



BIDS AND AWARDS COMMITTEE

Resolution No. 016-2025, Series of 2025

**RECOMMENDING THE AWARD OF CONTRACT FOR THE PREVENTIVE
MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT OF PARTS
AND ACCESSORIES (APP Item No. 2025-0020)**

WHEREAS, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 of the Data Privacy Act of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

WHEREAS, it is the policy of the State that all resources of the government shall be managed, expended, or utilized in accordance with law and regulations, and safeguarded against loss or wastage, with the aim of ensuring economy, efficiency, and effectiveness in the operations of the government;

WHEREAS, the engagement of a service provider duly authorized with the necessary expertise, experience, and capacity to maintain and repair and/or replace worn-out parts/accessories of the twelve (12) NPC motor vehicles is necessary: (1) to prolong the service life of the motor vehicles; (2) to increase the safety of the drivers and passengers while on the road; and (3) to prevent parts from breaking as well as and larger issues that may arise which may cause road accidents;

WHEREAS, this procurement has a Certificate of Availability of Funds (CAF) and has been confirmed to be existing as APP Item No. 2025-0020 (Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories) programmed under NPC CY 2025, and with an Approved Budget for the Contract (ABC) amounting to Eight Hundred and Fifty Thousand Pesos (Php 850,000.00);

WHEREAS, Section 53.9 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act" recognizes Small Value Procurement (SVP) as a method of procuring goods where the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR, provided, that in case of goods, the procurement does not fall under shopping in Section 52;

WHEREAS, a Request for Quotation (RFQ) was posted in PHILGEPS, the NPC website, and the NPC bulletin board and was likewise sent to two suppliers, namely: (1) Man-Ar Auto Repair Shop; and (2) FleetServ Inc.;

WHEREAS, only FleetServ Inc. has complied to all the requirements of the NPC;

WHEREAS, on 12 March 2025, the National Privacy Commission – Bids and Awards Committee (NPC-BAC) proceeded to evaluate **FleetServ Inc.'s** submitted quotation. It was found that it passed the technical, legal, and financial requirements mandated under RA 9184,

and was determined to have submitted the lowest calculated and responsive bid quoted with a bid price of **Eight Hundred and Thirty Five Thousand Pesos (Php 835,000.00)** within the ABC;

NOW, THEREFORE, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee (NPC-BAC), hereby **RESOLVE**, to recommend the award of the contract for the procurement of Preventive Maintenance for NPC Motor Vehicles with Replacement of Parts and Accessories to **FLEETSERV INC.** for having the lowest calculated and responsive quotation in the total amount of **EIGHT HUNDRED AND THIRTY FIVE THOUSAND PESOS (Php 835,000.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).


RESOLVED on 12 March 2025, via combination of on-site and videoconference meeting;

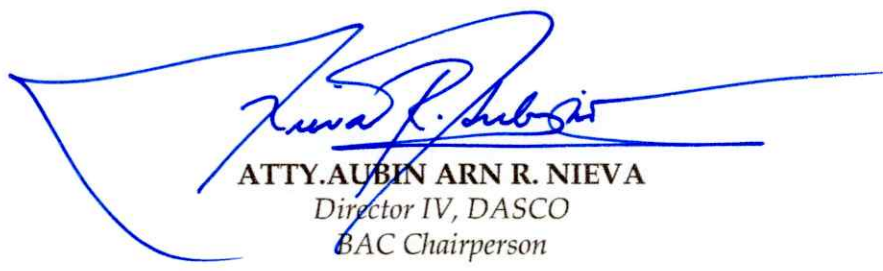
ATTEST:


Digitally signed by Del Mundo Joan Perez
MS. JOAN P. DEL MUNDO
Provisional BAC Member/End-User



Digitally signed by Fabricante Marlon Ruben Natividad
MR. MARLON RUBEN N. FABRICANTE
Division Chief, ASD
BAC Member


Digitally signed by Hernandez Annabel Fajardo
ATTY. ANNABEL F. HERNANDEZ
Attorney III, OED
BAC Member


Digitally signed by Lubangco Marc Russel Ann Pigtain
ATTY. MARC RUSSEL ANN P. LUBANGCO
Division Chief, CID
BAC Vice Chairperson


