement of critical components from a specific supplier is a condition precedent to hold a contractor to guarantee its project performance and it is determined to be more advantageous to the NPC pursuant to the general provision in the Warranty Certificate guaranteeing lifetime free service warranty provided that all repairs, consumables and spare parts must be availed/procured from same supplier;

WHEREAS, the end-user justified to the BAC the procurement method as direct contracting which is determined to be more advantageous to the Commission pursuant to the general provision in the Certificate of Exclusive Distributor Status;

WHEREAS, a Certification of Availability of Funds was issued certifying that funds are available to cover the payment for Consumables for Printers Fujixerox Apeosport C2560 (3 units) amounting to Eight Hundred Thousand Pesos (Php800,000.00) chargeable against Office Supplies Expenses (GAS-MOOE) under the General Appropriations Act of 2025 (R.A. No. 12116), programmed under the NPC CY 2025 APP with Item No. 2025-0014;

WHEREAS, Sonkkens Office Equipment Trading guarantees lifetime free service warranty, provided that all repairs, consumables, and spare parts must be availed / procured from same supplier, hence, this proposal to purchase consumables from the said supplier;

WHEREAS, on 25 March 2025, the NPC Bids and Awards Committee (NPC-BAC), through its Secretariat, sent Request for Quotation (RFQ) through electronic mail to the prospective supplier and the same was also posted on the NPC website as well as the NPC bulletin board;

WHEREAS, no quotation was received from the prospective supplier on or before the last day of submission to submit its bid and other documentary requirements, thus, on 03 April 2025, the NPC-BAC, through its Secretariat, sent another RFQ through electronic mail to the said supplier and the same was also reposted on the NPC website as well as the NPC bulletin board;

WHEREAS, on 07 April 2025, the NPC-BAC evaluated the submissions and determined that SONKKENS OFFICE EQUIPMENT TRADING with a bid price of Seven Hundred Ninety-Nine Thousand One Hundred Fifty Pesos (PhP799,150.00) as the SINGLE calculated and responsive quotation and that it passed all the technical, legal, and financial requirements under R.A. No. 9184 and its 2016 RIRR.

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC-BAC, hereby RESOLVE, as it hereby RESOLVED, to recommend the award of the contract for the procurement of **CONSUMABLES FOR PRINTERS FUJIXEROX APEOSPORT C2560 (3 UNITS)** to **SONKKENS OFFICE EQUIPMENT TRADING** through Negotiated Procurement under Direct Contracting in the total amount of **SEVEN HUNDRED NINETY-NINE THOUSAND ONE HUNDRED FIFTY PESOS (PhP799,150.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

RESOLVED this 07 April 2025, via combination of on-site and videoconference meeting.

ATTEST:



Digitally signed
by Del Mundo
Joan Perez

MS. JOAN P. DEL MUNDO
Administrative Officer I, ASD
Provisional BAC Member/End-User



Digitally signed by
Fabricante Marlon
Ruben Natividad

MR. MARLON RUBEN N. FABRICANTE
Division Chief, ASD
BAC Member



Digitally signed by
Hernandez Annabel
Fajardo

ATTY. ANNABEL F. HERNANDEZ
Attorney III, OED
BAC Member



Digitally signed by
Lubangco Marc
Russel Ann Pigtain

ATTY. MARC RUSSEL ANN P. LUBANGCO
Division Chief, CID
BAC Vice-Chairperson

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-25-00235

NPC_BAC_RESO-V.0, R3.0, 24 March 2025

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. +632 5322 1322

On official business

ATTY. AUBIN ARN R. NIEVA

*Director IV, DASCO
BAC Chairperson*

Approved:



Digitally signed
by Naga John
Henry Du

ATTY. JOHN HENRY D. NAGA

*Privacy Commissioner
Head of the Procuring Entity
Date: 10 APR 2025*

The original of this document (containing only the BAC member's signature) is in digital format

Ref No.: BAC-25-00235

NPC_BAC_RESO-V.0, R3.0, 24 March 2025

URL: <https://www.privacy.gov.ph> Email Add: info@privacy.gov.ph Tel No. +632 5322 1322



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
25th – 27th Floors, The Upper Class Tower, Quezon Ave.,
Corner Scout Reyes Street, Quezon City 1103



NOTICE OF AWARD

Date Issued: APR 10 2025

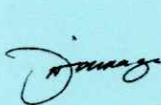


Service Engineer
Sonkkens Office Equipment Trading
Blk. 1 Lot 28, City Park Subd., Sabang
Lipa City, Batangas, Region IV-A, Philippines


