



Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5th Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



---

**BIDS AND AWARDS COMMITTEE**  
Resolution No. 019-2025, Series of 2025

**RECOMMENDING THE AWARD OF CONTRACT FOR THE TEAMBUILDING -  
T-SHIRT  
(APP Item No. 2025-0090)**

---

**WHEREAS**, the National Privacy Commission (NPC) is an independent body mandated to administer and implement Republic Act No. 10173 or the Data Privacy Act (DPA) of 2012 and to monitor and ensure compliance of the country with international standards set for data protection;

**WHEREAS**, the NPC aims to provide an environment for employees to find their niche aligned with the direction of the Commission's Programs, Activities, and Projects, as well as to strengthen personnel confidence in understanding where the organization is heading and what measures must be implemented to achieve the organization's goal, aligned with the issuances / guidelines from Oversight Agencies specifically the Civil Service Commission (CSC) Memorandum Circular (MC) No. 04 s. 2020 or the "Mental Health Program in the Public Sector" wherein one of the strategies is the prevention, promotion and information, and education campaign on mental health well-being that includes the conduct of team building activities;

**WHEREAS**, the NPC will hold its Team Building activities on 26-28 March 2025 with the theme "Connected for Privacy: Synergizing for Success" as the key area of interest to motivate the workforce to maintain high productivity and sustain good mental health. Further, the Commission acknowledges the significance of adapting to changing and challenging times, hence the need to engage in activities that will enhance teamwork skills and provide room for shared ideas in a fun and relaxed environment.

**WHEREAS**, the NPC approved its FY 2025 Annual Procurement Plan (APP), which includes the procurement of Team Building - T-Shirt under APP Item No. 2025-0090 with the Approved Budget for the Contract (ABC) of One Hundred Fifty Thousand Pesos (PhP150,000.00);

**WHEREAS**, Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (2016 RIRR of RA 9184) recognizes the procurement of service as an alternative mode through negotiated procurement - small value procurement to promote economy and efficiency;

**WHEREAS**, on 07 March 2025, the NPC Bids and Awards Committee (NPC-BAC), through its Secretariat, sent Requests for Quotation through electronic mail to Zashen Fashions, Grace Craft Clothing, Tailored Projects, and DFJ Creatives. The Request for Quotation was also posted at the PhilGEPS and NPC website as well as the NPC bulletin board;

**WHEREAS**, a Certification of Availability of Funds was issued certifying that funds are

available to cover the payment for Teambuilding – T-Shirt amounting to One Hundred Fifty Thousand Pesos (PhP150,000.00) chargeable against Training Expenses (GAS-MOOE) under General Appropriations Act of 2025 (RA 12116), programmed under the NPC 2025 Indicative APP with Item No. 2025-0090.


**WHEREAS**, on 12 March 2025, the NPC-BAC evaluated all the submitted quotations. It was found that **Avecilla Trading** doing business in the name and style **Avecilla Trading**, has passed the technical, legal, and financial requirements mandated under RA 9184 and was determined to have submitted the single calculated and responsive quotation at a bid price of **Seventy-one Thousand Five Hundred Twenty Pesos (PhP71,520.00)**;

**NOW, THEREFORE**, for and in consideration of the foregoing, WE, the members of the NPC Bids and Awards Committee, hereby **RESOLVE**, as it hereby **RESOLVED**, to recommend the award of the contract for the procurement of **TEAMBUILDING – T-SHIRT** to **ZASHEN FASHIONS** through Negotiated Procurement – Small Value Procurement in the total amount of **Seventy-one Thousand Five Hundred Twenty Pesos (PhP71,520.00)**, subject to the presentation of their original documentary requirements upon signing of the Notice of Award (NOA).

**RESOLVED** this 12 March 2025, via combination of on-site and videoconference meeting.

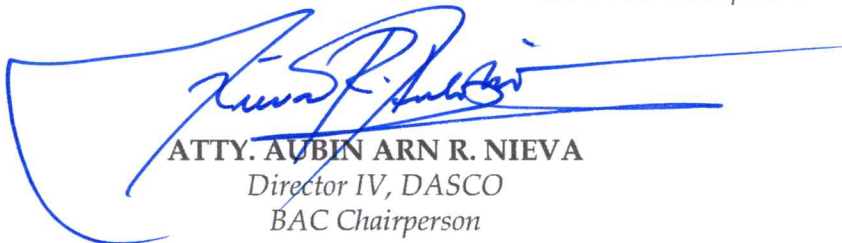
**ATTEST:**

  
**MS. ROSALY B. SANTOS**  
Chief, HRDD  
Provisional BAC Member/End-User

  
Digitally signed  
by Hernandez  
Annabel Fajardo  
**ATTY. ANNABEL F. HERNANDEZ**  
Attorney III, OED  
BAC Member

  
Digitally signed by  
Fabricante Marlon  
Ruben Natividad  
**MR. MARLON RUBEN N. FABRICANTE**  
Chief, ASD  
BAC Member