ATTY. AUBIN ARN R. NIEVA
Director IV, DASCO
BAC Chairperson

Approved:


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity
Date: 17 March 2025



Republic of the Philippines
NATIONAL PRIVACY COMMISSION
5th Floor, Philippine International Convention Center,
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



NOTICE OF AWARD

Date Issued: 17 March 2025

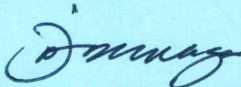


Business Manager/ Authorized Representative
FLEETSERV INC.
RM. 102 3rd Avenue Residences
#33 3rd Ave., Bagong Lipunan ng Crame
District 4, Quezon City

Dear 

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 016-2025 series of 2025, the contract for procurement of the **PREVENTIVE MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT OF PARTS AND ACCESSORIES** amounting to Eight Hundred and Thirty Five Thousand Pesos (**Php 835,000.00**) VAT inclusive, is awarded to **FLEETSERV INC.**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,


ATTY. JOHN HENRY D. NAGA
Privacy Commissioner
Head of the Procuring Entity

 Digitally signed by
Atty. John Henry D. Naga
DN: cn=Atty. John Henry D. Naga, o=NPC

Conforme:



Business Manager/ Authorized Representative
FLEETSERV INC.
RM. 102 3rd Avenue Residences
#33 3rd Ave., Bagong Lipunan ng Crame
District 4, Quezon City
Date: 21 MAR 2025