Dear 

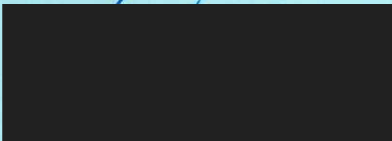
Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 026-2025 series of 2025, the contract for the procurement of **CONSUMABLES FOR PRINTERS FUJIXEROX APEOSPORT C2560 (3 UNITS)** amounting to **Seven Hundred Ninety-Nine Thousand One Hundred Fifty Pesos (PhP799,150.00)** VAT inclusive, is awarded to **SONKKENS OFFICE EQUIPMENT TRADING**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


Digitally signed
by Naga John
Henry Du
ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity

Digitally
signed by
Naga John
Henry Du

Conforme: 



Service Engineer
SONKKENS OFFICE EQUIPMENT TRADING
Date: 10 APR 2025

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name

Supplier :	SONKKENS OFFICE EQUIPMENT TRADING	P.O. No. :	2025- 05 - 00 14
Address :	Blk. 1 Lot 28, City Park Subd., Sabang, Lipa City, Batangas	Date :	09 MAY 2025
TIN :		Mode of Procurement :	Direct Contracting

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	National Privacy Commission, 25th - 27th Floors, The Upper Class Tower, Quezon Avenue, Corner Scout Reyes Street, Quezon City 1103	Delivery Term :	Delivery shall be completed within 45 calendar days from receipt of Purchase Order
Date of Delivery :	Delivery shall be completed within 45 calendar days from receipt of Purchase Order	Payment Term :	LDDAP-ADA

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	CONSUMABLES FOR PRINTERS FUJIXEROX APEOSPORT C2560 (3 UNITS)	1	799,150.00	799,150.00
	set	DADF Feed Roll, approx. yield of at least 50,000	3	2,000.00	6,000.00
	set	DADF Retard Roll, approx. yield of at least 50,000	3	2,000.00	6,000.00
	set	Developer Unit, approx. yield of at least 400,000	3	26,000.00	78,000.00
	set	Feeder Roll, approx. yield of at least 200,000	4	2,500.00	10,000.00
	unit	IBT Belt Unit, approx. yield of at least 180,000	3	13,000.00	39,000.00
	unit	Fuser Unit, approx. yield of at least 90,000	3	17,500.00	52,500.00
	piece	Black Toner, approx. yield of at least 20,000	9	8,200.00	73,800.00
	piece	Waste Toner, approx. yield of 30,000	5	4,800.00	24,000.00
	piece	Yellow Toner, approx. yield of at least 20,000	9	13,750.00	123,750.00
	piece	Cyan Toner, approx. yield of at least 20,000	9	13,750.00	123,750.00
	piece	Magenta Toner, approx. yield of at least 20,000	9	13,750.00	123,750.00
	piece	Drum Cartridge, approx. yield of at least 50,000	8	17,325.00	138,600.00

Warranty:

Within the duration of One (1) year from issuance of the Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee and end-user, the supplier shall warrant against manufacturing defects, as well as parts and service.

Payment:

Payment shall be made when the Goods have been delivered in accordance with the signed Purchase Order (PO) and upon issuance of Inspection and Acceptance Report (IAR) by the Inspection and Acceptance Committee.

Basis of Award: BAC Resolution No. 026-2025, Series of 2025, and Notice of Award (NOA) issued on 10 April 2025

(Total Amount in Words) SEVEN HUNDRED NINETY-NINE THOUSAND ONE HUNDRED FIFTY PESOS ONLY

In case of failure to make the delivery of goods within the date specified, a penalty of one-tenth (1/10) of one percent of the bid price for every day of delay shall be imposed.

NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Supplier shall proceed with the delivery of the goods in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.

You may coordinate with Ms. Joan P. Del Mundo at +632 5322 1322 local 203 or email at asd@privacy.gov.ph for delivery concerns.

Conforme:

Signature over Printed Name of Supplier

5/20/25
Date

Very truly yours,

ATTY. IVIN RONALD D.M. ALZONA

Signature over Printed Name of Authorized Official

Executive Director IV, OED

Fund Cluster : 01
Funds Available : ₱ 799,150.00

JOHANA CARLA T. GOMEZ

As per PCSO No. 017-2023

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit

ORS/BURS No. : 02-101-2025- 05 - 00300
Date of the ORS/BURS: 09 MAY 2025
Amount : ₱ 799,150.00