  
Digitally signed by  
Lubangco Marc  
Russel Ann Pigtain  
**ATTY. MARC RUSSEL ANN P.  
LUBANGCO**  
Chief, CID  
BAC Vice Chairperson

  
**ATTY. AUBEN ARN R. NIEVA**  
Director IV, DASCO  
BAC Chairperson

Approved:



---

ATTY. JOHN HENRY D. NAGA

*Privacy Commissioner*

*Head of the Procuring Entity*

Date: 17 March 2025







Republic of the Philippines  
**NATIONAL PRIVACY COMMISSION**  
5<sup>th</sup> Floor, Philippine International Convention Center,  
Vicente Sotto Avenue, Pasay City, Metro Manila 1307



## NOTICE OF AWARD

Date Issued: 17 March 2025

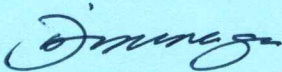


*Authorized Representative*  
Avecilla Trading  
Unit 305, 8 Jade Garden Compound, Santolan Road,  
Greenhills, San Juan 2

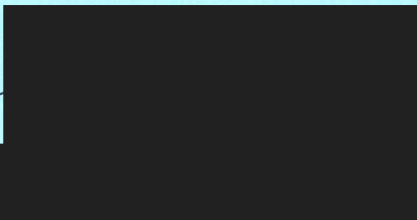
Dear 

Please be advised that upon the recommendation of the NPC Bids and Awards Committee, per BAC Resolution No. 019-2025 series of 2025, the contract for procurement of the TEAM BUILDING - T-SHIRT amounting to **Seventy-one Thousand Five Hundred Twenty Pesos (PhP71,520.00)** VAT inclusive, is awarded to **Avecilla Trading**, consistent with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Very truly yours,

  
**ATTY. JOHN HENRY D. NAGA**  
Privacy Commissioner  
Head of the Procuring Entity






Conforme: 

Authorized Representative  
Avecilla Trading  
Date: 24 MAR 2025



PURCHASE ORDER  
NATIONAL PRIVACY COMMISSION  
Entity Name

Supplier : AVECILLA TRADING		P.O. No. : 2025- 03-0005															
Address : Unit 305, 8 Jade Garden Compound, Santolan Road, Greenhills, San Juan City		Date : 25 MAR 2025															
TIN : _____		Mode of Procurement : Small Value Procurement															
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:																	
Place of Delivery : National Privacy Commission, 25th -27th Floors, The Upper Class Tower, Quezon Avenue, corner Scout Reyes Street, Quezon City		Delivery Term : Within (15) calendar days from signing of Purchase Request(PO)															
Date of Delivery : Within (15) calendar days from signing of Purchase Request(PO)		Payment Term : LDDAP-ADA															
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount												
	LOT	TEAM BUILDING - T SHIRTS	1	71,520.00	71,520.00												
	PCS		240	298.00													
<b>Specifications:</b> * Material: Polydex Fabric 200 GSM * Print: Full Sublimation Print * Colors: Depending on the design * Design: To be provided by NPC * Sizes: Various sizes  <b>Payment:</b> Payment shall be made upon issuance of Certificate of Acceptance of Output by the end-user and shall be consistent with the following schedule: <table><tr><td>% of Contract Cost</td><td>Activity</td><td>Deliverable/ Output</td><td>Schedule</td></tr><tr><td>100%</td><td>Send bill after full delivery</td><td>Billing statement</td><td>After full delivery</td></tr><tr><td></td><td>TOTAL</td><td></td><td></td></tr></table>			% of Contract Cost	Activity	Deliverable/ Output	Schedule	100%	Send bill after full delivery	Billing statement	After full delivery		TOTAL					
% of Contract Cost	Activity	Deliverable/ Output	Schedule														
100%	Send bill after full delivery	Billing statement	After full delivery														
	TOTAL																
<b>Basis of Award:</b> BAC Resolution No. 019-2025, Series of 2025, and Notice of Award signed by the Commissioner dated 17 March 2025.																	
<b>(Total Amount in Words)</b> SEVENTY-ONE THOUSAND FIVE HUNDRED TWENTY PESOS																	
<b>NOTICE TO PROCEED:</b> Notice is hereby given that by conforming to this Purchase Order, the Service Provider/Supplier shall proceed with the delivery of the items in accordance with the terms and conditions specified herein to commence from the date of conformance hereunder indicated.  In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.  Coordination may be made with Ms. Joan P. Del Mundo at +632 5322 1322 or email at asd@privacy.gov.ph for clarifications relative to delivery.																	
Conforme:		Very truly yours,															
																	
Signature over Printed Name of Supplier		Signature over Printed Name of Authorized Official															
Date		Director IV, FAO															
Fund Cluster : 01		ORS/BURS No. : 02-101-2025- 03-00186															
Funds Available : ₱ 71,520.00		Date of the ORS/BURS: 25 MAR 2025															
JOHANA CARLA T. GOMEZ as per PCSO No. 017 s.2023		Amount : ₱ 71,520.00															
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit																	