PURCHASE ORDER
NATIONAL PRIVACY COMMISSION
Entity Name

Supplier : FLEETSERV INC.		P.O. No. : 2025-04-0008																																										
Address : RM. 102 3rd Avenue Residences, #33 3rd Avenue, Bagong Lipunan ng Crame, District 4, Quezon City		Date : 10 APR 2025																																										
TIN :		Mode of Procurement : Small Value Procurement																																										
Gentlemen: Please furnish this Office the following services subject to the terms and conditions contained herein.																																												
Place of Delivery : NPC OFFICE		Delivery Term : Delivery of services shall be from receipt of Purchase Order/Notice to Proceed until 31 December 2025 or until exhaustion of funds, whichever comes first.																																										
Date of Delivery : Order/Notice to Proceed until 31 December 2025 or until exhaustion of funds, whichever comes first.		Payment Term : LDDAP-ADA																																										
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																																							
	Job	PREVENTIVE MAINTENANCE FOR NPC MOTOR VEHICLES WITH REPLACEMENT OF PARTS AND ACCESSORIES	1	835,000.00	835,000.00																																							
Specifications: The service shall include supply of labor, parts, tools, equipment, supplies, supervision, and all other necessary services for the comprehensive/ preventive maintenance of NPC motor vehicles with the following details and odometer readings: <table><tr><th>Description</th><th>Plate Number</th><th>Odometer Reading (as of 31 January 2025)</th></tr><tr><td>1. Mitsubishi, L300</td><td>B7-C761</td><td>94,597 kms</td></tr><tr><td>2. Hyundai, Starex 2.5E</td><td>K0-V029</td><td>109,080 kms</td></tr><tr><td>3. Toyota Hi-Ace, Black</td><td>SAB 4184</td><td>15,2478 kms</td></tr><tr><td>4. Toyota Innova, Red Metallic</td><td>SAB 4183</td><td>52,346 kms</td></tr><tr><td>5. Toyota Innova, Thermalyte</td><td>SAB 4186</td><td>13,7954 kms</td></tr><tr><td>6. Toyota Avanza, Silver Metallic</td><td>SAB 4189</td><td>82,890 kms + 7,805 (new panel gauge)</td></tr><tr><td>7. Toyota Avanza, Black Metallic</td><td>SAB 4193</td><td>66,173 kms</td></tr><tr><td>8. Toyota Avanza, Silver Metallic</td><td>SAB 4188</td><td>47,836 kms</td></tr><tr><td>9. Toyota Avanza, Gray Metallic</td><td>SAB 4187</td><td>68, 105kms</td></tr><tr><td>10. Toyota Avanza, Black Metallic</td><td>SAB 4191</td><td>35,536 kms</td></tr><tr><td>11. Toyota Avanza, Champagne</td><td>SAB 4192</td><td>54,499 kms</td></tr><tr><td>12. Toyota Avanza, Silver Metallic</td><td>SAB 4190</td><td>80,268 kms + 2,895 (new panel gauge)</td></tr></table> *Attached as "Annex A" is the Scope of Work as additional reference as to specifications. Delivery: Delivery of services shall be from receipt of Purchase Order/Notice to Proceed until 31 December 2025 or until exhaustion of funds, whichever comes first. Payment: 1. Payment shall be processed upon issuance of Pre and Post Inspection and Acceptance Report by the Inspection and Acceptance Committee and Certificate of Acceptance of Output by the end-user (ASD) 2. Payment shall be made upon receipt of the Statement of Account/Billing statement/Billing invoice/delivery receipt and other supporting documents required by the end-user.						Description	Plate Number	Odometer Reading (as of 31 January 2025)	1. Mitsubishi, L300	B7-C761	94,597 kms	2. Hyundai, Starex 2.5E	K0-V029	109,080 kms	3. Toyota Hi-Ace, Black	SAB 4184	15,2478 kms	4. Toyota Innova, Red Metallic	SAB 4183	52,346 kms	5. Toyota Innova, Thermalyte	SAB 4186	13,7954 kms	6. Toyota Avanza, Silver Metallic	SAB 4189	82,890 kms + 7,805 (new panel gauge)	7. Toyota Avanza, Black Metallic	SAB 4193	66,173 kms	8. Toyota Avanza, Silver Metallic	SAB 4188	47,836 kms	9. Toyota Avanza, Gray Metallic	SAB 4187	68, 105kms	10. Toyota Avanza, Black Metallic	SAB 4191	35,536 kms	11. Toyota Avanza, Champagne	SAB 4192	54,499 kms	12. Toyota Avanza, Silver Metallic	SAB 4190	80,268 kms + 2,895 (new panel gauge)
Description	Plate Number	Odometer Reading (as of 31 January 2025)																																										
1. Mitsubishi, L300	B7-C761	94,597 kms																																										
2. Hyundai, Starex 2.5E	K0-V029	109,080 kms																																										
3. Toyota Hi-Ace, Black	SAB 4184	15,2478 kms																																										
4. Toyota Innova, Red Metallic	SAB 4183	52,346 kms																																										
5. Toyota Innova, Thermalyte	SAB 4186	13,7954 kms																																										
6. Toyota Avanza, Silver Metallic	SAB 4189	82,890 kms + 7,805 (new panel gauge)																																										
7. Toyota Avanza, Black Metallic	SAB 4193	66,173 kms																																										
8. Toyota Avanza, Silver Metallic	SAB 4188	47,836 kms																																										
9. Toyota Avanza, Gray Metallic	SAB 4187	68, 105kms																																										
10. Toyota Avanza, Black Metallic	SAB 4191	35,536 kms																																										
11. Toyota Avanza, Champagne	SAB 4192	54,499 kms																																										
12. Toyota Avanza, Silver Metallic	SAB 4190	80,268 kms + 2,895 (new panel gauge)																																										
Basis of Award: BAC Resolution No. 016-2025, Series of 2025, and Notice of Award (NOA) issued on 17 March 2025																																												
(Total Amount in Words) EIGHT HUNDRED THIRTY FIVE THOUSAND PESOS ONLY																																												
In case of failure to commence delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.																																												
NOTICE TO PROCEED: Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the services in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated. Contact Ms. Joan P. Del Mundo at +632 5322 1322 or email at asd@privacy.gov.ph for questions/delivery and other concerns.																																												
Conforme:		Very truly yours, MARIA DELIA S. PRESQUITO Signature over Printed Name of Authorized Official as per PCSO No. 032 s2025 OIC-Executive Director																																										
Signature over Printed Name of Supplier		Date 4/15/2025																																										
Fund Cluster : 01		ORS/BURS No. : 02-101-2025-04- 00222																																										
Funds Available : ₱ 835,000.00		Date of the ORS/BURS: 14 APR 2025																																										
JOHANA CARLA T. GOMEZ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit		Amount : ₱ 835,000.00																																										